



**TAKE NOTICE THAT A REGULAR-SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE CITY OF PHARR, TEXAS  
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,  
118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS  
COMMENCING AT 5:00 P.M. ON  
TUESDAY, MAY 12, 2015**

*The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2010-32. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. On matters requiring a public hearing, all persons desiring to speak during a public hearing shall sign in with the City Clerk no later than 5:00 p.m. or the close of business on the business day prior to the scheduled public hearing.*

**1. CALL TO ORDER:**

- A) Roll call and possible action on the excusing of any absent member of the governing body.
- B) Pledge of Allegiance/Invocation.

**2. CITY MANAGER'S REPORTS:** *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

- A) City Engineer's Report
- B) Presentation of 2<sup>nd</sup> Quarterly Report for FY2014-2015
- C) City Events of Interest
- D) Legislative/Project Update

**3. CONSENT AGENDA:** *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

- A) Approval of Minutes for April 7, 2015 - Regular Called Meeting.
- B) Consideration and action, if any, on Change Order #2 in the total deduction amount of \$19,892.29 and 25 calendar days deduction for the Single Machine Repaving Project 1st Year Program.

C) Consideration and action on Planning & Zoning Cases:  
**Public Hearing**

1. Aurello Cadena, d/b/a Tejas Restaurant, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lot 11, Maco Industrial Park Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1308 Maco Drive. CUP#970325
2. Red Tape VI, represented by Mr. Ramiro Armendariz, d/b/a Stiletto's Gentlemen's Club, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lot 2, Albrad Subdivision Unit #3 Pharr, Hidalgo County, Texas. The property's physical address is 1050 North Sugar Road. CUP#110537
3. R.G.V. & Associates, d/b/a Kids Kastle Event Center, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lot 200, Valle de la Primavera Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 6719 South Jackson Road. CUP#110321
4. Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2). The property is legally described as Lots 10-12 and N11.5' of Lot 13, Block 1, J.T. Doster Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 115 East Newcomb (Park) Avenue. CUP#080419
5. Abraham Macias, representing Iglesia Tu Libertador, has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow a church in a General Business District (C). The property is legally described as 0.02 acres out of Lot 2, El Chaparral Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1000 East Highway 83, Suite G.
6. Martin Santos, d/b/a Stormy Colors Bar and Grill, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as 0.10 acres out of Lots 15-19, Bustamante Subdivision Unit No. 2, Pharr, Hidalgo County, Texas. The property's physical address is 802 East IH-2, Suite H and I.
7. Mario I. Ledezma, d/b/a La Frontera Bar, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lots 4 and 5, La Quinta Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 5808 South Cage Boulevard.

AGENDA REGULAR-SPECIAL MEETING  
MAY 12, 2015

8. Juan F. Garza, d/b/a Muelle 37, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being a 0.073 acre tract of land, more or less, out of Lot 2, Browning Commercial Area Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1000 North Cage Boulevard. CUP#150325
9. Israel Velasquez, d/b/a The Practice Tee Driving Range of South Texas, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in an Agricultural and/or Open Space District (A-O). The property is legally described as being a 0.060 acre tract of land, more or less, out of Lot 7 and 8, Block 4, A.J. McColl Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 1100 West Nolana. CUP#150426
10. Rosa Dina, representing Larki, LLC., has filed with the Planning and Zoning Commission a request for a change of zone from an Agricultural and/or Open Space District (A-O) to a General Business District (C). The property is legally described as being a 3.42 acre tract of land out of Lot 8, Block 4 A.J. McColl Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 1200 and 1300 Block of West Minnesota Road. COZ#150427

**REGULAR AGENDA – OPEN SESSION:**

**4. ORDINANCES AND RESOLUTIONS:**

- A) Consideration and action, if any, on Ordinance amending Ordinance No.O-2012-33 adopting the City of Pharr Purchasing Manual.
- B) Consideration and action, if any, on Ordinance designating the City of Pharr – TIF Reinvestment Zone #2. (TABLED)
- C) Consideration and action, if any, on Ordinance amending Ordinance No.O-2013-25 Parks and Recreation Department Aquatic Center Fees.
- D) Consideration and action, if any, on Resolution authorizing execution of Interlocal Agreement with the County of Hidalgo for the implementation and enforcement of a program related to marking motor vehicle registrations and other records for violators. (Scofflaw)
- E) Consideration and action, if any, on Resolution appointing one (1) member to the Community Development Council Census Tract 215.
- F) Consideration and action, if any, ratifying Resolution authorizing PSJA School District in partnership with the City of Pharr to submit a grant application to the Hidalgo County Metropolitan Planning Organization-Transportation Alternatives Program (TAP) for a shared use pathway project.

- G) Consideration and action, if any, on Resolution approving the bids received on tax resale properties on February 3, 2015.

**5. ADMINISTRATIVE:**

- A) Consideration and action, if any, on bids received on struck-off properties described as Lots 7 and 8, Block 135, Huisache Subdivision of Lot "C", City of Pharr; 1.33 acres, more or less, out of the south 5.00 acres of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision; 1.25 acres, more or less, out of the South 5.00 acres out of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision; Lot 16, Block 1, Evans Subdivision, a Re-Subdivision of the South 470 feet of Lot 316 of the Kelly-Pharr Subdivision of Porciones 69 and 70; Lot 32, Block 83, Hackberry Subdivision, an addition to the City of Pharr; Lot 54, Block 7, Hidalgo Park Addition; Lot 10, Block 5, Casa Blanca Subdivision, an addition to the City of Pharr.
- B) Presentation by Linebarger Goggan Blair and Sampson, LLP on Second Quarter Delinquent Property Tax Collection Report for the reporting period of January 1, 2015 through March 31, 2015.
- C) Consideration and action, if any, on acceptance of the Single Machine Repaving Project 1<sup>st</sup> Year Program with Cutler Repaving Inc. and release of final payment and retainage in the amount of \$357,600.60.

6. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda, including items 3 - 5 in accordance with the following below:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

7. **RECONVENE** into Regular Session, and consider action, if necessary on any item(s) discussed in closed session.
8. **ADJOURNMENT.**

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext 1003/1007 or FAX 956/702-5313 or E-mail [hilda.pedraza@pharr-tx.gov](mailto:hilda.pedraza@pharr-tx.gov) or [sonia.hinojosa@pharr-tx.gov](mailto:sonia.hinojosa@pharr-tx.gov) for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular-Special Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at [www.pharr-tx.gov](http://www.pharr-tx.gov). This Notice was posted on the 9<sup>th</sup> day of May 2015, at 4:00 P.M. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

**WITNESS MY HAND AND SEAL, this 9<sup>TH</sup> DAY OF MAY 2015.**



  
HILDA PEDRAZA, TRMC  
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the \_\_\_\_\_ day of \_\_\_\_\_, 2015 by,

\_\_\_\_\_  
Title: \_\_\_\_\_

**City Engineer's Report  
May 12, 2015**

**Design Projects:**

**Cage Boulevard Traffic Signal Improvements – Polk Ave to Ridge Road**

A meeting was held on April 22, 2015 with Aldaña Engineering & Traffic Design to discuss the completion of preliminary plans and specifications; key items were discussed with staff.

**City of Pharr Bicycle Accessible Improvements**

Engineer has completed 90% of the design; 90% has been submitted to TxDOT for review. The environmental consultant is currently working on the environmental document for the project.

**City of Pharr Pedestrian Improvements Project – Ridge Road**

Plans and Specifications are about 90% completed.

**International Trade Center – Bridge**

Architect has submitted 100% of construction plans. A meeting with staff was held to review 100% plans.

**Owassa Road**

The Opportunity for a Public Hearing Notice period has ended. One request for a Public Hearing was received; however after meeting with the resident the request was retracted. Next step is to submit the Certification of Opportunity for a Public Hearing to proceed with the environmental clearance. Final selection of pavement cross sections are underway and utility coordination with utility companies is ongoing.

**Skate Park – Polk Ave.**

Site survey has been completed and preliminary geotechnical work has begun. Preliminary design is also underway.

**Construction Projects:**

**Capote Industrial Park & Pharr/Las Milpas Industrial Park Street Improvements**

Asphalt paving operations are almost complete on Central Capote Ave, from S. Cage Blvd to the DPS exit from the International Bridge and Toro Street. Paving on Austin Street from Highline Road to Lamar drive has been completed. Work on Capote Central east of DPS exit & Lamar Drive is currently underway.

|                       |                |
|-----------------------|----------------|
| Contract Amount:      | \$1,617,323.00 |
| Current Expenditures: | \$ 123,561.75  |
| Percent Completed:    | 33%            |

**East Anaya Road**

Contracts have been signed with IOC Company and a pre-construction meeting was held on February 11, 2015.

|                       |              |
|-----------------------|--------------|
| Contract Amount:      | \$179,152.65 |
| Current Expenditures: | \$0          |
| Percent Completed:    | 0%           |

### **Egly & Sugar Drainage Detention Pond-Offsite Improvements**

A bid opening was held on February 10, 2015. Contract execution with Garco Industries is underway.

### **Northside Park – Special Needs**

Contractor is currently working on the site grading; installation of the rubberized mat on the playground area has been completed. Descon has documented 54 rain days as of March 27, 2015.

|                       |              |
|-----------------------|--------------|
| Contract Amount:      | \$708,150.00 |
| Current Expenditures: | \$648,903.00 |
| Percent Completed:    | 85%          |

### **Single Machine Repaving Project 1<sup>st</sup> Year Program**

Cutler Repaving has completed the project and addressed any deficiencies. Project acceptance and approval of final payment & retainage is on the agenda.

|                       |                |
|-----------------------|----------------|
| Contract Amount:      | \$1,133,651.44 |
| Current Expenditures: | \$ 912,574.74  |
| Percent Completed:    | 100%           |

### **Traffic Signal at Sugar & Sioux Road**

A pre-construction meeting was held on April 22, 2015. Submittals for signal equipment are currently under review.

|                       |             |
|-----------------------|-------------|
| Contract Amount:      | \$83,126.55 |
| Current Expenditures: | \$0         |
| Percent Completed:    | 0%          |

### **Wastewater Treatment Plant – Secondary Clarifier No. 1 Replacement**

Contracts have been signed with Associated Construction Partners, Ltd and a pre-construction meeting was held on March 27, 2015.

|                       |              |
|-----------------------|--------------|
| Contract Amount:      | \$370,000.00 |
| Current Expenditures: | \$0          |
| Percent Completed:    | 0%           |



**Single Machine Repaving – E. Eldora Road**



**Single Machine Repaving – Juan Balli Road**



**Single Machine Repaving – W. Kelly Ave**



**Northside Park – Special Needs**



**Capote Industrial Park Street Improvements – Toro Street**



**Capote Industrial Park Street Improvements –Capote Central (East of DPS exit)**

**City of Pharr**  
**Comprehensive QUARTERLY Financial**  
**Report**

2nd Quarter – March 31<sup>st</sup>, 2015



**Reliable, Timely, Transparent, Budgets, Trends,  
Revenues, Expenditures, Resources, Debts**

**Fiscal Year 2014-2015**



**PREPARED BY: KARLA MOYA-ASSISTANT FINANCE DIRECTOR. & FINANCE DEPARTMENT**

“Triple Crown City”



**MAYOR**  
Leo "Polo" Palacios, Jr.

**COMMISSIONERS**  
Arturo J. Cortez  
Roberto "Bobby" Carrillo  
Oscar Elizondo, Jr.  
Edmund Maldonado, Jr.  
Aquiles "Jimmy" Garza  
Adan Farias

**CITY MANAGER**  
Fred Sandoval

May 12, 2015

Mayor  
City Commissioners  
Citizens of Pharr

The comprehensive quarterly financial report was compiled for the purpose of updating the City's elected officials and executive staff on the fiscal health of the City.

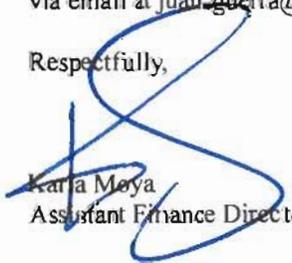
All City fiscal data is not included in this report, only the selected major activities whose drastic change could adversely affect the City's ability to meet its obligations to the vendors, staff, and citizens.

This is the Finance Department's effort to provide timely, reliable, and transparent fiscal information so that decision makers will have up to date data to base their decisions on.

This report has been updated and prepared by the Finance Department. The figures in this report, based on the cost/benefit principle, are accurate. This report could not have been compiled without the cooperation of all of the City's Directors and City Manager. This is truly a team effort.

Should you have any questions concerning this matter, please feel free to contact me at (956) 402-4150 ext. 1901 or via email at [juan.guerra@pharr-tx.gov](mailto:juan.guerra@pharr-tx.gov).

Respectfully,



Karla Moya  
Assistant Finance Director

## Table of Contents

|  |    |
|--|----|
| DETAIL OF CHANGES & TRENDS.....  | i  |
| GENERAL LEDGER STATUS-NON AUDITED BUDGET VS ACTUAL                                 |    |
| General Fund.....  | 1  |
| Utility Fund.....  | 2  |
| Bridge Fund.....   | 3  |
| PEDC Fund.....   | 4  |
| STATEMENT OF AVAILABLE RESOURCES.....  | 5  |
| ANALYSIS OF MAJOR REVENUE SOURCES  |    |
| Hidalgo County Property Tax Assessor & Collector Report.....                       | 6  |
| Property Tax Analysis.....   | 7  |
| Current Sales Tax Analysis.....  | 8  |
| Sales Tax State Collection RGV Comparison.....                                     | 9  |
| Utility Revenue Activity Analysis.....   | 10 |
| Bridge Revenue Activity Analysis-Toll Collections.....                             | 11 |
| Municipal Court Collections.....   | 12 |
| Pharr Event Center General Ledger Status Report-Non Audited Budget vs. Actual..... | 13 |
| Pharr Event Center Revenue by Event Type.....                                      | 14 |
| Hotel / Motel Occupancy Tax Analysis.....  | 15 |
| QUARTERLY UPDATES- FY 13/14  |    |
| CIP PROJECTS   |    |
| Construction in Progress Activity Listing.....                                     | 17 |
| DEBT: ISSUES & STATUS  |    |
| Outstanding Debt Issuances.....  | 19 |
| Outstanding Capital Leases / Bank Loans.....                                       | 20 |
| INVESTMENT REPORT  |    |
| Investment Report Summary.....   | 21 |
| Detailed Investment Report.....  | 22 |
| Comparison of Portfolio to Policy Limits.....                                      | 23 |
| Market Value Analysis.....   | 24 |
| Calculation of Weighted Average Maturity and Yield.....                            | 25 |
| Year to Date Investment Transaction Report.....                                    | 26 |
| Security Collateral Quarterly Report.....  | 27 |

# DETAIL OF CHANGES & TRENDS



**CITY OF PHARR**  
**DETAIL OF CHANGES AND TRENDS**  
**MARCH 31, 2015**

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**GENERAL FUND:**

**Revenues:**

Property tax and sales tax are budgeted at 61.5% of our budget. Current Property is roughly on track on 24% of its budget. Delinquent Tax collections are also at 90% of its budget. Sales tax is showing a POSITIVE trend with an increase of 10% compared to last year's second quarter.

**Expenditures:**

At the end of the second quarter the following departments that have higher than expected expenditures are:

- City Manager-Due to higher annual insurance
- PAL Administration-Due to an increase in operational expenses due to the good response of program
- Nondepartmental- Due to some Incentive Agreements already paid out

**Comparison from last year:**

- Revenues show a 6% increase this year mainly due to higher Sales, Property Taxes and Interfund transfers
- Some departments have higher than last year's expenses mainly due to higher level of expenses approved and budgeted this year.

**Summary:**

The City's Property tax is showing improvement compared to last year, this is attributed to both current and delinquent collections. Other revenues such Sanitation and Debris Fees also show an improvement compared to last year.

**UTILITY FUND:**

**Revenues:**

Water and sewer usage make up 94% of the budget. Both of these revenue sources are projected to meet their budget estimates.

**Expenses:**

At the end of this quarter, no departments have higher than expected expenditures.

**Comparison from last year:**

Overall, revenues are lower by 7% mainly due to a slight decrease in water and sewer revenue and other miscellaneous reimbursements. Overall expenditures are 38% lower than last year. Administration expenditures are slightly higher this year due to higher budgeted operational needs.

**Summary:**

The Utility's major revenues are moderately lower than projected so far but overall the Utility Fund is healthy.

**BRIDGE FUND:****Revenues:**

Toll collections are budgeted at 94% of total budget. Crossings are showing a slight decrease this year, mainly due to car crossings. However, toll revenues overall are 4% higher than last year. Peso Exchange Income Rate is lower due to fluctuations in rates. Overall, revenues are on track to meet or exceed budgeted forecasts.

**Expenses:**

At the end of this quarter, no departments have higher than expected expenditures:

**Comparison from last year:**

- Personnel expenses are higher this year by 22% due to budgeted
- Building & Equipment expenses are higher this year by 44% due to some budgeted repairs started at the Bridge for its expansion.
- Utilities are also higher due to higher electricity needed for the cold storage.
- Contractual Services are higher due to Overtime Program paid to CBP

**Summary:**

Bridge crossing must be monitored. Revenues are on track to exceed budget. Expenses must continue to be positively managed. The Bridge Fund is healthy.

**PEDC FUND:****Revenues:**

Sales Tax collections are budgeted at 98.9% of total budget. Sales Tax collections are slightly higher by 10% compared to last year.

**Expenses:**

At the end of this quarter the following line items have higher than expected expenditures:

- Supplies & Materials-Higher due to non-operating supplies needed for business meetings
- Building & Equipment-Higher due to Christmas lighting decorations purchased this year and repairs needed at building
- Insurance-Higher due to TML higher than expected insurance annual fee
- Transfers Out-due to a Transfer of land sale proceeds to General Fund to pay loan

**Comparison from last year:****Summary:**

Sales tax collections are showing a positive trend. Expenses must continue to be positively managed. The Fund is expected to have more positive sales tax collection trends.

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**STATEMENT OF AVAILBALE RESOURCES**

**GENERAL FUND:**

General cash flow is at \$7.8 million. The City needs to keep monitoring its spending and carefully prioritize what is needed for operations in order to keep a healthy general fund with the right available resources.

**UTILITY FUND:**

Utility cash flow is currently healthy. Current available resources are \$3.02 million. At this time, I do not foresee any major cash flow problems with the Utility Fund.

**BRIDGE FUND:**

Bridge fund cash flow is healthy. Current available resources are slightly over \$3 million. At this time, I do not foresee any major cash flow problems with the Bridge Fund.

**PEDC FUND:**

PEDC fund cash flow is at \$553 thousand. PEDC needs to carefully prioritize what is needed for operations in order to keep a healthy fund with available resources.

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**HIDALGO COUNTY PROPERTY TAX ASSESOR & COLLECTOR REPORT**

Current property taxes collections are a percentage are slightly lower than last fiscal year's. Delinquent property tax collections as a percentage, however, were 1.53% higher than last year.

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**ANALYSIS OF MAJOR REVENUE SOURCES**

**CURRENT PROPERTY TAX**

Per what we have received from the County, current tax collections are slightly lower this year than last year. Collection percentage is also slightly higher than by .08% or \$13,000.

**DELIQUENT PROPERTY TAX**

Tax collections are higher this year than last year. Collection percentage **is higher by 1.48%** or \$35,300 compared to last year. Total amount collected for this first quarter is \$391,192.

## **ANNUAL SALES TAX ACTIVITY ANALYSIS – FY 14/15**

This activity is based on cash basis. The difference is two months of collections. To date, City's sales tax is 10 % MORE than last year (roughly \$713,000 city-wide). This information is material in respect to the City's budget. Activity on accrual basis (meaning when sales tax were actually earned), shows a 9.04% increase compared to last year or roughly \$153,833 more.

## **SALES TAX STATE RGV COMPARISON**

Pharr's sales tax rank comparison to the other Rio Grande Valley cities stayed the same compared to last quarter; **at 1<sup>st</sup> place** out of 10<sup>th</sup> based on Year to Date Activity compared to last.

## **UTILITY REVENUE ACTIVITY ANALYSIS-WATER & SEWER**

Water billing had remained fairly constant over last's year activity. However, this second quarter is still showing a decrease with 4% decrease in billing and 3% increase in collections due to less water consumption.

Sewer billings also decreased this quarter by 2% and collection by 1%.

## **UTILITY REVENUE ACTIVITY ANALYSIS-GARBAGE AND BRUSH**

Garbage and brush billing and collections are indicating a positive trend. Collected revenue has increased slightly over 4% compared to last year for garbage while billing only increased by 3%. Brush collections also increased by 2% while billing increased by 3%.

## **PHARR INTERNATIONAL BRIDGE TOLL COLECTIONS**

Collections this year have increased by 4%. The car crossings decreased compared to last year by 11%, however commercial crossings (trucks) INCREASED by 7%. We currently have roughly \$271,000 more revenues than this time last year. We have budgeted accordingly and revenues are on track as budgeted projections.

## **MUNICIPAL COURT COLLECTIONS**

Municipal court collections have increased by 6% compared to this time last year.

## **PHARR EVENT CENTER**

### **Revenues:**

Event Center revenue is higher this fiscal year compared to prior year by 52%, this is mainly due to naming rights collected this year and higher facility fees.

### **Expenses:**

Event Center expenses are 25% lower than last year mainly due to the discontinuance of partnership agreement (50%/50% share of profit on events) with event promoters.

## **HOTEL/MOTEL OCCUPANCY TAX ANALYSIS**

Hotel/Motel Tax Collections are lower than last year's second quarter by 17% due to eight hotels pending payment as of March 31, 2015.

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## **CIP ACTIVITY ANALYSIS-QUARTERLY UPDATE**

### **BRIDGE:**

The Bridge has 4 capital projects planned, of which all have started. All of four projects are in engineering phase.

### **UTILITY:**

The Utility fund has 6 capital projects, including the new Water Transmission Mains project approved at the beginning of last year and funded through TWDB. All of these projects have started and in progress. LBJ Watertower Rehab is 99% completed.

### **GENERAL CAPITAL PROJECTS**

The General Capital Projects fund has 15 capital projects.

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## **DEBT: ISSUED & STATUS-QUARTERLY UPDATE**

### **OUTSTANDING DEBT ISSUANCES**

General Fund: All activity is normal. Next issuance that will be completed is the 2011 Certificates of Obligation. Currently \$11.3 million is outstanding for all General Obligation Debt.

Bridge Fund: All activity is normal. Next issuance that will be completed is the 2005 A Revenue Refunding Bond. Currently \$5.1 million is outstanding.

Utility Fund: All activity is normal. Next issuance that will be completed is the 2008 Revenue Refunding Bonds. Currently \$52.5 million is outstanding.

Community Development Grant: All activity is normal. This issuance will be completed in 2031 but can be repaid with our current debt reserves. Currently \$5.01 million is outstanding.

PPFC # 1. All activity is normal. This issuance will be completed in 2017. Currently \$10.4 million is outstanding.

PEDC: This series was issued in the name of the City but is being paid by PEDC. All activity is normal. This issuance will be completed in 2032. Currently \$7 million is outstanding.

## **OUTSTANDING CAPITAL LEASES/BANK LOANS**

There are currently 6 outstanding capital leases totaling \$3.7 million, and two loans with Lone Star National bank totaling roughly \$7.4 million. SunTrust lease for Police equipment was paid off this quarter. The liability ownership for the leases is distributed between the following accounts: General, Paving & Drainage, Utility Fund, Garage, Golf and PEDC.

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## **INVESTMENT REPORT-QUARTERLY UPDATE**

### **INVESTMENT REPORT SUMMARY**

This report complies with all provisions of the Public Funds Investment Act and the City of Pharr's Investment's policy.

### **DETAILED INVESTMENT REPORT**

The City has over \$73.4 million in book market value in investments (including depository accounts).

### **COMPARISON OF PORTFOLIO TO POLICY LIMITS**

The City is within all portfolio caps created in the City's Investment Policy. The caps are identified in "Types of securities, Limits on Maturities, and Days to Maturity.

### **MARKET VALUE ANALYSIS**

The market value of our portfolio is at 100% of book value. Book value identifies actual costs. Market value identifies the cost/value of the investments if they were to put on the market for resale.

### **CALCULATION OF WEIGHTED AVERAGE MATURITY AND YIELD**

Weighted average maturity is 1.0 day. This average is within our Investment Policy caps. This is the amount of days on average that our investments mature. Weighted average yield is 2.02%, the average yield of our investments. This average is better than our benchmarks.

### **YEAR TO DATE INVESTMENT TRANSACTION REPORT**

No investment matured this fiscal year.

### **DEPOSITORY SECURITY COLLATERAL ANALYSIS**

All funds were properly collateralized by at the end of the month.

# FISCAL ACTIVITY



CITY OF PHARR  
GENERAL LEDGER STATUS REPORT  
NON AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING MARCH 31, 2015

|  | FY 14/15            |                     | PERCENT<br>OF<br>BUDGET | FY 13/14            |                          | -Variance-          |            |
|--|---------------------|---------------------|-------------------------|---------------------|--------------------------|---------------------|------------|
|  | ANNUAL<br>BUDGET    | Y-T-D<br>ACTUAL     |                         | Y-T-D<br>ACTUAL     | Prior FY Y-T-D<br>Actual | Amount              | Percent    |
| <b>GENERAL FUND</b>                      |                     |                     |                         |                     |                          |                     |            |
| <b>REVENUES</b>                          |                     |                     |                         |                     |                          |                     |            |
| PROPERTY TAXES                           | \$ 14,962,900       | \$ 13,510,132       | 90%                     | \$ 13,510,132       | \$ 12,728,845            | \$ 781,287          | 6%         |
| SALES TAX                                | 11,235,000          | 5,687,426           | 51%                     | 5,687,426           | 5,152,148                | 535,277             | 10%        |
| OTHER TAXES                              | 167,700             | 70,881              | 42%                     | 70,881              | 62,406                   | 8,384               | 13%        |
| FRANCHISE FEES                           | 2,227,890           | 1,438,526           | 65%                     | 1,438,526           | 1,298,410                | 140,116             | 11%        |
| RENTAL FEES                              | 213,600             | 122,439             | 57%                     | 122,439             | 135,855                  | (13,416)            | -10%       |
| SANITATION FEES                          | 3,049,600           | 1,337,282           | 44%                     | 1,337,282           | 1,155,773                | 181,509             | 16%        |
| DEBRIS & BRUSH FEES                      | 1,100,000           | 556,692             | 51%                     | 556,692             | 489,913                  | 66,780              | 14%        |
| MUNICIPAL COURT FEES AND FINES           | 1,125,000           | 586,039             | 52%                     | 586,039             | 554,484                  | 31,555              | 6%         |
| OTHER FINES AND FEES                     | 110,000             | 80,502              | 73%                     | 80,502              | 63,624                   | 16,878              | 21%        |
| BUILDING PERMITS                         | 500,000             | 174,841             | 35%                     | 174,841             | 280,238                  | (105,397)           | -38%       |
| OTHER LICENSES AND PERMITS               | 496,620             | 278,273             | 56%                     | 278,273             | 246,645                  | 31,628              | 13%        |
| INTERFUND TRANSFERS IN                   | 9,467,540           | 4,803,530           | 51%                     | 4,803,530           | 2,384,287                | 2,419,243           | 101%       |
| SERVICE FEES                             | 1,026,461           | 343,085             | 33%                     | 343,085             | 362,370                  | (19,285)            | -5%        |
| OTHER FINANCING SOURCES                  | 505,000             | -                   | 0%                      | -                   | 2,380,700                | (2,380,700)         | -100%      |
| <b>TOTAL REVENUES</b>                    | <b>46,187,311</b>   | <b>28,989,647</b>   | <b>63%</b>              | <b>28,989,647</b>   | <b>27,295,788</b>        | <b>1,693,859</b>    | <b>6%</b>  |
| <b>EXPENDITURES</b>                      |                     |                     |                         |                     |                          |                     |            |
| CITY MANAGER'S OFFICE                    | 2,831,993           | 1,544,226           | 55%                     | 1,544,226           | 813,235                  | (730,991)           | -90%       |
| FINANCE DIRECTOR'S OFFICE                | 974,840             | 437,366             | 45%                     | 437,366             | 466,098                  | 28,732              | 6%         |
| POLICE DEPARTMENT                        | 12,163,200          | 5,888,495           | 48%                     | 5,888,495           | 5,782,419                | (106,076)           | -2%        |
| MUNICIPAL COURT                          | 383,470             | 167,237             | 44%                     | 167,237             | 249,883                  | 82,646              | 33%        |
| FIRE DEPARTMENT                          | 6,449,640           | 2,824,293           | 44%                     | 2,824,293           | 3,309,289                | 484,996             | 15%        |
| PAL ADMINISTRATION                       | 456,010             | 270,038             | 59%                     | 270,038             | 265,116                  | (4,921)             | -2%        |
| STREET MAINTENANCE                       | 5,036,290           | 2,007,930           | 40%                     | 2,007,930           | 1,833,936                | (168,994)           | -9%        |
| INFORMATION TECHNOLOGY                   | 1,477,884           | 611,177             | 41%                     | 611,177             | 688,459                  | 77,282              | 11%        |
| MUNICIPAL LIBRARY                        | 1,051,640           | 516,174             | 49%                     | 516,174             | 465,001                  | (51,173)            | -11%       |
| PARKS & RECREATION                       | 2,294,344           | 1,115,205           | 49%                     | 1,115,205           | 1,318,611                | 203,406             | 15%        |
| PLANNING & CODE ENFORCEMENT              | 1,379,490           | 528,356             | 38%                     | 528,356             | 476,947                  | (51,409)            | -11%       |
| ENGINEERING                              | 383,850             | 158,636             | 41%                     | 158,636             | 126,175                  | (32,461)            | -26%       |
| SANITATION PRIVATIZATION                 | 1,825,000           | 631,771             | 35%                     | 631,771             | 602,750                  | (29,020)            | -5%        |
| DEBRIS COLLECTION EXPENSE                | 611,000             | 206,826             | 34%                     | 206,826             | 198,703                  | (8,123)             | -4%        |
| STREET LIGHTS                            | 655,000             | 324,793             | 50%                     | 324,793             | 358,631                  | 33,838              | 9%         |
| OTHER TRANSFERS OUT                      | 5,410,400           | 1,275,895           | 24%                     | 1,275,895           | 1,459,915                | 184,040             | 13%        |
| OTHER NON-DEPARTMENTAL EXP               | 3,487,270           | 2,438,018           | 70%                     | 2,438,018           | 2,331,696                | (106,322)           | -5%        |
| <b>TOTAL EXPENDITURES</b>                | <b>46,871,521</b>   | <b>20,941,433</b>   | <b>45%</b>              | <b>20,941,433</b>   | <b>20,746,883</b>        | <b>(194,550)</b>    | <b>-1%</b> |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> | <b>\$ (684,210)</b> | <b>\$ 8,048,214</b> |                         | <b>\$ 8,048,214</b> | <b>\$ 6,548,905</b>      | <b>\$ 1,499,309</b> |            |

CITY OF PHARR  
GENERAL LEDGER STATUS REPORT  
NON AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING MARCH 31, 2015

|  | FY 14/15          |                     | PERCENT OF BUDGET | BALANCE             | FY 13/14            |                       | -Variance- |
|--|-------------------|---------------------|-------------------|---------------------|---------------------|-----------------------|------------|
|  | ANNUAL BUDGET     | Y-T-D ACTUAL        |                   |                     | Y-T-D ACTUAL        | Prior FY Y-T-D Actual |            |
| <b>REVENUES</b>                          |                   |                     |                   |                     |                     |                       |            |
| WATER REVENUES                           | \$ 7,585,300      | \$ 1,071,963        | 40%               | \$ (4,513,337)      | \$ 3,071,963        | \$ (194,132)          | -6%        |
| SEWER REVENUE                            | 5,770,000         | 2,375,321           | 41%               | (3,394,679)         | 2,375,321           | (121,822)             | -5%        |
| INTEREST EARNED                          | 453,560           | 196,956             | 43%               | (256,604)           | 196,956             | (109,363)             | -36%       |
| OTHER REVENUES                           | 402,500           | 20,103              | 5%                | (382,397)           | 20,103              | (12,608)              | -39%       |
| <b>TOTAL REVENUES</b>                    | <b>14,211,360</b> | <b>5,664,343</b>    | <b>40%</b>        | <b>(8,547,017)</b>  | <b>6,102,268</b>    | <b>(437,925)</b>      | <b>-7%</b> |
| <b>EXPENDITURES</b>                      |                   |                     |                   |                     |                     |                       |            |
| BOND ISSUE INTEREST EXPENSE              | 1,648,930         | 668,954             | 41%               | 979,976             | 668,954             | 34,186                | 5%         |
| BOND ISSUE PRINCIPAL                     | 2,950,000         | -                   | 0%                | 2,950,000           | -                   | -                     | 0%         |
| ADMINISTRATION EXP                       | 641,810           | 315,693             | 49%               | 326,117             | 315,693             | (22,663)              | -8%        |
| WATER PRODUCTION                         | 2,073,470         | 704,646             | 34%               | 1,368,824           | 704,646             | (20,953)              | 15%        |
| WATER DISTRIBUTION EXP                   | 2,474,280         | 917,071             | 37%               | 1,557,209           | 917,071             | 10,360                | 1%         |
| SEWER PLANT EXP                          | 2,288,910         | 1,084,424           | 47%               | 1,204,486           | 1,084,424           | (20,225)              | -2%        |
| SEWER LIFT STATIONS                      | 563,900           | 171,056             | 30%               | 392,844             | 171,056             | 48,536                | 22%        |
| NON-DEPARTMENTAL EXP                     | 1,570,060         | 492,802             | 31%               | 1,077,258           | 492,802             | 2,494,973             | 84%        |
| <b>TOTAL EXPENDITURES</b>                | <b>14,211,360</b> | <b>4,354,646</b>    | <b>31%</b>        | <b>9,856,714</b>    | <b>4,354,646</b>    | <b>2,666,119</b>      | <b>38%</b> |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> | <b>\$ -</b>       | <b>\$ 1,309,697</b> |                   | <b>\$ 1,309,697</b> | <b>\$ (918,497)</b> | <b>\$ 2,228,194</b>   |            |

CITY OF PIARR  
GENERAL LEDGER STATUS REPORT  
NON-AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING MARCH 31, 2015

|  | FY 14/15              |                     | PERCENT OF BUDGET | BALANCE             | FY 13/14            |                       | -Variance- |
|--|-----------------------|---------------------|-------------------|---------------------|---------------------|-----------------------|------------|
|  | ANNUAL BUDGET         | Y-T-D ACTUAL        |                   |                     | Y-T-D ACTUAL        | Prior FY Y-T-D Actual |            |
| <b>REVENUES</b>                          |                       |                     |                   |                     |                     |                       |            |
| BRIDGE TOLL REVENUES                     | \$ 10,276,820         | \$ 6,329,879        | 62%               | \$ (3,946,941)      | \$ 6,059,331        | \$ 270,548            | 4%         |
| BRIDGE REVENUE FUND INTEREST EARNED      | 130,000               | 117,974             | 91%               | (12,026)            | 100,769             | 17,204                | 17%        |
| PESO EXCHANGE RATE INCOME                | 80,000                | 24,770              | 31%               | (55,230)            | 39,842              | (15,072)              | -38%       |
| RENTAL INCOME                            | 145,000               | 103,300             | 71%               | (41,700)            | 84,300              | 19,000                | 23%        |
| TOLL TICKET SALES                        | 10,000                | 5,366               | 54%               | (4,634)             | 5,676               | (310)                 | -5%        |
| OTHER REVENUES                           | 2,189,140             | 95,020              | 4%                | (2,094,120)         | 116,745             | (21,725)              | -19%       |
| <b>TOTAL REVENUES</b>                    | <b>12,830,960</b>     | <b>6,676,310</b>    | <b>52%</b>        | <b>(6,154,650)</b>  | <b>6,406,664</b>    | <b>269,646</b>        | <b>4%</b>  |
| <b>EXPENDITURES</b>                      |                       |                     |                   |                     |                     |                       |            |
| PERSONNEL                                | 1,318,380             | 440,962             | 33%               | 877,418             | 362,386             | (78,576)              | -22%       |
| SUPPLIES & MATERIALS                     | 179,550               | 66,722              | 37%               | 112,828             | 73,164              | 6,442                 | 9%         |
| BUILDING & EQUIPMENT                     | 900,000               | 76,309              | 8%                | 823,691             | 53,064              | (23,245)              | -44%       |
| REPAIRS & MAINTENANCE                    | 39,000                | 7,278               | 19%               | 31,722              | 27,549              | 20,270                | 74%        |
| EQUIPMENT RENTALS                        | 13,000                | 1,698               | 13%               | 11,302              | 1,698               | 0                     | 0%         |
| UTILITIES                                | 70,000                | 26,912              | 38%               | 43,088              | 21,291              | (5,620)               | -26%       |
| ELECTRICITY                              | 5,000                 | -                   | 0%                | 5,000               | 1,098               | 1,098                 | 100%       |
| VEHICLE USAGE                            | 21,000                | 8,107               | 39%               | 12,893              | 8,593               | 486                   | 6%         |
| INSURANCE                                | 100,000               | 28,098              | 28%               | 71,902              | 35,909              | 7,811                 | 22%        |
| DEBT SERVICE                             | 987,000               | 93,819              | 10%               | 893,181             | 92,427              | (1,391)               | -2%        |
| CONTRACTUAL SERVICES                     | 179,920               | 71,160              | 40%               | 108,760             | 62,454              | (8,706)               | -14%       |
| OTHER CONTRACTUAL & SPECIAL SERVICES     | 2,296,890             | 358,423             | 16%               | 1,938,467           | 534,329             | 175,906               | 33%        |
| TRANSFERS OUT                            | 8,221,220             | 3,870,610           | 47%               | 4,350,610           | 3,580,300           | (290,310)             | -8%        |
| <b>TOTAL EXPENDITURES</b>                | <b>14,330,960</b>     | <b>5,050,099</b>    | <b>35%</b>        | <b>9,280,861</b>    | <b>4,854,264</b>    | <b>(195,835)</b>      | <b>-4%</b> |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> | <b>\$ (1,500,000)</b> | <b>\$ 1,626,211</b> |                   | <b>\$ 3,126,211</b> | <b>\$ 1,552,400</b> | <b>\$ 73,811</b>      |            |

CITY OF PHARR  
 GENERAL LEIDGER STATUS REPORT  
 NON AUDITED BUDGET VS. ACTUAL  
 FOR PERIOD ENDING MARCH 31, 2015

| PEDC II                                  | FY 14/15            |                     | FY 14/15          |                     | FY 14/15            |                       | FY 14/15              |                       | FY 14/15    |  | Percent |
|--|---------------------|---------------------|-------------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|-------------|--|---------|
|  | ANNUAL BUDGET       | Y-T-D ACTUAL        | PERCENT OF BUDGET | BALANCE             | Y-T-D ACTUAL        | Prior FY Y-T-D Actual | Amount                | Amount                |             |  |         |
| <b>REVENUES</b>                          |                     |                     |                   |                     |                     |                       |                       |                       |             |  |         |
| SALES TAX                                | \$ 3,745,000        | \$ 1,895,807        | 51%               | \$ (1,849,193)      | \$ 1,895,807        | \$ 1,717,022          | \$ 178,785            | \$ 178,785            | 10%         |  |         |
| RENTAL INCOME                            | 30,000              | 27,170              | 91%               | (2,830)             | 27,170              | 26,397                | 773                   | 773                   | 3%          |  |         |
| INTEREST EARNED                          | 13,610              | 5,530               | 41%               | (8,080)             | 5,530               | 6,900                 | (1,370)               | (1,370)               | -20%        |  |         |
| PHARR BIZ MEMBERSHIP                     | -                   | 5,900               | 100%              | 5,900               | 5,900               | -                     | 5,900                 | 5,900                 | 100%        |  |         |
| PHARR BIZ SPONSORSHIP                    | -                   | 1,000               | 100%              | 1,000               | 1,000               | -                     | -                     | -                     | 0%          |  |         |
| PHARR BIZ MISC                           | -                   | 2                   | 100%              | 2                   | 2                   | -                     | 2                     | 2                     | 100%        |  |         |
| MISC INCOME                              | -                   | 5,633               | 100%              | 5,633               | 5,633               | -                     | 5,633                 | 5,633                 | 100%        |  |         |
| CONTRIBUTED CAPITAL                      | -                   | -                   | 0%                | -                   | -                   | 900,494               | (900,494)             | (900,494)             | -100%       |  |         |
| SALE OF LAND / PROPERTY                  | 1,639,520           | -                   | 0%                | (1,639,520)         | -                   | -                     | -                     | -                     | 0%          |  |         |
| LOAN REVENUE                             | -                   | 15,438              | 100%              | 15,438              | 15,438              | -                     | 15,438                | 15,438                | 100%        |  |         |
| TRANSFER IN - GENERAL FUND               | 2,000,000           | 13,573              | 1%                | (1,986,427)         | 13,573              | -                     | 13,573                | 13,573                | 100%        |  |         |
| <b>TOTAL REVENUES</b>                    | <b>7,428,130</b>    | <b>1,970,054</b>    | <b>27%</b>        | <b>(5,458,076)</b>  | <b>1,970,054</b>    | <b>2,650,814</b>      | <b>(681,760)</b>      | <b>(681,760)</b>      | <b>-26%</b> |  |         |
| <b>EXPENDITURES</b>                      |                     |                     |                   |                     |                     |                       |                       |                       |             |  |         |
| PERSONNEL                                | 327,940             | 152,443             | 46%               | 175,497             | 152,443             | 121,243               | (31,200)              | (31,200)              | -26%        |  |         |
| SUPPLIES & MATERIALS                     | 19,000              | 14,794              | 78%               | 4,206               | 14,794              | 20,880                | 6,086                 | 6,086                 | 29%         |  |         |
| BUILDING & EQUIPMENT                     | 30,000              | 16,233              | 54%               | 13,767              | 16,233              | 22,589                | 6,356                 | 6,356                 | 28%         |  |         |
| EQUIPMENT RENTALS                        | 5,500               | 2,109               | 38%               | 3,391               | 2,109               | 2,526                 | 417                   | 417                   | 17%         |  |         |
| UTILITIES                                | 20,000              | 9,551               | 48%               | 10,449              | 9,551               | 7,646                 | (1,905)               | (1,905)               | -25%        |  |         |
| VEHICLE USAGE                            | 6,300               | 2,666               | 42%               | 3,634               | 2,666               | 3,197                 | 531                   | 531                   | 17%         |  |         |
| INSURANCE                                | 10,000              | 6,244               | 62%               | 3,756               | 6,244               | 6,446                 | 203                   | 203                   | 3%          |  |         |
| CONTRACTUAL SERVICES                     | 176,600             | 87,640              | 50%               | 88,960              | 87,640              | 46,592                | (41,048)              | (41,048)              | -88%        |  |         |
| OTHER CONTRACTUAL & SPECIAL SERVICES     | 4,618,560           | 897,629             | 19%               | 3,720,931           | 897,629             | 735,265               | (162,364)             | (162,364)             | -22%        |  |         |
| DEBT SERVICE                             | 898,250             | 446,604             | 50%               | 451,646             | 446,604             | 106,778               | (339,826)             | (339,826)             | -318%       |  |         |
| TRANSFERS OUT                            | 1,878,480           | 1,269,000           | 68%               | 609,480             | 1,269,000           | 745,201               | (523,699)             | (523,699)             | -70%        |  |         |
| <b>TOTAL EXPENDITURES</b>                | <b>7,990,630</b>    | <b>2,904,912</b>    | <b>36%</b>        | <b>5,085,718</b>    | <b>2,904,912</b>    | <b>1,818,463</b>      | <b>(1,086,448)</b>    | <b>(1,086,448)</b>    | <b>-60%</b> |  |         |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> | <b>\$ (562,500)</b> | <b>\$ (934,858)</b> |                   | <b>\$ (372,358)</b> | <b>\$ (934,858)</b> | <b>\$ 832,350</b>     | <b>\$ (1,768,208)</b> | <b>\$ (1,768,208)</b> |             |  |         |

**CITY OF PHARR**  
**STATEMENT OF AVAILABLE RESOURCES**  
**FOR PERIOD ENDING MARCH 31, 2015**

|                                  | <u>GENERAL FUND</u>        | <u>WATER FUND</u>          | <u>BRIDGE FUND</u>         | <u>PEDC FUND</u>         |
|----------------------------------|----------------------------|----------------------------|----------------------------|--------------------------|
| CASH                             |                            |                            |                            |                          |
| OPERATING CASH                   | \$ -                       | \$ 417,669.00              | \$ 147,667.00              | \$ 232,273               |
| CLAIM ON CASH                    | 8,123,305                  | 4,853,956                  | 3,038,500                  | 333,788                  |
| DUE FROM OTHER FUNDS             | 195,895                    | -                          | -                          | -                        |
| CHANGE FUND                      | 1,750                      | 2,300                      | 4,500                      | -                        |
| TOTAL CASH                       | <u>8,320,950</u>           | <u>5,273,925</u>           | <u>3,190,667</u>           | <u>566,061</u>           |
| LIABILITIES                      |                            |                            |                            |                          |
| ACCOUNTS PAYABLES                | 534,417                    | 28,109                     | 100,000                    | 12,274                   |
| UTILITY ACCOUNTS                 | -                          | 2,221,784                  | -                          | -                        |
| ESCROWS                          | -                          | -                          | -                          | -                        |
| TOTAL LIABILITIES                | <u>534,417</u>             | <u>2,249,893</u>           | <u>100,000</u>             | <u>12,274</u>            |
| <b>TOTAL AVAILABLE RESOURCES</b> | <b><u>\$ 7,786,533</u></b> | <b><u>\$ 3,024,032</u></b> | <b><u>\$ 3,090,667</u></b> | <b><u>\$ 553,787</u></b> |

PREPARED BY: MARIA FIGUEROA *mf*

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR  
CITY OF PHARR TAXES COLLECTED FOR:  
MARCH 2015

**COMPARATIVE RATE OF COLLECTIONS**

| CITY OF PHARR<br>GPR (33)    | ORIGINAL<br>TAX LEVY | COLLECTED<br>TO DATE | DROPPED YRS<br>AFTER PURGE | MODIF.<br>TO DATE | TAXES<br>OUTSTANDING | PERCENT<br>2014/2015 | COLLECTED<br>2013/2014 |
|------------------------------|----------------------|----------------------|----------------------------|-------------------|----------------------|----------------------|------------------------|
| 2014 TAX ROLL                | 18,044,972.57        | 14,634,365.49        | -                          | 155,629.16        | 1,566,236.24         | 90.33%               | 90.25%                 |
| 2013 & PRIOR YRS<br>ROLLBACK | 2,413,349.92         | 391,191.50           | -                          | (27,118.33)       | 1,995,040.00         | 16.39%               | 14.91%                 |
|                              | -                    | -                    | -                          | -                 | -                    | #DIV/0!              | 63.65%                 |
| <b>TOTALS</b>                | <b>18,458,322.49</b> | <b>15,025,557.08</b> | <b>-</b>                   | <b>128,510.83</b> | <b>3,581,276.24</b>  |                      |                        |

**BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MARCH 2015**

|                            | CITY OF PHARR     | MONTHLY<br>MODIFICATIONS |
|----------------------------|-------------------|--------------------------|
| CURRENT YEAR-BASE TAX      | 556,173.72        | (20,508.25) CURRENT      |
| CURRENT YEAR-P&I           | 40,197.78         |                          |
| PRIOR YEARS-BASE TAX       | 64,777.65         | (18,902.18) PRIOR        |
| PRIOR YEARS-P&I            | 24,684.67         |                          |
| ROLLBACK                   | -                 | - ROLLBACK               |
| ROLLBACK P&I               | -                 |                          |
| ATTORNEY FEES              | 12,637.68         |                          |
| <b>TOTAL COLLECTIONS</b>   | <b>698,471.50</b> | <b>(39,410.43)</b>       |
| LESS TRANSFERRED           | 461,638.84        |                          |
| LESS IN TRANSIT            | 231,283.70        |                          |
| LESS DUE TO HCAD COMM. FEE | 35.96             |                          |
| LESS DUE TO CO TREASURER   | 5,513.00          |                          |

BALANCE

.....AFFIDAVIT.....

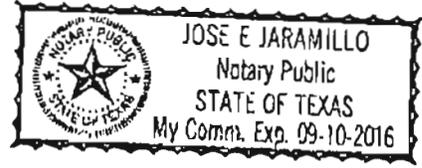
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF PHARR, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF MARCH 2015 IS CORRECT.

*Pablo (Paul) Villarreal Jr.*  
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF PHARR, TEXAS



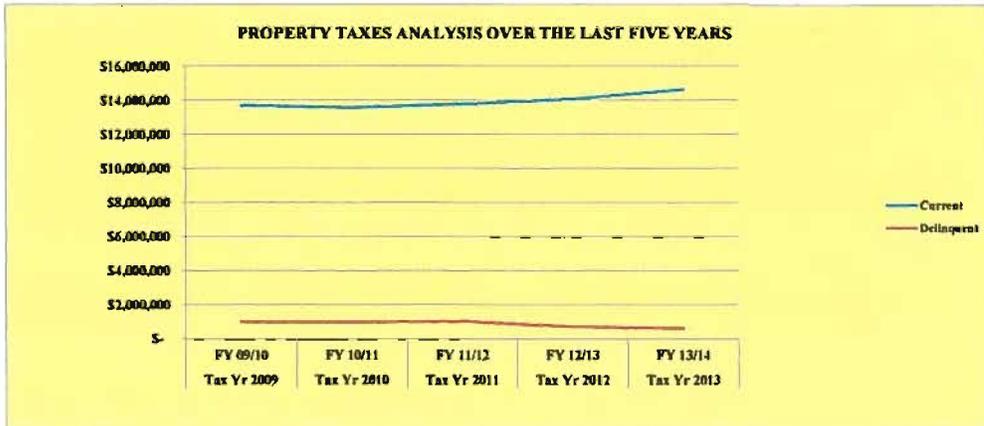
SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF APRIL 2015 A.D.

*Jose E. Jaramillo*  
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

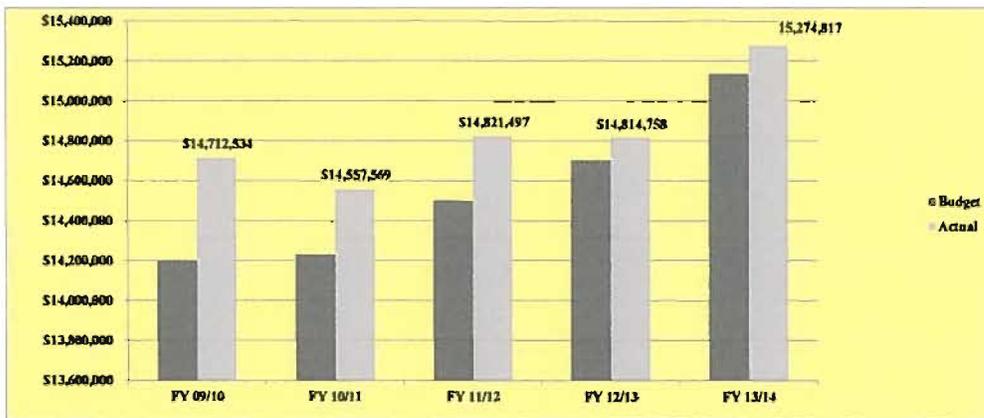


## City of Pharr Property Tax Analysis - Cash Collections

-The following graph shows the trend of current and delinquent property taxes over the last five fiscal years:



-The following graph shows the comparison of property taxes budget versus actual for current and delinquent combined:

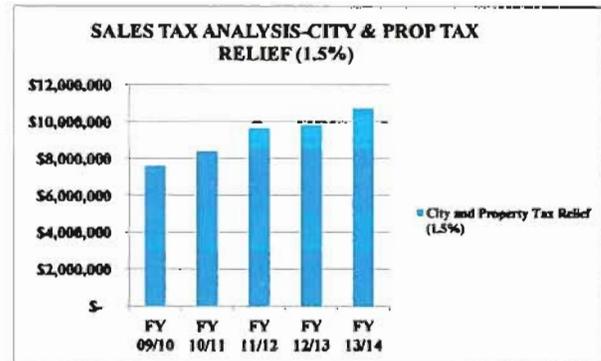
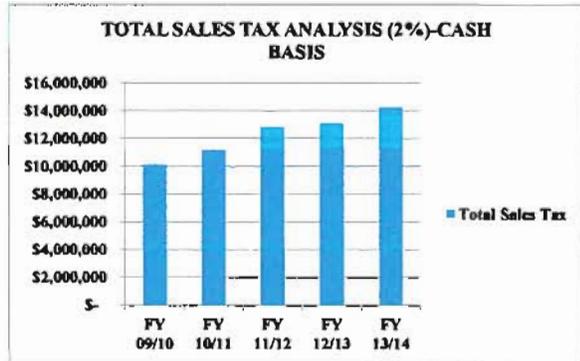


-The following is the net favorable/ (unfavorable) change in sales taxes for the quarter ending in March 31, 2015 compared to last fiscal year

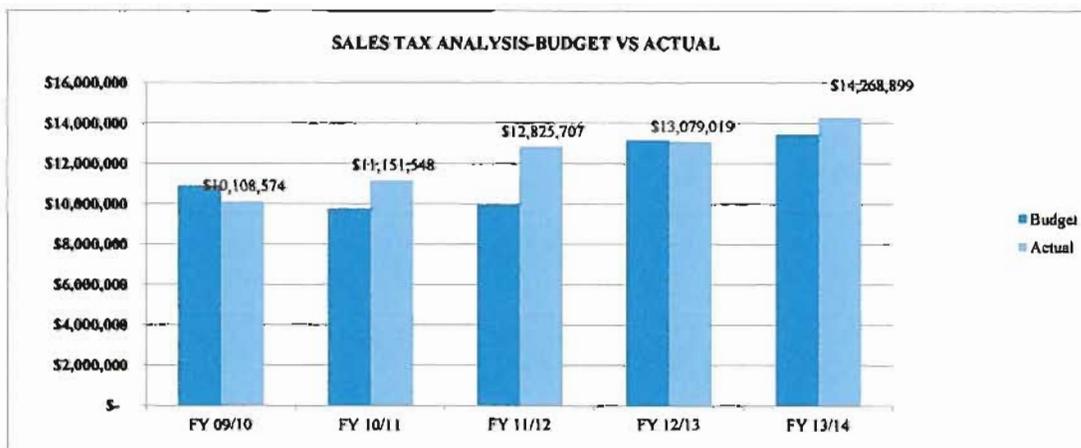
| MONTH        | CURRENT              |                      |                     |                   | DELINQUENT        |                  |                     |
|--------------|----------------------|----------------------|---------------------|-------------------|-------------------|------------------|---------------------|
|              | Tax Yr 2013          | Tax Yr 2014          | Difference          |                   | Tax Yr 2013       | Tax Yr 2014      | Difference          |
|              | FY 13/14             | FY 14/15             | FY 14/15 - FY 13/14 |                   | FY 13/14          | FY 14/15         | FY 14/15 - FY 13/14 |
| OCTOBER      | \$ 57,219            | \$ 33,762            | \$ (23,457)         | \$ 36,883         | \$ 30,143         | \$ 13,260        |                     |
| NOVEMBER     | 1,120,338            | 1,024,705            | (95,633)            | 66,580            | 71,250            | 4,670            |                     |
| DECEMBER     | 1,978,408            | 2,676,466            | 698,058             | 62,131            | 69,164            | 7,033            |                     |
| JANUARY      | 5,654,949            | 4,841,143            | (823,806)           | 45,184            | 45,681            | 497              |                     |
| FEBRUARY     | 4,220,196            | 5,069,080            | 848,884             | 67,453            | 59,523            | (7,930)          |                     |
| MARCH        | 675,020              | 816,441              | 141,421             | 68,515            | 71,968            | 3,453            |                     |
| <b>TOTAL</b> | <b>\$ 13,716,130</b> | <b>\$ 14,461,597</b> | <b>\$ 745,467</b>   | <b>\$ 346,746</b> | <b>\$ 367,729</b> | <b>\$ 20,983</b> |                     |
|              |                      |                      | <b>5%</b>           |                   |                   | <b>6%</b>        |                     |

## City of Pharr Current Sales Tax Analysis - Cash Collections

-The following graph shows the trend of total sales tax over the last five fiscal years:



-The following graph shows the comparison of total sales taxes over the last five fiscal years:



-The following is the net favorable/ (unfavorable) change in sales taxes for the quarter ending in March 31, 2015 compared to last fiscal year:

| MONTH        | TOTAL SALES TAX (2%) -CASH BASIS |                     |                                  |
|--------------|----------------------------------|---------------------|----------------------------------|
|              | FY 13/14                         | FY 14/15            | Difference<br>FY 14/15- FY 13/14 |
| OCTOBER      | \$ 1,095,399                     | \$ 1,175,133        | \$ 79,734                        |
| NOVEMBER     | 1,064,491                        | 1,272,920           | 208,429                          |
| DECEMBER     | 1,151,064                        | 1,255,599           | 104,535                          |
| JANUARY      | 1,166,651                        | 1,231,604           | 64,953                           |
| FEBRUARY     | 1,301,266                        | 1,403,486           | 102,220                          |
| MARCH        | 1,090,660                        | 1,244,493           | 153,833                          |
| <b>TOTAL</b> | <b>\$ 6,869,531</b>              | <b>\$ 7,583,235</b> | <b>\$ 713,704</b>                |

↑  
**10%**

| MONTH        | SALES TAX-CITY & PROP RELIEF (1.5%) -CASH BASIS |                     |                                  |
|--------------|---|---------------------|----------------------------------|
|              | FY 13/14  | FY 14/15            | Difference<br>FY 14/15- FY 13/14 |
| OCTOBER      | \$ 821,549                                      | \$ 881,349          | \$ 59,800.0                      |
| NOVEMBER     | 798,368   | 954,690             | 156,322                          |
| DECEMBER     | 863,298   | 941,699             | 78,401                           |
| JANUARY      | 874,989   | 923,703             | 48,714                           |
| FEBRUARY     | 975,950   | 1,052,615           | 76,665                           |
| MARCH        | 817,995   | 933,370             | 115,375                          |
| <b>TOTAL</b> | <b>\$ 5,152,149</b>                             | <b>\$ 5,687,426</b> | <b>\$ 535,277</b>                |

↑  
**10%**

## SALES TAX STATE COLLECTION RGV COMPARISON - MARCH 2015

| Valley Rank                          | City         | Net Payment This Period | Payment Prior Year     | % Change      | 2015 Payments To Date  | 2014 Payments To Date  | % Change     |
|--------------------------------------|--------------|-------------------------|------------------------|---------------|------------------------|------------------------|--------------|
| Rank Based on Current Month Activity |              |                         |                        |               |                        |                        |              |
| <b>1</b>                             | <b>Pharr</b> | <b>\$ 1,244,493.22</b>  | <b>\$ 1,090,660.05</b> | <b>14.10%</b> | <b>\$ 3,879,583.26</b> | <b>\$ 3,558,577.69</b> | <b>9.02%</b> |
| 2                                    | Edinburg     | 1,487,995.88            | 1,325,913.55           | 12.22%        | 5,116,741.87           | 4,911,045.78           | 4.19%        |
| 3                                    | Harlingen    | 1,606,151.55            | 1,566,462.92           | 2.53%         | 5,714,858.88           | 5,524,675.78           | 3.44%        |
| 4                                    | San Juan     | 239,179.82              | 236,358.72             | 1.19%         | 814,284.00             | 780,104.29             | 4.38%        |
| 5                                    | McAllen      | 4,331,497.00            | 4,304,084.00           | 0.64%         | 17,524,975.81          | 17,125,298.00          | 2.33%        |
| 6                                    | Weslaco      | 853,497.99              | 850,153.42             | 0.39%         | 3,188,102.92           | 2,934,602.77           | 8.64%        |
| 7                                    | Alamo        | 258,231.80              | 260,221.02             | -0.76%        | 909,742.50             | 921,466.32             | -1.27%       |
| 8                                    | Brownsville  | 2,397,948.94            | 2,431,668.83           | -1.39%        | 9,543,877.89           | 9,053,750.54           | 5.41%        |
| 9                                    | Mission      | 1,127,533.41            | 1,154,073.69           | -2.30%        | 3,953,519.20           | 3,904,765.33           | 1.25%        |
| 10                                   | Mercedes     | 435,492.90              | 457,667.84             | -4.85%        | 2,435,317.27           | 2,333,743.92           | 4.35%        |

| Rank Based on Calendar Year 2015 To Date Activity |              |                        |                        |               |                        |                        |              |
|---|--------------|------------------------|------------------------|---------------|------------------------|------------------------|--------------|
| <b>1</b>  | <b>Pharr</b> | <b>\$ 1,244,493.22</b> | <b>\$ 1,090,660.05</b> | <b>14.10%</b> | <b>\$ 3,879,583.26</b> | <b>\$ 3,558,577.69</b> | <b>9.02%</b> |
| 2   | Weslaco      | 853,497.99             | 850,153.42             | 0.39%         | 3,188,102.92           | 2,934,602.77           | 8.64%        |
| 3   | Brownsville  | 2,397,948.94           | 2,431,668.83           | -1.39%        | 9,543,877.89           | 9,053,750.54           | 5.41%        |
| 4   | San Juan     | 239,179.82             | 236,358.72             | 1.19%         | 814,284.00             | 780,104.29             | 4.38%        |
| 5   | Mercedes     | 435,492.90             | 457,667.84             | -4.85%        | 2,435,317.27           | 2,333,743.92           | 4.35%        |
| 6   | Edinburg     | 1,487,995.88           | 1,325,913.55           | 12.22%        | 5,116,741.87           | 4,911,045.78           | 4.19%        |
| 7   | Harlingen    | 1,606,151.55           | 1,566,462.92           | 2.53%         | 5,714,858.88           | 5,524,675.78           | 3.44%        |
| 8   | McAllen      | 4,331,497.00           | 4,304,084.00           | 0.64%         | 17,524,975.81          | 17,125,298.00          | 2.33%        |
| 9   | Mission      | 1,127,533.41           | 1,154,073.69           | -2.30%        | 3,953,519.20           | 3,904,765.33           | 1.25%        |
| 10  | Alamo        | 258,231.80             | 260,221.02             | -0.76%        | 909,742.50             | 921,466.32             | -1.27%       |

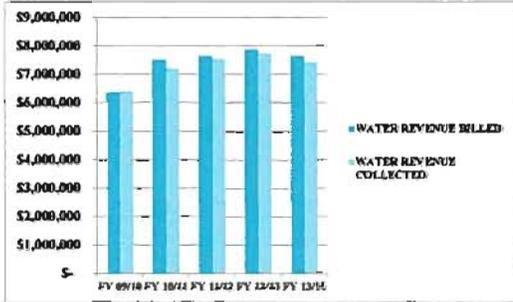
|                       |                         |                         |              |                         |                         |              |
|-----------------------|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|
| <b>HIDALGO COUNTY</b> | <b>\$ 10,762,573.93</b> | <b>\$ 10,366,027.16</b> | <b>3.68%</b> | <b>\$ 40,518,018.47</b> | <b>\$ 38,899,713.76</b> | <b>3.99%</b> |
|-----------------------|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|

|                     |                          |                          |              |                            |                            |              |
|---------------------|--------------------------|--------------------------|--------------|----------------------------|----------------------------|--------------|
| <b>STATE TOTALS</b> | <b>\$ 381,531,250.57</b> | <b>\$ 359,653,505.91</b> | <b>5.73%</b> | <b>\$ 1,353,143,249.00</b> | <b>\$ 1,260,827,507.00</b> | <b>6.82%</b> |
|---------------------|--------------------------|--------------------------|--------------|----------------------------|----------------------------|--------------|

## City of Pharr Utility Revenue Activity Analysis - Cash Collections

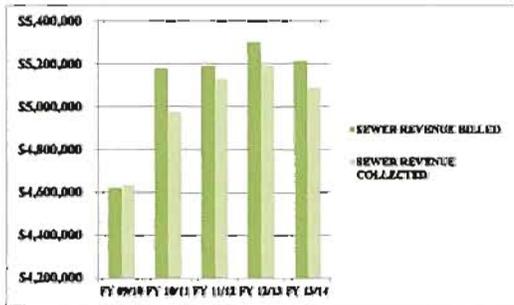
-The following graphs show the trend for Utility Revenue Activity for the last five fiscal years:

### WATER



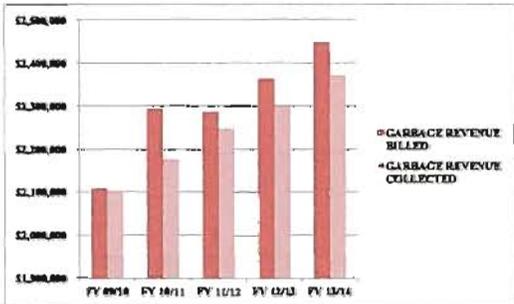
|           | BILLED REVENUE   |                  |                                 | COLLECTED REVENUE |                  |                                 |
|-----------|------------------|------------------|---------------------------------|-------------------|------------------|---------------------------------|
|           | FY 13/14         | FY 14/15         | Difference<br>FY 14/15-FY 13/14 | FY 13/14          | FY 14/15         | Difference<br>FY 14/15-FY 13/14 |
| OCTOBER   | \$ 594,403       | \$ 565,264       | \$ (29,139)                     | \$ 705,548        | \$ 715,320       | \$ 9,772                        |
| NOVEMBER  | 665,355          | 620,929          | (44,426)                        | 489,075           | 473,079          | (15,996)                        |
| DECEMBER  | 587,097          | 536,681          | (50,416)                        | 623,827           | 646,806          | 22,984                          |
| JANUARY   | 601,468          | 602,693          | 1,225                           | 703,033           | 563,830          | (139,203)                       |
| FEBRUARY  | 598,062          | 557,186          | (40,876)                        | 537,211           | 537,207          | (4)                             |
| MARCH     | 564,446          | 557,503          | (6,943)                         | 590,503           | 613,958          | 23,455                          |
| <b>\$</b> | <b>3,610,831</b> | <b>3,440,256</b> | <b>\$ (170,575)</b>             | <b>3,649,192</b>  | <b>3,550,200</b> | <b>\$ (98,992)</b>              |

### SEWER



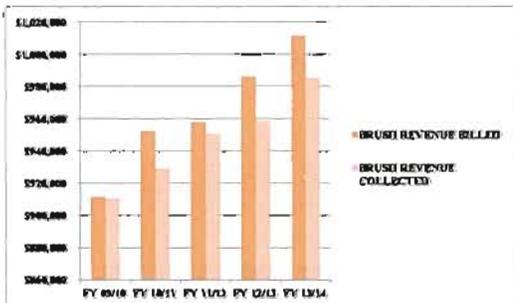
|           | BILLED REVENUE   |                  |                                 | COLLECTED REVENUE |                  |                                 |
|-----------|------------------|------------------|---------------------------------|-------------------|------------------|---------------------------------|
|           | FY 13/14         | FY 14/15         | Difference<br>FY 14/15-FY 13/14 | FY 13/14          | FY 14/15         | Difference<br>FY 14/15-FY 13/14 |
| OCTOBER   | \$ 414,618       | \$ 403,898       | \$ (10,720)                     | \$ 470,808        | \$ 435,882       | \$ 34,926                       |
| NOVEMBER  | 446,241          | 433,023          | (13,218)                        | 339,909           | 339,205          | (704)                           |
| DECEMBER  | 409,621          | 389,454          | (20,167)                        | 420,173           | 451,602          | 31,429                          |
| JANUARY   | 414,975          | 421,270          | 6,295                           | 486,066           | 399,742          | (86,324)                        |
| FEBRUARY  | 416,384          | 402,658          | (13,726)                        | 378,124           | 384,925          | 6,807                           |
| MARCH     | 402,891          | 404,079          | 1,188                           | 420,986           | 440,110          | 19,124                          |
| <b>\$</b> | <b>2,504,730</b> | <b>2,454,387</b> | <b>\$ (50,343)</b>              | <b>2,515,170</b>  | <b>2,491,576</b> | <b>\$ (23,594)</b>              |

### GARBAGE



|           | BILLED REVENUE   |                  |                                 | COLLECTED REVENUE |                  |                                 |
|-----------|------------------|------------------|---------------------------------|-------------------|------------------|---------------------------------|
|           | FY 13/14         | FY 14/15         | Difference<br>FY 14/15-FY 13/14 | FY 13/14          | FY 14/15         | Difference<br>FY 14/15-FY 13/14 |
| OCTOBER   | \$ 200,045       | \$ 208,520       | \$ 8,475                        | \$ 206,923        | \$ 210,789       | \$ 3,866                        |
| NOVEMBER  | 200,077          | 206,652          | 6,575                           | 162,340           | 173,381          | 11,041                          |
| DECEMBER  | 201,179          | 207,773          | 6,594                           | 189,879           | 218,424          | 28,545                          |
| JANUARY   | 201,473          | 208,482          | 7,009                           | 232,838           | 203,631          | (29,207)                        |
| FEBRUARY  | 202,750          | 208,584          | 5,834                           | 187,494           | 197,644          | 10,150                          |
| MARCH     | 202,643          | 209,817          | 7,174                           | 204,178           | 222,886          | 18,708                          |
| <b>\$</b> | <b>1,208,147</b> | <b>1,249,928</b> | <b>\$ 41,781</b>                | <b>1,183,652</b>  | <b>1,226,755</b> | <b>\$ 43,103</b>                |

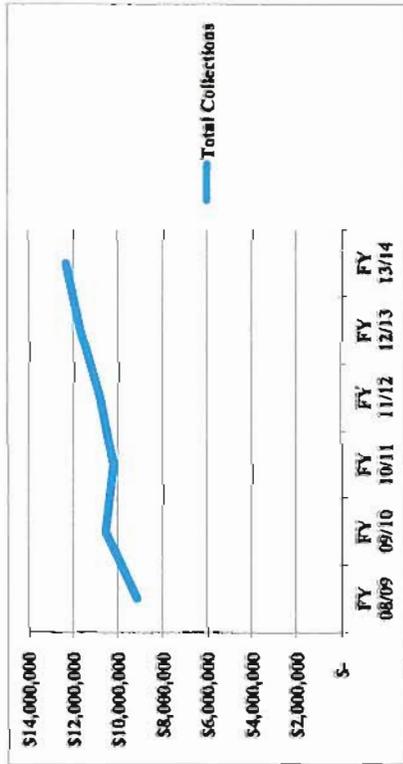
### BRUSH



|           | BILLED REVENUE |                |                                 | COLLECTED REVENUE |                |                                 |
|-----------|----------------|----------------|---------------------------------|-------------------|----------------|---------------------------------|
|           | FY 13/14       | FY 14/15       | Difference<br>FY 14/15-FY 13/14 | FY 13/14          | FY 14/15       | Difference<br>FY 14/15-FY 13/14 |
| OCTOBER   | \$ 82,895      | \$ 84,796      | \$ 1,901                        | \$ 85,859         | \$ 87,963      | \$ 2,104                        |
| NOVEMBER  | 83,144         | 84,892         | 1,748                           | 68,583            | 71,824         | 3,241                           |
| DECEMBER  | 83,620         | 85,701         | 2,081                           | 81,320            | 91,281         | 9,961                           |
| JANUARY   | 83,756         | 85,761         | 2,005                           | 98,259            | 83,515         | (14,744)                        |
| FEBRUARY  | 84,104         | 85,954         | 1,850                           | 75,098            | 80,420         | 5,322                           |
| MARCH     | 84,127         | 86,093         | 1,966                           | 84,766            | 92,246         | 7,480                           |
| <b>\$</b> | <b>501,646</b> | <b>513,197</b> | <b>\$ 11,551</b>                | <b>493,885</b>    | <b>507,249</b> | <b>\$ 13,364</b>                |

# City of Pharr Bridge Revenue Activity Analysis - Toll Collections

TREND ANALYSIS FOR TOLL COLLECTIONS FOR THE LAST SIX YEARS:

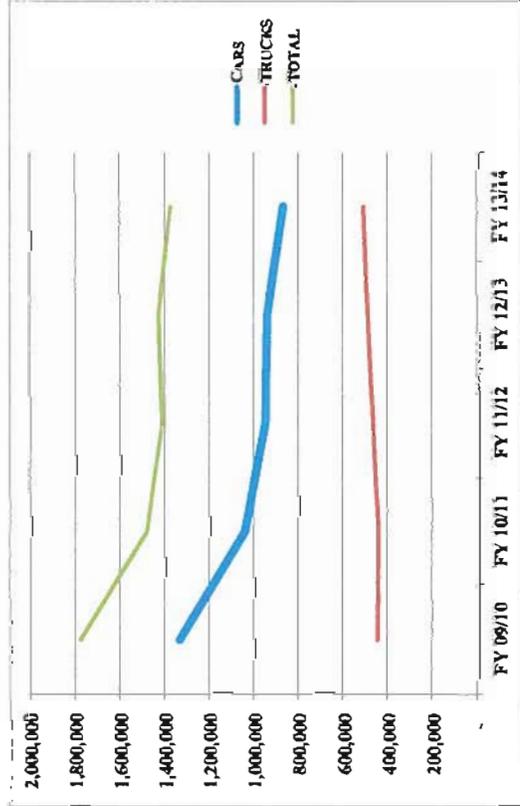


**TOTAL TOLL COLLECTIONS PRIOR AND CURRENT YEAR**

| MONTH        | FY 13/14            | FY 14/15            | Difference        |
|--------------|---------------------|---------------------|-------------------|
| OCTOBER      | \$ 1,012,944        | \$ 1,112,465        | \$ 99,521         |
| NOVEMBER     | 951,265             | 996,402             | 45,137            |
| DECEMBER     | 953,943             | 1,013,369           | 59,426            |
| JANUARY      | 1,039,081           | 1,070,398           | 31,317            |
| FEBRUARY     | 993,704             | 1,011,691           | 17,987            |
| MARCH        | 1,108,395           | 1,125,555           | 17,160            |
| <b>TOTAL</b> | <b>\$ 6,059,332</b> | <b>\$ 6,329,880</b> | <b>\$ 270,548</b> |

↑ 4%

TRUCKS AND CARS CROSSINGS TREND OVER THE LAST FIVE FISCAL YEARS:



**TRUCKS AND CARS CROSSINGS PRIOR AND CURRENT YEAR**

| MONTH        | FY 13/14       | FY 14/15       | Difference      |
|--------------|----------------|----------------|-----------------|
| OCTOBER      | 120,899        | 117,919        | (2,980)         |
| NOVEMBER     | 116,156        | 109,074        | (7,082)         |
| DECEMBER     | 117,153        | 114,347        | (2,806)         |
| JANUARY      | 114,483        | 109,643        | (4,840)         |
| FEBRUARY     | 107,225        | 100,053        | (7,172)         |
| MARCH        | 121,253        | 113,189        | (8,064)         |
| <b>TOTAL</b> | <b>697,169</b> | <b>664,225</b> | <b>(32,944)</b> |

↓ -5%

|        | FY 13/14 | FY 14/15 | Difference |
|--------|----------|----------|------------|
| TRUCKS | 248,462  | 264,430  | 15,968     |

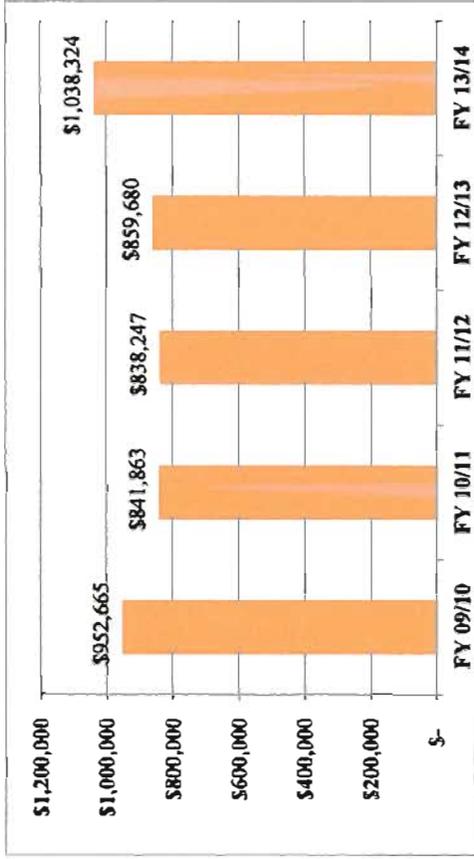
↑ 7%

|      | FY 13/14 | FY 14/15 | Difference |
|------|----------|----------|------------|
| CARS | 448,707  | 399,795  | (48,912)   |

↓ -11%

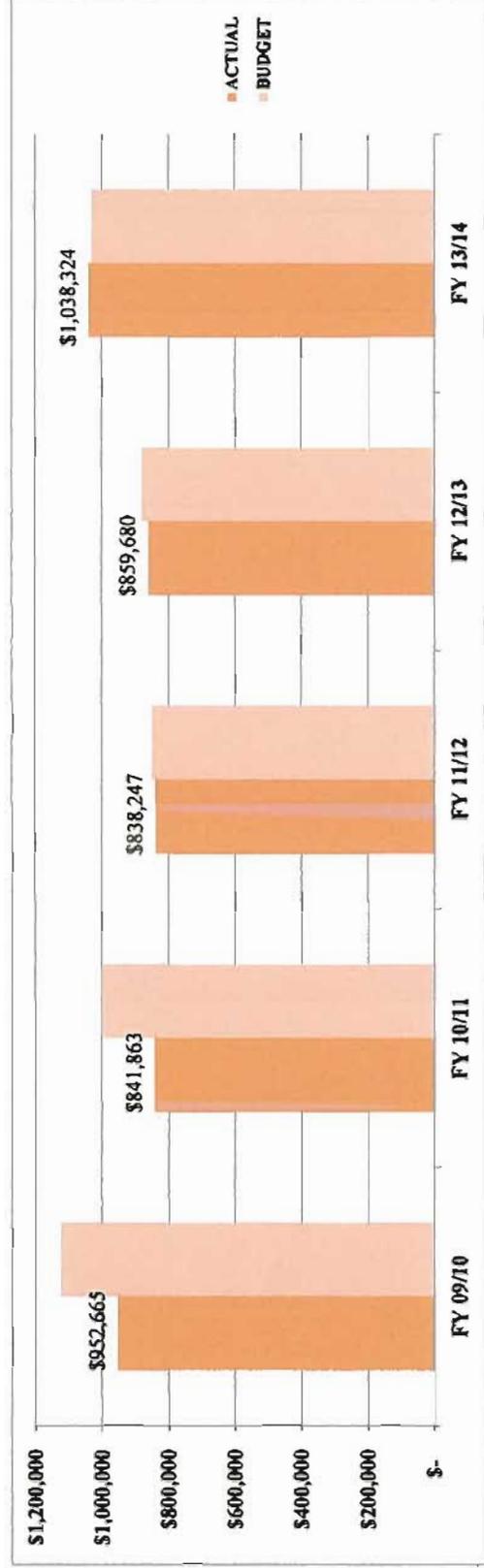
# City of Pharr Municipal Court Collections

-Collection revenue five fiscal year comparison:



| MONTH        | FY 13/14          | FY 14/15          | FY 14/15-FY 13/14 | Difference |
|--------------|-------------------|-------------------|-------------------|------------|
| OCTOBER      | \$ 82,563         | \$ 66,620         | \$ (15,943)       | (15,943)   |
| NOVEMBER     | 75,287            | 55,841            | (19,446)          | (19,446)   |
| DECEMBER     | 95,093            | 64,686            | (30,407)          | (30,407)   |
| JANUARY      | 80,343            | 88,664            | 8,321             | 8,321      |
| FEBRUARY     | 117,935           | 149,837           | 31,902            | 31,902     |
| MARCH        | 102,993           | 160,238           | 57,245            | 57,245     |
| <b>TOTAL</b> | <b>\$ 554,214</b> | <b>\$ 585,886</b> | <b>\$ 31,672</b>  | <b>6%</b>  |

-Budget vs Actual five fiscal year comparison:



CITY OF PHARR  
GENERAL LEDGER STATUS REPORT  
NON AUDITED BUDGET VS. ACTUAL  
FOR PERIOD ENDING MARCH 31, 2015

PHARR EVENT CENTER

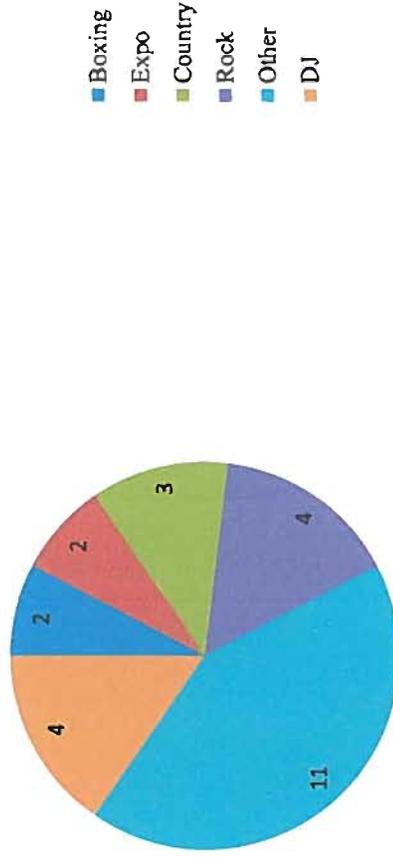
|  | FY 14/15         |                   | PERCENT<br>OF<br>BUDGET | Y-T-D<br>ACTUAL   | BALANCE           | - Variance -        |                          |            |
|--|------------------|-------------------|-------------------------|-------------------|-------------------|---------------------|--------------------------|------------|
|  | ANNUAL<br>BUDGET | Y-T-D<br>ACTUAL   |                         |                   |                   | Y-T-D<br>ACTUAL     | Prior FY Y-T-D<br>Actual | Amount     |
| <b>REVENUES</b>                          |                  |                   |                         |                   |                   |                     |                          |            |
| PHARR EVENT CENTER RENTAL                | \$ 175,000       | \$ 52,050         | 30%                     | \$ (122,950)      | \$ 52,050         | \$ 39,600           | \$ 12,450                | 31%        |
| PHARR EVENT CENTER - FF                  | 75,000           | 34,998            | 47%                     | (40,002)          | 34,998            | 22,952              | 12,046                   | 52%        |
| PHARR EVENT CENTER - CONS FEES           | 130,000          | 49,924            | 38%                     | (80,076)          | 49,924            | 51,076              | (1,152)                  | -2%        |
| PHARR EVENT CENTER -NAMING RIGHTS        | 100,000          | 83,333            | 83%                     | (16,667)          | 83,333            | -                   | 83,333                   | 100%       |
| PHARR EVENT CENTER - ADVERTISING         | 54,000           | 34,167            | 63%                     | (19,833)          | 34,167            | 30,714              | 3,453                    | 11%        |
| TICKETMASTER REVENUE SHARING             | -                | 3,093             | 100%                    | 3,093             | 3,093             | 1,993               | 1,100                    | 55%        |
| EVENT REVENUE-BOX OFFICE                 | -                | 9,774             | 100%                    | 9,774             | 9,774             | -                   | 9,774                    | 100%       |
| OTHER REVENUE                            | 150,210          | 15,830            | 11%                     | (134,380)         | 15,830            | 39,699              | (23,869)                 | -60%       |
| <b>TOTAL REVENUES</b>                    | <b>684,210</b>   | <b>283,169</b>    | <b>41%</b>              | <b>(401,041)</b>  | <b>283,169</b>    | <b>186,034</b>      | <b>97,135</b>            | <b>52%</b> |
| <b>EXPENDITURES</b>                      |                  |                   |                         |                   |                   |                     |                          |            |
| PERSONNEL                                | 420,830          | 174,742           | 42%                     | 246,088           | 174,742           | 172,644             | (2,098)                  | -1%        |
| SUPPLIES & MATERIALS                     | 33,820           | 16,474            | 49%                     | 17,346            | 16,474            | 16,506              | 32                       | 0%         |
| BUILDING MAINTENANCE                     | 26,000           | 10,976            | 42%                     | 15,024            | 10,976            | 18,120              | 7,144                    | 39%        |
| EQUIPMENT RENTALS                        | 1,000            | -                 | 0%                      | 1,000             | -                 | 1,267               | 1,267                    | 100%       |
| ADVERTISING                              | 18,000           | 15,886            | 88%                     | 2,114             | 15,886            | 36,496              | 20,610                   | 56%        |
| PARTNERSHIP EXPENSE                      | -                | -                 | 0%                      | -                 | -                 | 44,812              | 44,812                   | 100%       |
| AUTOMOTIVE                               | 2,600            | 1,171             | 45%                     | 1,429             | 1,171             | 1,179               | 8                        | 1%         |
| UTILITIES                                | 10,000           | 1,960             | 20%                     | 8,040             | 1,960             | 1,581               | (380)                    | -24%       |
| ELECTRICITY                              | 55,000           | 31,250            | 57%                     | 23,750            | 31,250            | 28,105              | (3,145)                  | -11%       |
| CONTRACTUAL SERVICES                     | 90,000           | 19,511            | 22%                     | 70,489            | 19,511            | 23,733              | 4,222                    | 18%        |
| INSURANCE                                | 5,000            | 2,721             | 54%                     | 2,279             | 2,721             | 3,377               | 655                      | 19%        |
| EVENT CENTER STAFFING / RENTAL           | 4,000            | 5,471             | 137%                    | (1,471)           | 5,471             | 16,315              | 10,844                   | 66%        |
| OTHER CONTRACTUAL & SPECIAL SERVICES     | 16,000           | 11,425            | 71%                     | 4,575             | 11,425            | 23,290              | 11,865                   | 51%        |
| CAPITAL OUTLAY                           | 1,960            | -                 | 0%                      | 1,960             | -                 | -                   | -                        | 0%         |
| <b>TOTAL EXPENDITURES</b>                | <b>684,210</b>   | <b>291,589</b>    | <b>43%</b>              | <b>392,977</b>    | <b>291,589</b>    | <b>387,424</b>      | <b>95,834</b>            | <b>25%</b> |
| <b>REVENUE OVER/(UNDER) EXPENDITURES</b> | <b>\$ -</b>      | <b>\$ (8,420)</b> |                         | <b>\$ (8,064)</b> | <b>\$ (8,420)</b> | <b>\$ (201,389)</b> | <b>\$ 192,969</b>        |            |

# City of Pharr

## Pharr Event Center Attendance by Event Type as of March 31, 2015

| Ticketed Event Type | Number of Events | Attendance    | Total Concession | Average Concession per Event |
|---------------------|------------------|---------------|------------------|------------------------------|
| Boxing              | 2                | 2,332         | \$ 7,141         | \$ 3,571                     |
| Expo                | 2                | 515           | \$ 1,814         | \$ 907                       |
| Country             | 3                | 2,895         | \$ 17,698        | \$ 5,899                     |
| Rock                | 4                | 4,000         | \$ 17,626        | \$ 4,407                     |
| Other               | 11               | 1,271         | \$ 3,598         | \$ 327                       |
| DJ                  | 4                | 10,243        | \$ 11,525        | \$ 2,881                     |
|                     | <b>26</b>        | <b>21,256</b> | <b>\$ 59,402</b> | <b>\$ 2,285</b>              |

### Number of Events







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# QUARTERLY UPDATES



**City of Pharr  
CIP Activity Listing as of March 31, 2015**

|   | Budget/Est.<br>Contract Price | PRIOR YLARS          | FY 14/15          | Total Paid           | Retainage         |               |                   | Balance<br>To Be Paid | %<br>Complete |
|---|-------------------------------|----------------------|-------------------|----------------------|-------------------|---------------|-------------------|-----------------------|---------------|
|   |                               |                      |                   |                      | Prior FY          | This FY       | Total             |                       |               |
| <b>BRIDGE</b>                               |                               |                      |                   |                      |                   |               |                   |                       |               |
| 1 1 Entrance Booth/RD Expansion             |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 190,000                    | \$ -                 | \$ 27,820         | \$ 27,820            | \$ -              | \$ -          | \$ -              | \$ 162,180            | 14.6%         |
| Construction                                | \$ 2,397,430                  | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  | 0.0%          |
| Other                                       | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| 2 2 ITS CBI Project                         |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 422,689                    | \$ 292,403           | \$ 4,800          | \$ 297,203           | \$ -              | \$ -          | \$ -              | \$ 125,486            | 70.3%         |
| Construction <i>80% grant</i>               | \$ 1,034,000                  | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ 1,034,000          | 0.0%          |
| Other                                       | \$ 8,455                      | \$ 8,455             | \$ -              | \$ 8,455             | \$ -              | \$ -          | \$ -              | \$ -                  | 100.0%        |
| 3 3 Northbound Lane II                      |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 166,579                    | \$ 85,250            | \$ -              | \$ 85,250            | \$ -              | \$ -          | \$ -              | \$ 81,329             | 51.2%         |
| Construction <i>80% grant</i>               | \$ 750,000                    | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ 750,000            | 0.0%          |
| Other                                       | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| 4 4 Fastlane Improvements (northbound lane) |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 29,701                     | \$ 26,281            | \$ 8,745          | \$ 35,026            | \$ -              | \$ -          | \$ -              | \$ (5,325)            | 117.9%        |
| Construction                                | \$ 80,000                     | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ 80,000             | 0.0%          |
| Other                                       | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| <b>TOTAL BRIDGE</b>                         | <b>\$ 5,078,854</b>           | <b>\$ 412,389</b>    | <b>\$ 41,365</b>  | <b>\$ 453,754</b>    | <b>\$ -</b>       | <b>\$ -</b>   | <b>\$ -</b>       | <b>\$ 2,227,670</b>   | <b>8.9%</b>   |
| <b>UTILITY</b>                              |                               |                      |                   |                      |                   |               |                   |                       |               |
| SEWER LINE VIDEOING                         |                               |                      |                   |                      |                   |               |                   |                       |               |
| 5 1 Construction                            | \$ 150,000                    | \$ -                 | \$ 57,562         | \$ 57,562            | \$ -              | \$ -          | \$ -              | \$ 92,439             | 38.4%         |
| 6 2 WATER TRANSMISSION MAINS                |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| Construction Mgmt                           | \$ 1,077,000                  | \$ 566,115           | \$ 104,760        | \$ 670,875           | \$ -              | \$ -          | \$ -              | \$ 406,125            | 62.3%         |
| Construction Contractor                     | \$ 10,568,590                 | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  | 0.0%          |
| Other Construction                          | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| Other                                       | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| 7 3 WATER TREATMENT PLANT                   |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 1,409,776                  | \$ 1,409,776         | \$ -              | \$ 1,409,776         | \$ -              | \$ -          | \$ -              | \$ 1                  | 100.0%        |
| Construction Mgmt                           | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| Construction                                | \$ 12,675,124                 | \$ 12,045,049        | \$ 31,318         | \$ 12,076,367        | \$ 601,227        | \$ (0)        | \$ 251,910        | \$ 598,757            | 97.3%         |
| 8 4 LBJ Watertower Rehab                    |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 51,000                     | \$ 51,000            | \$ -              | \$ 51,000            | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| Construction                                | \$ 1,309,125                  | \$ 1,298,960         | \$ -              | \$ 1,298,960         | \$ -              | \$ -          | \$ -              | \$ 10,165             | 99.2%         |
| Other                                       | \$ 183,000                    | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ 183,000            |               |
| 9 5 Northside Utility Transmission Lines    |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 800,000                    | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ 800,000            | 0.0%          |
| Construction                                | \$ 10,000,000                 | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ 10,000,000         | 0.0%          |
| Other                                       | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| 10 6 Southside WW Collection                |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ 1,220,000                  | \$ 1,165,000         | \$ -              | \$ 1,165,000         | \$ -              | \$ -          | \$ -              | \$ 55,000             | 95.5%         |
| Construction                                | \$ 13,500,000                 | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ 13,500,000         | 0.0%          |
| Other                                       | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| <b>TOTAL UTILITY</b>                        | <b>\$ 52,983,615</b>          | <b>\$ 16,535,899</b> | <b>\$ 193,640</b> | <b>\$ 16,729,539</b> | <b>\$ 601,227</b> | <b>\$ (0)</b> | <b>\$ 251,910</b> | <b>\$ 25,645,486</b>  | <b>32.1%</b>  |
| <b>GOLF COURSE</b>                          |                               |                      |                   |                      |                   |               |                   |                       |               |
| 11 1 Golf Course Greens                     |                               |                      |                   |                      |                   |               |                   |                       |               |
| Engineering                                 | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| Construction                                | \$ 205,000                    | \$ -                 | \$ 2,387          | \$ 2,387             | \$ -              | \$ -          | \$ -              | \$ 202,613            | 1.2%          |
| Other                                       | \$ -                          | \$ -                 | \$ -              | \$ -                 | \$ -              | \$ -          | \$ -              | \$ -                  |               |
| <b>TOTAL GOLF COURSE</b>                    | <b>\$ 205,000</b>             | <b>\$ -</b>          | <b>\$ 2,387</b>   | <b>\$ 2,387</b>      | <b>\$ -</b>       | <b>\$ -</b>   | <b>\$ -</b>       | <b>\$ 202,613</b>     | <b>1.2%</b>   |

**City of Pharr**  
**CIP Activity Listing as of March 31, 2015-Continued**

|                     | Budget/EAL<br>Contract Price       | PRIOR YEARS          | FY 14/15             | Total Paid          | Remaining            |                   |                  | Balance<br>To Be Paid | %                    |              |
|---------------------|------------------------------------|----------------------|----------------------|---------------------|----------------------|-------------------|------------------|-----------------------|----------------------|--------------|
|                     |                                    |                      |                      |                     | Prior FY             | This FY           | Total            |                       |                      |              |
| <b>GOVERNMENTAL</b> |                                    |                      |                      |                     |                      |                   |                  |                       |                      |              |
| 12 1                | Serrano Highway Widening           |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ 287,269           | \$ 290,239           | \$ -                | \$ 290,239           | \$ -              | \$ -             | \$ -                  | 101.0%               |              |
|                     | Texas Department of Transportation | \$ -                 | \$ 277,440           | \$ -                | \$ 277,440           | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Construction Road                  | \$ 40,000            | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | 0.0%                 |              |
|                     | Utilities                          | \$ 280,000           | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ 280,000            | 0.0%                 |              |
|                     | Other                              | \$ 180,000           | \$ 4,300             | \$ -                | \$ 4,300             | \$ -              | \$ -             | \$ 175,700            | 2.4%                 |              |
| 13 2                | Onessa Road                        |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ 807,089           | \$ 438,022           | \$ 76,097           | \$ 514,119           | \$ -              | \$ -             | \$ -                  | 63.7%                |              |
|                     | Construction                       | \$ 250,000           | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Other                              | \$ -                 | \$ 43,955            | \$ -                | \$ 43,955            | \$ -              | \$ -             | \$ -                  | -                    |              |
| 14 3                | Rancho Blanco                      |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Construction                       | \$ 150,000           | \$ 110,169           | \$ -                | \$ 110,169           | \$ -              | \$ -             | \$ -                  | 73.4%                |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ 39,831             | -                    |              |
| 15 4                | Downtown Drainage (TDRA)           |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering <i>was 100% grant</i>  | \$ 248,818           | \$ 249,007           | \$ -                | \$ 249,007           | \$ -              | \$ -             | \$ -                  | 100.1%               |              |
|                     | Construction <i>was 100% grant</i> | \$ 2,077,950         | \$ 1,010,758         | \$ -                | \$ 1,010,758         | \$ 116,355        | \$ -             | \$ -                  | 48.8%                |              |
|                     | Other                              | \$ 8,500             | \$ 8,500             | \$ -                | \$ 8,500             | \$ -              | \$ -             | \$ -                  | 100.0%               |              |
| 16 5                | Pharr Commercial Park              |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ 34,823            | \$ 37,181            | \$ 17,072           | \$ 34,253            | \$ -              | \$ -             | \$ -                  | (19,430)             |              |
|                     | Construction                       | \$ 1,047,622         | \$ 855,493           | \$ 195,293          | \$ 1,050,886         | \$ 23,879         | \$ 29,476        | \$ 53,355             | \$ (3,264)           |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 17 6                | Bike Path Strippin                 |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ 44,000            | \$ 3,347            | \$ 47,347            | \$ -              | \$ -             | \$ -                  | (47,347)             |              |
|                     | Construction                       | \$ 200,000           | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | 200,000              |              |
|                     | Other                              | \$ -                 | \$ 2,101             | \$ -                | \$ 2,101             | \$ -              | \$ -             | \$ -                  | (2,101)              |              |
| 18 7                | Civic Center Tennis Court          |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ 20,000            | \$ -                 | \$ 46,185           | \$ 46,185            | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Construction                       | \$ 80,000            | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 19 8                | North Side Park                    |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ 2,648             | \$ 4,034            | \$ 6,682             | \$ -              | \$ -             | \$ -                  | (6,682)              |              |
|                     | Construction                       | \$ 708,150           | \$ 652,020           | \$ -                | \$ 652,020           | \$ -              | \$ -             | \$ 16,799             | \$ 56,130            |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ 1,558            | \$ 1,558             | \$ -              | \$ -             | \$ -                  | (1,558)              |              |
| 20 9                | Transmittance Subdivision          |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ 4,990             | \$ 6,359             | \$ 700              | \$ 7,259             | \$ -              | \$ -             | \$ -                  | (2,269)              |              |
|                     | Construction                       | \$ 400,424           | \$ 148,815           | \$ 11,697           | \$ 160,312           | \$ -              | \$ -             | \$ -                  | \$ -                 |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 21 10               | Dora Park                          |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Construction                       | \$ -                 | \$ 153,739           | \$ 24,015           | \$ 177,754           | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 22 11               | South Sidewalk Thomas              |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ -                 | \$ 7,051            | \$ 7,051             | \$ -              | \$ -             | \$ -                  | (7,051)              |              |
|                     | Construction                       | \$ 242,403           | \$ 56,349            | \$ 203,213          | \$ 259,762           | \$ -              | \$ 2,827         | \$ 2,827              | (17,359)             |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 23 12               | Fire Station Shelter               |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ 68,500            | \$ -                | \$ 68,500            | \$ -              | \$ -             | \$ -                  | (68,500)             |              |
|                     | Construction                       | \$ 1,800,000         | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 24 13               | Jones Box Shelter                  |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ 97,670            | \$ -                | \$ 97,670            | \$ -              | \$ -             | \$ -                  | (97,670)             |              |
|                     | Construction                       | \$ 1,800,000         | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 25 14               | Police Driveway                    |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ -                 | \$ 2,320            | \$ 2,320             | \$ -              | \$ -             | \$ -                  | (2,320)              |              |
|                     | Construction                       | \$ 200,000           | \$ -                 | \$ 63,606           | \$ 63,606            | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
| 26 13               | Traffic Signal Sioux Rd            |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Engineering                        | \$ -                 | \$ -                 | \$ 14,400           | \$ 14,400            | \$ -              | \$ -             | \$ -                  | (14,400)             |              |
|                     | Construction                       | \$ 175,000           | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | Other                              | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | <b>TOTAL GOVERNMENTAL</b>          | <b>\$ 11,038,038</b> | <b>\$ 4,557,665</b>  | <b>\$ 670,688</b>   | <b>\$ 5,228,352</b>  | <b>\$ 140,234</b> | <b>\$ 32,303</b> | <b>\$ 72,981</b>      | <b>\$ 458,741</b>    | <b>48.0%</b> |
| <b>PEDC II</b>      |                                    |                      |                      |                     |                      |                   |                  |                       |                      |              |
| 25 1                | PEDC Building                      |                      |                      |                     |                      |                   |                  |                       |                      |              |
|                     | Construction                       | \$ -                 | \$ 201,557           | \$ 166,998          | \$ 368,555           | \$ -              | \$ -             | \$ -                  | -                    |              |
|                     | <b>TOTAL PEDC</b>                  | <b>\$ -</b>          | <b>\$ 201,557</b>    | <b>\$ 166,998</b>   | <b>\$ 368,555</b>    | <b>\$ -</b>       | <b>\$ -</b>      | <b>\$ -</b>           | <b>\$ -</b>          | <b>-</b>     |
|                     | <b>TOTAL CITY-WIDE</b>             | <b>\$ 69,305,507</b> | <b>\$ 21,787,518</b> | <b>\$ 1,075,077</b> | <b>\$ 32,782,587</b> | <b>\$ 741,461</b> | <b>\$ 32,303</b> | <b>\$ 324,891</b>     | <b>\$ 26,534,518</b> | <b>33.3%</b> |

**CITY OF PHARR  
OUTSTANDING DEBT ISSUANCES  
AS OF MARCH 31, 2015**

| <u>Debt Type</u>                   | <u>Series</u> | <u>Interest Rate(s)</u> | <u>Date of Maturity</u> | <u>Original Issuance</u> | <u>Unspent Proceeds</u> | <u>Debt Issuances Maturity Info</u> |  |   |  |
|------------------------------------|---------------|-------------------------|-------------------------|--------------------------|-------------------------|-------------------------------------|--|---|--|
|                                    |               |                         |                         |                          |                         | <u>Principal Budgeted This FY</u>   | <u>Balance After This FY Principal</u> | <u>Total Outstanding As of March 31, 2015</u> |  |
| <b>GENERAL FUND</b>                |               |                         |                         |                          |                         |                                     |  |   |  |
| Certificates of Obligation         | 2011          | 3.00%                   | 8/15/2015               | \$ 2,220,000             | \$ -                    | \$ 580,000                          | \$ -                                   | \$ 580,000                                    |  |
| General Obligation Refunding Bonds | 2005B         | 3.50%                   | 8/15/2021               | 16,110,000               | -                       | 1,005,000                           | 9,710,000                              | 10,715,000                                    |  |
|                                    |               |                         |                         | <u>\$ 18,330,000</u>     | <u>\$ -</u>             | <u>\$ 1,585,000</u>                 | <u>\$ 9,710,000</u>                    | <u>\$ 11,295,000</u>                          |  |
| <b>INTERNATIONAL BRIDGE</b>        |               |                         |                         |                          |                         |                                     |  |   |  |
| Tax & Bridge Revenue Refunding     | 2005A         | 3.63%                   | 8/15/2022               | \$ 9,755,000             | -                       | \$ 555,000                          | \$ 4,580,000                           | \$ 5,135,000                                  |  |
|                                    |               |                         |                         | <u>\$ 9,755,000</u>      | <u>\$ -</u>             | <u>\$ 555,000</u>                   | <u>\$ 4,580,000</u>                    | <u>\$ 5,135,000</u>                           |  |
| <b>WATER &amp; SEWER</b>           |               |                         |                         |                          |                         |                                     |  |   |  |
| Junior Lien Revenue Bonds          | 1988          | 0.00%                   | 9/1/2013                | \$ 3,260,000             | \$ -                    | \$ -                                | \$ -                                   | \$ -  |  |
| Revenue Bonds CWSRF                | 2007          | 2.90%                   | 9/1/2027                | 29,000,000               | -                       | 1,005,000                           | 22,465,000                             | 23,470,000                                    |  |
| Revenue Bonds DWSRF                | 2007A         | 2.35%                   | 9/1/2027                | 13,310,000               | -                       | 470,000                             | 10,795,000                             | 11,265,000                                    |  |
| Revenue Bonds NADBank              | 2007B         | 3.75%                   | 9/1/2027                | 10,000,000               | 235,937                 | 440,000                             | 6,790,000                              | 7,230,000                                     |  |
| Revenue Refunding Bonds            | 2008          | 3.60%                   | 9/1/2018                | 6,430,000                | -                       | 780,000                             | 1,310,000                              | 2,090,000                                     |  |
| Revenue Bonds DWSRF                | 2013          | 2.71%                   | 9/30/2042               | 8,725,000                | 8,054,125               | 255,000                             | 8,215,000                              | 8,470,000                                     |  |
|                                    |               |                         |                         | <u>\$ 70,725,000</u>     | <u>\$ 8,290,062</u>     | <u>\$ 2,950,000</u>                 | <u>\$ 49,575,000</u>                   | <u>\$ 52,525,000</u>                          |  |
| <b>CDBG- HUD SECTION 108</b>       |               |                         |                         |                          |                         |                                     |  |   |  |
| \$5,600,000 HUD Section 108        | 2011          | 2.00%                   | 8/1/2031                | \$ 5,600,000             | \$ -                    | \$ 294,000                          | \$ 4,718,000                           | \$ 5,012,000                                  |  |
|                                    |               |                         |                         | <u>\$ 5,600,000</u>      | <u>\$ -</u>             | <u>\$ 294,000</u>                   | <u>\$ 4,718,000</u>                    | <u>\$ 5,012,000</u>                           |  |
| <b>PPFC #1</b>                     |               |                         |                         |                          |                         |                                     |  |   |  |
| Frost Bank Promissory Note         | N/A           | 3.25%                   | 9/30/2016               | \$ 15,000,000            | \$ -                    | \$ 600,000                          | \$ 10,429,881                          | \$ 10,429,881                                 |  |
|                                    |               |                         |                         | <u>\$ 15,000,000</u>     | <u>\$ -</u>             | <u>\$ 600,000</u>                   | <u>\$ 10,429,881</u>                   | <u>\$ 10,429,881</u>                          |  |
| <b>PEDC</b>                        |               |                         |                         |                          |                         |                                     |  |   |  |
| Certificates of Obligation****     | 2012          | 4.00%                   | 8/15/2032               | \$ 7,625,000             | \$ -                    | \$ 305,000                          | \$ 6,720,000                           | \$ 7,025,000                                  |  |
|                                    |               |                         |                         | <u>\$ 7,625,000</u>      | <u>\$ -</u>             | <u>\$ 305,000</u>                   | <u>\$ 6,720,000</u>                    | <u>\$ 7,025,000</u>                           |  |
| <b>City-Wide Total</b>             |               |                         |                         | <u>\$ 127,035,000</u>    | <u>\$ 8,290,062</u>     | <u>\$ 6,289,000</u>                 | <u>\$ 85,732,881</u>                   | <u>\$ 91,421,881</u>                          |  |

\*\*\*Issued by the City of Pharr but paid by PEDC.

**CITY OF PHARR  
OUTSTANDING CAPITAL LEASES/BANK LOANS  
AS OF MARCH 31, 2015**

| Lease Company               | Leased During FY | Length of Lease        | Maturity Date | Interest Rate | Lease Amount         | Lease Balance        | Payments - P&I    |                     |
|-----------------------------|------------------|------------------------|---------------|---------------|----------------------|----------------------|-------------------|---------------------|
|                             |                  |                        |               |               |                      |                      | Monthly           | Annual              |
| <b>PAID</b>                 |                  |                        |               |               |                      |                      |                   |                     |
| 1- SunTrust                 | 07/08            | 7 Yrs                  | 11/14/2014    | 3.87%         | \$ 2,322,000         | \$ -                 | \$ -              | \$ -                |
| <i>Distribution/Owners:</i> |                  | General Fund           | 87.00%        |               | \$ 2,020,140         | \$ -                 | \$ -              | \$ -                |
|                             |                  | Paving & Drainage      | 11.20%        |               | 260,064              | -                    | -                 | -                   |
|                             |                  | Utility Fund           | 1.80%         |               | 41,796               | -                    | -                 | -                   |
| 2- SunTrust                 | 10/11            | 7 Yrs                  | 11/14/2014    | 3.87%         | \$ 2,921,720         | \$ 738,987           | \$ 167,702        | \$ 670,808          |
| <i>Distribution/Owners:</i> |                  | General Fund           | 56.39%        |               | \$ 1,647,651         | \$ 416,738           | \$ 94,573         | \$ 378,290          |
|                             |                  | Paving & Drainage      | 24.79%        |               | 724,211              | 183,174              | 41,569            | 166,274             |
|                             |                  | Utility Fund           | 11.32%        |               | 330,822              | 83,674               | 18,989            | 75,955              |
|                             |                  | Golf Fund              | 7.50%         |               | 219,036              | 55,401               | 12,572            | 50,289              |
| <b>PAID</b>                 |                  |                        |               |               |                      |                      |                   |                     |
| 3- SunTrust                 | 11/12            | 3 Yrs                  | 2/28/2015     | 1.64%         | \$ 405,000           | \$ -                 | \$ 11,537         | \$ 103,830          |
| <i>Distribution/Owners:</i> |                  | General Fund           | 100.00%       |               | \$ 405,000           | \$ -                 | \$ 11,537         | \$ 103,830          |
| 4- SunTrust                 | 11/12            | 5 Yrs                  | 2/28/2017     | 1.64%         | \$ 1,100,150         | \$ 403,309           | \$ 19,098         | \$ 229,179          |
| <i>Distribution/Owners:</i> |                  | General Fund           | 53.91%        |               | \$ 593,150           | \$ 217,424           | \$ 10,296         | \$ 123,550          |
|                             |                  | Paving & Drainage      | 29.91%        |               | 329,000              | 120,630              | 5,712             | 68,547              |
|                             |                  | Golf Fund              | 16.18%        |               | 178,000              | 65,255               | 3,090             | 37,081              |
| 5- UsBancorp                | 12/13            | 5 Yrs                  | 12/31/2017    | 1.01%         | \$ 832,120           | \$ 462,880           | \$ 14,229         | \$ 170,749          |
| <i>Distribution/Owners:</i> |                  | General Fund           | 87.02%        |               | 724,111              | 402,798              | 12,382            | 148,586             |
|                             |                  | Golf Fund              | 12.98%        |               | 108,009              | 60,082               | 1,847             | 22,163              |
| 6- UsBancorp                | 12/13            | 3 Yrs                  | 12/31/2015    | 0.86%         | \$ 439,750           | \$ 111,003           | \$ 12,378         | \$ 148,535          |
| <i>Distribution/Owners:</i> |                  | General Fund           | 100.00%       |               | 439,750              | 111,003              | 12,378            | 148,535             |
| 7- UsBancorp                | 13/14            | 7 Yrs                  | 1/31/2021     | 1.76%         | \$ 2,097,840         | \$ 1,765,837         | \$ 26,558         | \$ 318,696          |
| <i>Distribution/Owners:</i> |                  | General Fund           | 97.50%        |               | 2,045,394            | 1,721,691            | 25,894            | 310,729             |
|                             |                  | Garage Fund            | 2.50%         |               | 52,446               | 44,146               | 664               | 7,967               |
| 8- UsBancorp                | 13/14            | 5 Yrs                  | 1/31/2019     | 1.33%         | \$ 335,860           | \$ 259,483           | \$ 5,789          | \$ 69,468           |
| <i>Distribution/Owners:</i> |                  | General Fund           | 100.00%       |               | 335,860              | 259,483              | 5,789             | 69,468              |
| <b>PAID</b>                 |                  |                        |               |               |                      |                      |                   |                     |
| 9- PNC Finance              | 10-Sep           | 4.5 Yrs                | 12/31/2014    | 4.20%         | \$ 317,606           | \$ -                 | \$ -              | \$ -                |
| <i>Distribution/Owners:</i> |                  | Golf Fund              | 100.00%       |               | 317,606              | -                    | -                 | -                   |
| <b>PAID</b>                 |                  |                        |               |               |                      |                      |                   |                     |
| 10- LoneStar Nat'l Bank     | 11/12            | 7 Yrs                  | 3/31/2019     | 4.50%         | \$ 1,020,000         | \$ -                 | \$ -              | \$ -                |
| <i>Distribution/Owners:</i> |                  | Paving & Drainage      | 100.00%       |               | \$ 1,020,000         | \$ -                 | \$ -              | \$ -                |
| 11- LoneStar Nat'l Bank     | 12/13            | 7 Yrs                  | 11/1/2020     | 4.50%         | \$ 4,642,500         | \$ 4,300,933         | \$ 64,532         | \$ 774,384          |
| <i>Distribution/Owners:</i> |                  | PEDC 4B                | 100.00%       |               | \$ 4,642,500         | \$ 4,300,933         | \$ 64,532         | \$ 774,384          |
| 12- LoneStar Nat'l Bank     | 12/13            | 7 Yrs                  | 5/1/2020      | 4.50%         | \$ 4,250,000         | \$ 3,081,964         | \$ 29,842         | \$ 358,107          |
| <i>Distribution/Owners:</i> |                  | General Fund           | 100.00%       |               | \$ 4,250,000         | \$ 3,081,964         | \$ 29,842         | \$ 358,107          |
|                             |                  | General Fund           |               |               | \$ 12,461,056        | \$ 6,211,101         | \$ 202,690        | \$ 1,641,095        |
|                             |                  | Paving & Drainage      |               |               | 2,333,275            | 303,803              | 47,281            | 234,821             |
|                             |                  | Utility Fund           |               |               | 372,618              | 83,674               | 18,989            | 75,955              |
|                             |                  | Golf Fund              |               |               | 822,651              | 180,738              | 17,509            | 109,534             |
|                             |                  | Garage Fund            |               |               | 52,446               | 44,146               | 664               | 7,967               |
|                             |                  | PEDC                   |               |               | 4,642,500            | 4,300,933            | 64,532            | 774,384             |
|                             |                  | <b>City-Wide Total</b> |               |               | <b>\$ 20,684,546</b> | <b>\$ 11,124,396</b> | <b>\$ 351,665</b> | <b>\$ 2,843,756</b> |

**CITY OF PHARR, TX**  
**Investment Report Summary**  
**March 31, 2015**

COMPLIANCE

This report complies with the requirements of the Public Funds Investment Act as well as the City of Pharr's adopted investment policy. The City is in compliance with all provisions of the Public Funds Investment Act and the City of Pharr's investment policy. The City's investment portfolio includes activity in demand deposits only, there are no other investment tools currently being utilized.

LIQUIDITY

The greatest length of maturity for all of our investments is 1 day. The weighted average maturity including demand deposits is 1.00 day and 1 day without demand deposits. Both of these amounts are within legal and City requirements.

CHANGE IN BOOK AND MARKET VALUE

The investment book value was roughly \$73.4 million and had increased by approximately \$9.2 million from the previous quarter. This increase was expected during this quarter due to property tax collections coming in during January and February.

The market value of the portfolio was the same than the book value. The reason is due to demand deposits not having a market value other than its book value. All funds are in demand deposits due to our financial institution providing a much greater interest rate than any other financing tool while being fully collateralized.

PORTFOLIO YIELD

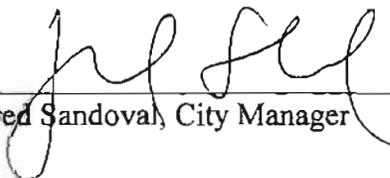
The portfolio yield of 2.02% was higher than the benchmark yields on the six month T-Bill and Average Federal Funds Rate, which were 0.11% and 0.11% respectively (per Federal Reserve website yield postings). The spread between the portfolio yield and the benchmark yield is mainly due to the depository's favorable interest rate. Safety and liquidity is a greater concern than yield.

INVESTMENT MATURITIES/PURCHASES

There were no investments that were purchased or matured during the quarter.

All other transactions were routine. The attached schedules are also a part of this investment report.

Presented by City of Pharr Investment Officers:

  
\_\_\_\_\_  
Fred Sandoval, City Manager

\_\_\_\_\_  
Juan G. Guerra, CFO

**CITY OF PHARR, TX**  
**Detailed Investment Report**  
**As of March 31, 2015**

| Investment                        | Par                  | VALUES - December 31, 2014 |                      | Book Increase/(Decrease)  |                            | Market Increase/(Decrease) |                           | VALUES March 31, 2015 |                      |
|-----------------------------------|----------------------|----------------------------|----------------------|---------------------------|----------------------------|----------------------------|---------------------------|-----------------------|----------------------|
|                                   |                      | Book                       | Market               | Purchases/<br>Withdrawals | Accruals/<br>Amortizations | Purchases &<br>Withdrawals | Change In<br>Market Price | Book                  | Market               |
| <b>DEMAND DEPOSITS</b>            |                      |                            |                      |                           |                            |                            |                           |                       |                      |
| <i>Pooled Cash:</i>               |                      |                            |                      |                           |                            |                            |                           |                       |                      |
| Depository Bank - Pooled Cash     | \$ 24,148,788        | \$ 24,148,788              | \$ 24,148,788        | \$ 9,945,029              | \$ -                       | \$ 9,945,029               | \$ -                      | \$ 34,093,817         | \$ 34,093,817        |
| <i>Non - Pooled Cash:</i>         |                      |                            |                      |                           |                            |                            |                           |                       |                      |
| Depository Bank - General         | 786,681              | 786,681                    | 786,681              | 503,543                   | -                          | 503,543                    | -                         | 1,290,224             | 1,290,224            |
| Depository Bank - Utility         | 10,453,994           | 10,453,994                 | 10,453,994           | 302,740                   | -                          | 302,740                    | -                         | 10,756,734            | 10,756,734           |
| Depository Bank - Bridge          | 6,032,852            | 6,032,852                  | 6,032,852            | (1,460,913)               | -                          | (1,460,913)                | -                         | 4,571,939             | 4,571,939            |
| Depository Bank - Other           | <u>22,745,441</u>    | <u>22,745,441</u>          | <u>22,745,441</u>    | <u>(80,814)</u>           | -                          | <u>(80,814)</u>            | -                         | <u>22,664,627</u>     | <u>22,664,627</u>    |
|                                   | 64,167,756           | 64,167,756                 | 64,167,756           | 9,209,585                 | -                          | 9,209,585                  | -                         | 73,377,341            | 73,377,341           |
| <b>CERTIFICATES OF DEPOSIT</b>    |                      |                            |                      |                           |                            |                            |                           |                       |                      |
| Certificates of Deposit - General | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
| Certificates of Deposit - Bridge  | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
| Certificates of Deposit - Hotel   | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
|                                   | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
| <b>INVESTMENT POOLS</b>           |                      |                            |                      |                           |                            |                            |                           |                       |                      |
| Tex-Pool                          | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
| TexStar - Utility                 | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
|                                   | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
| <b>SECURITY INVESTMENTS</b>       |                      |                            |                      |                           |                            |                            |                           |                       |                      |
| -                                 | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
| -                                 | -                    | -                          | -                    | -                         | -                          | -                          | -                         | -                     | -                    |
|                                   | <u>\$ 64,167,756</u> | <u>\$ 64,167,756</u>       | <u>\$ 64,167,756</u> | <u>\$ 9,209,585</u>       | <u>\$ -</u>                | <u>\$ 9,209,585</u>        | <u>\$ -</u>               | <u>\$ 73,377,341</u>  | <u>\$ 73,377,341</u> |

**CITY OF PHARR, TX**  
**Comparison of Portfolio to Policy Limits**  
**As of March 31, 2015**

| <u>LIMITS ON TYPES OF SECURITIES</u> | <u>Target Investment Level</u> | <u>Portfolio Cap</u> | <u>Actual Percentage of Portfolio</u> | <u>Positive/(Negative) % Variance Policy Limits</u> |
|--------------------------------------|--------------------------------|----------------------|---------------------------------------|---|
| Demand Deposits                      | N/A                            | N/A                  | 100.00%                               | N/A   |
| Money Market Mutual Funds            | 0%                             | 10%                  | 0.00%                                 | 10.00%  |
| Certificates of Deposit              | 10%                            | 50%                  | 0.00%                                 | 50.00%  |
| U. S. Treasury Obligations           | 15%                            | 100%                 | 0.00%                                 | 100.00%   |
| U. S. Government Securities          | 20%                            | 100%                 | 0.00%                                 | 100.00%   |
| Repurchase Agreements                | 5%                             | 100%                 | 0.00%                                 | 100.00%   |
| Public Funds Investment Pools        | 50%                            | 100%                 | 0.00%                                 | 100.00%   |
| Commercial Paper                     | 0%                             | 25%                  | 0.00%                                 | 25.00%  |
| Guaranteed Investment Contracts      | 0%                             | 25%                  | 0.00%                                 | 25.00%  |

| <u>LIMITS ON MATURITIES</u> | <u>Minimum Allowable Percentage of Portfolio</u> | <u>Actual Percentage of Portfolio</u> | <u>Positive/(Negative) % Variance Policy Limits</u> |
|-----------------------------|--|---------------------------------------|---|
| Available within 1 month    | 25%  | 100.00%                               | 75.00%  |
| Available within 3 months   | 33%  | 100.00%                               | 67.00%  |
| Available within 6 months   | 45%  | 100.00%                               | 55.00%  |
| Available within 1 year     | 60%  | 100.00%                               | 40.00%  |
| Available within 2 years    | 70%  | 0                                     | N/A   |

| <u>Days to Maturity</u> | <u>Maximum Allowable</u> | <u>Maximum Actual Maturity</u> | <u>Policy Limit Days Available</u> |
|-------------------------|--------------------------|--------------------------------|------------------------------------|
|                         | 730                      | 1                              | 729.00                             |

**CITY OF PHARR, TX**  
**Market Value Analysis**  
**As of March 31, 2015**

|                                 |
|---------------------------------|
| <b>CHANGES IN MARKET VALUE:</b> |
|---------------------------------|

|   |    |                     |
|---|----|---------------------|
| BEGINNING VALUE - December 31, 2014                     | \$ | 64,167,756          |
| <b>INVESTMENT ACTIVITY:</b>                             |    |                     |
| Purchases   | -  |                     |
| Maturities - Accrued                                    | -  |                     |
| Net Changes in Market Price                             | -  |                     |
|   |    | -                   |
| Bank and Pooled Investment Deposits/(Withdrawals) - Net |    | 9,209,585           |
| <b>ENDING VALUE-March 31, 2015</b>                      |    | <b>\$73,377,341</b> |

|  |
|--|
| <b>COMPARISON OF BOOK VALUE TO MARKET VALUE:</b> |
|--|

|  |            |         |
|--|------------|---------|
| <u>BEGINNING VALUE - December 31, 2014</u> |            |         |
| Market Value                               | 64,167,756 |         |
| Book Value                                 | 64,167,756 |         |
| Ratio of Market Value to Book Value        |            | 100.00% |
| <br><u>ENDING VALUE-March 31, 2015</u>     |            |         |
| Market Value                               | 73,377,341 |         |
| Book Value                                 | 73,377,341 |         |
| Ratio of Market Value to Book Value        |            | 100.00% |

**CITY OF PHARR, TX**  
**Calculation of Weighted Average Maturity and Yield**  
**As of March 31, 2015**

|   | <u>Market Value</u> | <u>Book Value</u>   | <u># of Days To Maturity</u> | <u>Original Yield to Maturity</u> | <u>Percent of Portfolio</u> |
|---|---------------------|---------------------|------------------------------|-----------------------------------|-----------------------------|
| <b>Demand Deposits</b>  |                     |                     |                              |                                   |                             |
| Depository Bank - Pooled Cash   | \$34,093,817        | \$34,093,817        | 1                            | 2.02%                             | 46.46%                      |
| Depository Bank - General   | \$1,290,224         | \$1,290,224         | 1                            | 2.02%                             | 1.76%                       |
| Depository Bank - Utility   | \$10,756,734        | \$10,756,734        | 1                            | 2.02%                             | 14.66%                      |
| Depository Bank - Bridge  | \$4,571,939         | \$4,571,939         | 1                            | 2.02%                             | 6.23%                       |
| Depository Bank - Other   | <u>\$22,664,627</u> | <u>\$22,664,627</u> | 1                            | 2.02%                             | <u>30.89%</u>               |
|   | \$73,377,341        | \$73,377,341        |                              |                                   | 100.00%                     |
| <b>Certificates of Deposit</b>  |                     |                     |                              |                                   |                             |
| Certificates of Deposit - General   | \$0                 | \$0                 | 0                            | 0.00%                             | 0.00%                       |
| Certificates of Deposit - Bridge  | \$0                 | \$0                 | 0                            | 0.00%                             | 0.00%                       |
| Certificates of Deposit - Hotel   | <u>\$0</u>          | <u>\$0</u>          | 0                            | 0.00%                             | <u>0.00%</u>                |
|   | \$0                 | \$0                 |                              |                                   | 0.00%                       |
| <b>Investment Pools</b>   |                     |                     |                              |                                   |                             |
| Tex-Pool  | \$0                 | \$0                 | 0                            | 0.00%                             | 0.00%                       |
| TexStar - Utility   | <u>\$0</u>          | <u>\$0</u>          | 0                            | 0.00%                             | <u>0.00%</u>                |
|   | \$0                 | \$0                 |                              |                                   | 0.00%                       |
| <b>Federal Securities and Notes</b>                                       |                     |                     |                              |                                   |                             |
| --  | \$0                 | \$0                 | 0                            | 0.00%                             | 0.00%                       |
| --  | <u>\$0</u>          | <u>\$0</u>          | 0                            | 0.00%                             | <u>0.00%</u>                |
|   | \$0                 | \$0                 |                              |                                   | 0.00%                       |
| <b>TOTAL</b>  | <u>\$73,377,341</u> | <u>\$73,377,341</u> |                              |                                   | <u>100.00%</u>              |
| <b>Weighted Average Maturity</b>  |                     |                     |                              |                                   |                             |
| Weighted Average Days to Maturity   |                     |                     |                              | 1.00                              |                             |
| Weighted Average Days to Maturity - (excl. depository bank)               |                     |                     |                              | 1.00                              |                             |
| <b>Weighted Average Yield</b>   |                     |                     |                              |                                   |                             |
| Weighted Average Yield  |                     |                     |                              | 2.02%                             |                             |
| Weighted Average Yield - Operating (excluding depository bank)            |                     |                     |                              | 2.02%                             |                             |
| Average Fed Fund Rate at March 31, 2015                                   |                     |                     |                              | 0.11%                             |                             |
| Yield to Maturity of 6 month T-Bill at March 31, 2015 (secondary markets) |                     |                     |                              | 0.11%                             |                             |



**City of Pharr  
Depository Security Collateral Analysis**

|                                  | January 2015       |                   | February 2015      |                   | March 2015         |                   |
|----------------------------------|--------------------|-------------------|--------------------|-------------------|--------------------|-------------------|
|                                  | <u>Highest Bal</u> | <u>Ending Bal</u> | <u>Highest Bal</u> | <u>Ending Bal</u> | <u>Highest Bal</u> | <u>Ending Bal</u> |
| Depository Bank - Pooled Cash    | \$ 28,308,876      | \$ 28,308,876     | \$ 34,443,192      | \$ 34,093,817     | \$ 34,443,192      | \$ 34,093,817     |
| Depository Bank - General        | 881,154            | 874,727           | 920,702            | 887,792           | 1,290,224          | 1,290,224         |
| Depository Bank - Utility        | 10,912,567         | 10,217,802        | 10,577,823         | 10,325,305        | 10,756,734         | 10,756,734        |
| Depository Bank - Bridge         | 6,093,015          | 5,954,921         | 6,008,641          | 6,008,641         | 6,081,676          | 4,571,939         |
| Depository Bank - Other          | 24,225,354         | 22,674,554        | 24,135,939         | 22,656,119        | 23,778,021         | 22,664,627        |
| Depository Bank-PEDC             | <u>336,019</u>     | <u>298,663</u>    | <u>488,800</u>     | <u>483,801</u>    | <u>485,025</u>     | <u>283,999</u>    |
|                                  | \$ 70,757,185      | \$ 68,329,543     | \$ 76,575,097      | \$ 74,455,475     | \$ 76,834,872      | \$ 73,661,340     |
| LSNB - Balance                   | \$ 70,757,185      | \$ 68,329,543     | \$ 76,575,097      | \$ 74,455,475     | \$ 76,834,872      | \$ 73,661,340     |
| Collateral - LSNB                | \$ 70,769,707      | \$ 70,762,538     | \$ 77,769,480      | \$ 77,712,072     | \$ 79,347,072      | \$ 79,339,262     |
| <b>Over / (Under) collateral</b> | \$ 12,522          | \$ 2,432,995      | \$ 1,194,383       | \$ 3,256,597      | \$ 2,512,200       | \$ 5,677,922      |
| <b>Percent of balance</b>        | 0.0%               | 3.6%              | 1.6%               | 4.4%              | 3.3%               | 7.7%              |



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**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR CALLED MEETING  
TUESDAY, APRIL 7, 2015 AT 5:00 P.M.  
118 SOUTH CAGE 2<sup>ND</sup> FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Tuesday, April 7, 2015 and following is the record of attendance.

**BOARD OF COMMISSIONERS PRESENT:** Mayor Leopoldo Palacios Jr.  
Mayor Pro-Tem Adan Farias  
Comm. Roberto Carrillo  
Comm. Oscar Elizondo, Jr. (arrived at 5:45 pm)  
Comm. Edmund Maldonado, Jr.  
Comm. Aquiles Garza

**BOARD OF COMMISSIONERS ABSENT:** Comm. Arturo Cortez

**STAFF PRESENT:** Fred Sandoval, City Manager  
David Garza, Asst. City Mgr./Utilities Dir.  
Hilda Pedraza, City Clerk  
Javier Rodriguez, C.D. Director  
Juan Guerra, Chief Financial Officer  
Javier Gonzalez, Asst. Police Chief  
Frank Marin, Parks & Recreation Dir.  
Roy Garcia, Public Works Director  
Fred Brouwen, Director of Operations  
Edward Wylie, Pharr Dev. Services Dir.  
Adolfo Garcia, Library Director  
Raul Garza, Admin. Services Director  
Gary Rodriguez, Public Information Officer  
Jason Arms, I.T. Director  
Tony Sandoval, EDC Asst. Director

**CITY ATTORNEY  
CITY ENGINEER**

Michael Pruneda, City Attorney  
Bill Ueckert, City Engineer

**ITEM 1 CALL TO ORDER:**

Mayor Palacios called the meeting to order at 5:08 p.m. Roll Call established a quorum.

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY  
ABSENT MEMBER OF THE GOVERNING BODY**

Comm. Carrillo **moved** to excuse Comm. Cortez for being absent. Comm. Maldonado seconded the motion and when put to a vote, it carried unanimously.

Comm. Elizondo was not present at the time of roll call but arrived at 5:45 p.m.

**B) PLEDGE OF ALLEGIANCE / INVOCATION**

David Garza, Assistant City Manager, led in the pledge of allegiance and Kirk Clark said the prayer.

**ITEM 2 PROCLAMATIONS:**

**A) PRESENTATION OF PROCLAMATION PROCLAIMING THE WEEK OF APRIL 6-11, 2015 AS NATIONAL COMMUNITY DEVELOPMENT WEEK IN PHARR, TEXAS**

Mayor Palacios read Proclamation proclaiming the week of April 6-11, 2015 as National Community Development Week in Pharr, Texas. Javier Rodriguez and Santiago Salinas received the proclamation.

Javier Rodriguez, Community Development Director, thanked the board on behalf of staff and the Community Development Council for the recognition and for their continued support for the last 41 years. He further extended an invitation to everyone to attend their annual appreciation event on Friday, April 10, 2015 from 9:00 to 12:00 noon at City Hall, first floor where some of the sub-recipients and non-profit agencies will be presenting information on their services.

**B) PRESENTATION OF PROCLAMATION PROCLAIMING THE WEEK OF APRIL 12-18, 2015 AS NATIONAL LIBRARY WEEK**

Mayor Palacios read Proclamation proclaiming the week of April 12-18, 2015 as National Library Week and presented proclamation to Adolfo Garcia and Romeo Rosales.

Adolfo Garcia, Library Director, thanked the board for the recognition and stated the library was in the process of adding a library branch in south Pharr. He further extended an invitation to all to attend an open house event on Thursday, April 16, 2015.

**C) PRESENTATION OF PROCLAMATION PROCLAIMING THE MONTH OF APRIL AS FAIR HOUSING MONTH**

Mayor Palacios read Proclamation proclaiming the month of April as Fair Housing Month and presented proclamation to Claudia Ramirez, Pharr Housing Authority representative.

**ITEM 3 CITY MANAGER'S REPORTS:**

- A) City Engineer's Report
- B) Consultants Quarterly Reports
- C) City Events of Interest
- D) Legislative/Project Update

Mayor Palacios introduced the item.

Fred Sandoval, City Manager, stated the City Engineer was present and any questions on projects could be entertained at this time.

There being no questions Mr. Sandoval stated the Consultants reports were in their packets and questions could be entertained at this time or they could be addressed to him at a later time. There being no questions on the Consultant reports, he called upon Diana Smith to inform everyone on the National Day of Prayer.

Diana Smith introduced Pastor Magallan and Mercedes Guillen. She stated they were coordinating this year's National Day of Prayer Event scheduled for Thursday, May 7, 2015 at 12:00 noon at City Hall with the Walk of Faith to take place at 6:00 p.m. She further stated they were also coordinating the four (4) corners of the city prayers to be held on Tuesday, April 28, 2015 at 10:00 a.m. and extended an invitation to everyone to attend both events. Pastor Magallan translated the information in Spanish and invited everyone to attend.

Fred Sandoval, City Manager, reported the next City Hall on Call and Operation Clean Sweep were scheduled for Friday, April 24, 2015 and Saturday April 25, 2015 at Jones Box Park and extended an invitation to all who could to volunteer. He called upon Gary Rodriguez to give an update on the 2015 HubPhest event.

Gary Rodriguez, Public Information Officer, extended an invitation to everyone to attend the city's 10<sup>th</sup> Annual HubPhest on Friday April 10<sup>th</sup> and Saturday, April 11, 2015. He further stated he will be visiting the radio stations to promote the event and extended an invitation to the board to accompany him. He further stated the new location for the HUB Phest was at the corner of Sioux Road and Interstate Highway I69 and went over the activities and the music line-up.

Mayor Palacios translated the information in Spanish extending an invitation to everyone to attend Pharr's Annual Hub Phest.

Comm. Carrillo reminded everyone of the groundbreaking ceremony for the new Academy Store. Fred Sandoval, City Manager, stated the groundbreaking ceremony would be for the entire Pharr Town Center and its tenants with the highlight being the new Academy Store. He stated the groundbreaking would take place on Thursday, April 9, 2015 at 10:30 a.m. and extended an invitation to all to attend.

Comm. Carrillo reported a new strip mall development was taking place on Jackson Road. He stated one of the tenants would be Dunkin Donuts which should have its grand opening on June 15, 2015 and other tenants would be Corner Bakery or Sushi House and a Verizon Wireless Store.

**ITEM 4** **CONSENT AGENDA:** *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

**A) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM KNIGHTS OF COLUMBUS FOR PARTIAL STREET CLOSURE OF S. IRONWOOD FOR THE ST. JUDE CATHOLIC CHURCH ANNUAL JAMAICA ON SUNDAY, APRIL 19, 2015 BETWEEN 3:00PM AND 9:00 PM.**

**B) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER #1 IN THE ADDITIONAL AMOUNT OF \$7,964.70 AND 260 CALENDAR DAYS FOR THE MOORE ROAD DRIVEWAY AT PHARR POLICE DEPARTMENT PROJECT**

**C) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER #2 IN THE ADDITIONAL AMOUNT OF ADD \$39,387.20 AND 23 CALENDAR DAYS FOR THE SOUTH PHARR SIDEWALK IMPROVEMENTS PROJECT**

**D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR CONSTRUCTION OF NORTH WATER TRANSMISSION PROJECT AND NORTH WATER TOWER PROJECT**

**E) CONSIDERATION AND ACTION, IF ANY, ON PLANNING & ZONING CASES:**

**PUBLIC HEARING**

1. Sergio R. Garcia, d/b/a Aragon Music Hall, requested renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as Lots 1, 2 & 4, Replat of Lot 1, Mexican Fiesta Subdivision Unit No. 1 and Lot 1, Mexican Fiesta Subdivision Unit No. 2 Pharr, Hidalgo County, Texas. The property's physical address is 1300 West Nolana.
2. Raul Martinez, d/b/a The Fraternal Order of Eagles of Pharr, Texas, requested renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2). The property is legally described as Lot 3, Block 58, Pharr Original Townsite Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 305 South Cage Boulevard.

3. Sebastian A. Sobczak dba La Ofrenda LLC requested renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a Limited Industrial District (L-I). The property is legally described as Lot A, Re-Plat of Lots 9 & 10, Steel Horse Industrial Park Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 5704 North Gumwood.
4. William R. Bauman representing Branch Towers, LLC, requested a Life-of-the-Use Conditional Use Permit to allow a new telecommunication tower in a Planned Unit Development District (PUD). The property is legally described as 0.057 of an acre tract of land more or less, out of Lot 2, Re-subdivision of Lot 1, of the Re-subdivision of Lots 43-46, Pharr/Las Milpas Industrial Park Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 9302 South Lamar Drive.
5. William R. Bauman representing T-Mobile West, LLC, requested a Life-of-the-Use Conditional Use Permit to allow the co-location of telecommunication equipment on a new tower in a Planned Unit Development District (PUD). The property is legally described as 0.057 of an acre tract of land more or less, out of Lot 2, Re-subdivision of Lot 1, of the Re-subdivision of Lots 43-46, Pharr/Las Milpas Industrial Park Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 9302 South Lamar Drive.

PLATS:

6. Melden & Hunt Inc., representing Jan R. Koepke, requested final plat approval of the proposed Janco Subdivision. The property is legally described as 1.76 acres out of Lot 85 Kelly-Pharr Subdivision, Pharr Hidalgo County, Texas. The property is located within the 5300 Block of US Hwy 281 South.
7. Quintanilla, Headley & Associates, Inc., representing Jose F. De Hoyos, Eva De Hoyos, Rolando Aguirre and Janet Aguirre, requested final plat approval of the proposed Re-plat of the West half of Lot 59, Addition to Las Milpas Subdivision. The property is legally described as being a 0.50 acre tract of land out of the West half of Lot 59, Las Milpas Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 400 Block of West Ruisenor Avenue.

Mayor Palacios introduced items 4A through 4E (7).

Comm. Maldonado **moved** to approve items 4A through 4E (7) under the consent agenda. Comm. Farias seconded the motion and when put to a vote, it carried unanimously.

**REGULAR AGENDA – OPEN SESSION:**

**ITEM 5 ORDINANCES AND RESOLUTIONS:**

**A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING  
ORDINANCE NO. O-2014-48. (RENTAL FEES BOGGUS FORD  
EVENTS CENTER FACILITY)**

Fred Sandoval, City Manager, introduced the item and stated this was the third and final reading of the ordinance and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

Ordinance O-2015-11 is filed with the City Clerk's Office.

**B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING  
ORDINANCE NO. O-2012-33 ADOPTING THE CITY OF PHARR  
PURCHASING MANUAL**

Fred Sandoval, City Manager, introduced the item and stated it was the second reading of the ordinance and recommended approval.

Comm. Farias **moved** to approve. Comm. Carrillo seconded the motion.

Mayor Palacios asked what changes were being made. Juan Guerra, Chief Financial Officer, briefly explained it was a good practice to update the Purchasing Manual every couple of years and the major change was the addition of credit card purchases.

The motion was put to a vote and it carried unanimously.

**C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE  
APPOINTING JUDGES, ALTERNATE JUDGES, AND EARLY VOTING  
BALLOT BOARD JUDGE FOR THE GENERAL MUNICIPAL ELECTION  
TO BE HELD ON SATURDAY, MAY 9, 2015. (TABLED)**

Fred Sandoval, City Manager, introduced the item and stated this was a tabled item.

Comm. Carrillo **moved** to untable. Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

Hilda Pedraza, City Clerk, stated the ordinance being presented was for the appointment of Judges, Alternate Judges and Early Voting Ballot Board Judge for the upcoming General Municipal Election to be held on Saturday, May 9, 2015. She recommended the citizens named on the attached list be appointed to help serve with the election process and stated she had made contact with all of them and all had expressed their willingness to serve. She went over the names on the list and stated she was lacking two additional persons, one to serve as Judge at Pharr Housing Authority and the other as an Alternate Judge at Buckner Elementary.

Comm. Carrillo **moved** to appoint Consuelo Lozano as the Alternate Judge for Buckner Elementary and appoint the list of names as presented.

Hilda Pedraza stated if they needed time to appoint a Presiding Judge at Pharr Housing Authority, it would be placed on the next agenda.

Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2015-12 is filed with the City Clerk's Office.

Comm. Carrillo **moved** to approve the list of names as presented. Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

Comm. Elizondo arrived at this time, the time being 5:45 p.m.

**D) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NOS. O-2013-42 AND O-2011-12 SECTION 18 OF THE CODE OF ORDINANCES; ADOPTING PROVISIONS RELATED TO PHARR ANIMAL SHELTER**

Fred Sandoval, City Manager, introduced the item and stated this was the second reading of the ordinance and recommended approval.

Comm. Maldonado **moved** to approve the second reading. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

**E) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2015-03 FOR BUDGET AMENDMENTS TO THE FY 2014-2015 BUDGET**

Fred Sandoval, City Manager, introduced the item and stated this amendment was being recommended by the Chief Financial Officer and recommended approval.

Mayor Palacios asked what the purpose for the amendment was.

Juan Guerra, Chief Financial Officer, stated the reason for the budget amendment was to clean up the budget operation legally. He stated the city could not spend any money unless there is a budget associated with it. He stated in the past only two amendments were done, one in the middle of the fiscal year and another at the end of the fiscal year. He stated the city auditors recommended the process be changed therefore amendments were being done to keep track of what is being planned to be spent. He reminded the Board that funds were available and the bridge had some excess funds available. Mr. Guerra went over the proposed amendments stating there were two major purchases one being a new ladder truck for the fire department and the other was for general capital improvement projects.

Discussion ensued concerning the amendment and the hiring of additional employees.

Comm. Maldonado asked what the purpose of a ladder truck was. Juan Guerra, Chief Financial Officer, briefly explained the ladder trucks have a certain useful life and this was a routine replacement. He stated he had requested the Fire Department to wait on the purchase until the middle of the fiscal year.

Comm. Elizondo **moved** to approve. Comm. Maldonado seconded the motion and when put to a vote, there were four (4) ayes, one (1) nay and one (1) abstention. Mayor Palacios voted against the motion and Comm. Garza abstained from voting.

Michael Pruneda, City Attorney, briefly stated the motion failed to carry as the item needed a super majority vote to pass.

**F) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE DESIGNATING THE CITY OF PHARR – TIF REINVESTMENT ZONE #2. (TABLED)**

Fred Sandoval, City Manager, introduced the item and stated this was a tabled item and recommended it remain tabled.

**G) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE SETTING GUIDELINES AND FRAMEWORK FOR NEIGHBORHOOD EMPOWERMENT ZONE/ BUSINESS IMPROVEMENT DISTRICT #2**

Fred Sandoval, City Manager, introduced the item and stated this was the second reading of the ordinance and recommended approval.

Comm. Carrillo **moved** to approve. Comm. Maldonado seconded the motion and when put to a vote, it carried unanimously,

**H) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF CITY OF PHARR, TEXAS REFUNDING BONDS TO REFUND THE CITY'S COMBINATION TAX AND INTERNATIONAL BRIDGE REVENUE REFUNDING BONDS, SERIES 2015A; DELEGATING CERTAIN AUTHORITY TO THE CITY MANAGER, THE ASSISTANT CITY MANAGER, AND THE CHIEF FINANCIAL OFFICER, PURSUANT TO THE PROVISIONS OF TEXAS GOVERNMENT CODE, SECTIONS 1207.007 AND 1207.008; LEVYING A CONTINUING DIRECT ANNUAL AD VALOREM TAX (AND REVENUES, IF SO DETERMINED BY THE CITY COMMISSION); AUTHORIZING THE REFUNDING OF CERTAIN OUTSTANDING OBLIGATIONS; AUTHORIZING THE EXECUTION OF A BOND PURCHASE CONTRACT; APPROVING AN OFFICIAL STATEMENT, EXECUTION OF AN ESCROW AND TRUST AGREEMENT, AND MAKING OTHER PROVISIONS REGARDING SUCH BONDS AND MATTERS INCIDENT THERETO**

Fred Sandoval, City Manager, introduced the item.

Juan Guerra, Chief Financial Officer, reported the City's Fiscal Policy states that when the city is looking to refund bonds, there is a minimal of 3% of present value savings and the city has the option to save 6% on the present value savings.

Cris Vela, First Southwest, went over the information presented stating the eligible date for early redemption is August 15, 2015 and would be delivered in June 2015 to comply with the law. He went over the city's financial ratings, outstanding debt, proposed refunding, history of the bridge system, final maturity, and general obligation. He stated the maturity date is between 2016 and 2022 and the total amount considered for refunding is \$9,710,000 by the series 2015 bonds. He added this would be secured by a pledge of an ad valorem tax on the taxable property of the city as prescribed by law.

Juan Guerra, Chief Financial Officer, further reported with the 6% in present value savings from both 2015A and 2015B bonds the city would save a gross total of \$939,000.

Comm. Garza **moved** to approve. Comm. Farias seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2015-13 is filed with the City Clerk's Office.

- I) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF CITY OF PHARR, TEXAS REFUNDING BONDS TO REFUND THE CITY'S GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B; DELEGATING CERTAIN AUTHORITY TO THE CITY MANAGER, THE ASSISTANT CITY MANAGER, AND THE CHIEF FINANCIAL OFFICER, PURSUANT TO THE PROVISIONS OF TEXAS GOVERNMENT CODE, SECTIONS 1207.007 AND 1207.008; LEVYING A CONTINUING DIRECT ANNUAL AD VALOREM TAX; AUTHORIZING THE REFUNDING OF CERTAIN OUTSTANDING OBLIGATIONS; AUTHORIZING THE EXECUTION OF A BOND PURCHASE CONTRACT; APPROVING AN OFFICIAL STATEMENT, EXECUTION OF AN ESCROW AND TRUST AGREEMENT, AND MAKING OTHER PROVISIONS REGARDING SUCH BONDS AND MATTERS INCIDENT THERETO**

Fred Sandoval, City Manager, introduced the item and stated this was in fulfillment of the previous presentation and recommended approval.

Comm. Maldonado **moved** to approve. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2015-14 is filed with the City Clerk's Office.

**J) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING ONE (1) MEMBER TO THE COMMUNITY DEVELOPMENT COUNCIL**

Fred Sandoval, City Manager, introduced the item.

Javier Rodriguez, Community Development Director, stated the new member needed to be a resident between the area of Bell Street and Business 83 and between Veterans Boulevard ("I") Road and Sugar Road for Census Tract 215.

The Board asked for additional time to appoint a member therefore, no action was taken on this item.

**K) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING LONE STAR NATIONAL BANK SIGNATURES FOR WORKMAN'S COMP ACCOUNT CHANGES**

Fred Sandoval, City Manager, introduced the item and recommended approval.

Comm. Elizondo **moved** to approve. Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2015-21 is filed with the City Clerk's Office.

**L) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION FOR DONATION OF SURPLUS EQUIPMENT TO SOUTH TEXAS COLLEGE FOR TRAINING PURPOSES**

Fred Sandoval, City Manager, introduced the item and stated the items were fire department surplus equipment and recommended approval.

Comm. Elizondo **moved** to approve. Comm. Farias seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2015-22 is filed with the City Clerk's Office.

**ITEM 6 ADMINISTRATIVE:**

**A) PRESENTATION ON COMPREHENSIVE PARKS MASTER PLAN UPDATE 2015**

Fred Sandoval, City Manager, introduced the item and called upon Frank Marin.

Frank Marin, Director of Parks and Recreation, stated the Comprehensive Parks Master Plan Update was needed to allow them to apply for grant funding from the Texas State Parks and Wildlife for the nature park project. He stated the last update was done back in 2008 and the needs and priorities of the community had changed due to current population. He stated the process to determine the needs and priorities would be through joint workshops between the City Commission and the PSJA School Board.

Comm. Maldonado requested that a separate joint workshop also be held with Valley View School District and IDEA Academy.

Frank Marin, Director of Parks and Recreation, thank the board for their support.

**B) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM POINT BLANK SPORTING GOODS FOR ASSISTANCE FOR THEIR PHARR ARCHERY TOURNAMENT ON SATURDAY, MAY 16, 2015**

Fred Sandoval, City Manager, introduced the item and briefly stated the event would be in conjunction with Parks and Recreation Department. He stated students from the archery program would be participating in the event and the city has insurance in place. He further stated proceeds from an archery bow being raffled would be donated to Parks and Recreation and recommended approval.

Comm. Carrillo moved to approve. Comm. Elizondo seconded the motion and when put to a vote, it carried unanimously.

**C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO TAKE ANY ACTION RELATING TO THE JACKSON PLACE APARTMENTS AND JACKSON CROSSTOWN APARTMENTS (“APARTMENTS”) INCLUDING, BUT NOT LIMITED TO CREATION OF PHARR HOUSING FINANCE CORPORATION AND OWNERSHIP ENTITIES, AND NEGOTIATION OF CONTRACTS FOR THE DEVELOPMENT AND FINANCING OF THE APARTMENTS**

Fred Sandoval, City Manager, introduced the item and stated after conferring with legal, the item needed to be taken to the Pharr Economic Development Corporation Board and recommended no action would be taken at this time.

**D) CONSIDERATION AND ACTION, IF ANY, ACCEPTANCE OF MOORE ROAD DRIVEWAY AT PHARR POLICE DEPARTMENT PROJECT WITH CANDELA ORGANIZATION AND RELEASE OF FINAL PAYMENT AND RETAINAGE IN THE AMOUNT OF \$ 16,841.91**

Fred Sandoval, City Manager, introduced the item and recommended approval.

Comm. Garza moved to approve. Comm. Elizondo seconded the motion and when put to a vote, it carried unanimously.

**E) CONSIDERATION AND ACTION, IF ANY, ON ACCEPTANCE OF THE SOUTH PHARR SIDEWALK IMPROVEMENTS PROJECT WITH TEXAS CORDIA CONSTRUCTION AND RELEASE OF FINAL PAYMENT AND RETAINAGE IN THE AMOUNT OF \$ 29,665.42**

Fred Sandoval, City Manager, introduced the item and recommended approval.

Comm. Farias **moved** to approve. Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

**F) CONSIDERATION AND ACTION, IF ANY, AWARDING BID FOR PAVEMENT MARKINGS FOR PUBLIC WORKS ANNUAL USE (FY 2014-2015)**

Fred Sandoval, City Manager, introduced the item and recommended approval.

Comm. Maldonado **moved** to award the bid to Pavement Markings, Inc. Comm. Farias seconded the motion and when put to a vote, it carried unanimously.

**G) CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM HIDALGO COUNTY MPO TO CONSIDER ALLOCATING THE REMAINING BALANCE OF COORDINATE BORDER INFRASTRUCTURE (CBI) PROGRAMS FUNDS FOR IMPROVEMENTS TO THE PHARR-REYNOSA INTERNATIONAL BRIDGE**

Fred Sandoval, City Manager, introduced the item and recommended approval. He called upon Andrew Canon to address the Board.

Andrew Canon, Hidalgo County MPO, stated there were \$3.6 million dollars in CBI funds available and the City could make a request to re-allocated funds to other CBI projects. He stated the State of Texas had notified him that they would be budgeting \$2.4 billion over a biennial period for other funding venues.

After a lengthy discussion concerning funding to the City of Donna and the Donna Bridge, Comm. Garza **moved** to approve. Comm. Farias seconded the motion and when put to a vote, it carried unanimously.

Andrew Canon, Hidalgo County MPO, informed the Board the MPO was working on re-designation to meet federal guidelines at the policy level. He stated under the current policy level guidelines, the MPO Policy Committee was designated as the MPO. He stated they were operating under a re-designation signed by Governor Ann Richards which has the Lower Rio Grande Valley Development Council designated as the MPO. He stated they were working with the Texas Department of Transportation (TxDOT) to get the re-designation on their June 2015 Commission meeting.

Mr. Canon further requested that an item be placed on the next City

Commission agenda for support in requesting that the Governor of the State of Texas re-designate the Hidalgo County MPO as the Transportation Policy Committee of the MPO.

**ITEM 7 CONTRACTS/AGREEMENTS:**

**A) CONSIDERATION AND ACTION, IF ANY, ON CONTRACT BETWEEN THE CITY OF PHARR AND HIDALGO COUNTY ELECTIONS ADMINISTRATOR FOR LEASE ELECTION SERVICES**

Fred Sandoval, City Manager, introduced the item and recommended approval.

Comm. Elizondo moved to approve. Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL AGREEMENT BETWEEN THE CITY OF PHARR AND THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL FOR THE CAGE AND HELMER SIDEWALK IMPROVEMENTS PROJECT FUNDED THROUGH THE SECTION 5310 PROGRAM**

Fred Sandoval, City Manager, introduced the item and recommended approval.

Comm. Elizondo moved to approve. Comm. Garza seconded the motion and when put to a vote, it carried unanimously.

**ITEM 8 CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT WILL MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEMS 4 – 7**

None.

**ITEM 9 RECONVENE INTO REGULAR SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

None.

**ITEM 10 ADJOURNMENT:**

There being no other business to come before the board, Comm. Elizondo moved to adjourn. Comm. Garza seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 6:42 p.m.

CITY OF PHARR

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LEOPOLDO "POLO" PALACIOS, JR.  
MAYOR

**STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR**

**ON THIS THE 7<sup>TH</sup> DAY OF APRIL, 2015** the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

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HILDA PEDRAZA, CITY CLERK

APPROVED:



**AGENDA ITEM REQUEST**

MEETING DATE: May 12, 2015

INITIATED BY: William F Ueckert Jr. DEPARTMENT: Engineering

AGENDA ITEM:

PARTY MAKING THE REQUEST: William F. Ueckert Jr., P.E. - City Engineer

NATURE OF THE REQUEST: Consideration and action, if any, on Change Order #2 in the total amount of deduct \$19,892.29 and deduct 25 calendar days for the Single Machine Repaving Project 1st Year Program

**BUDGET:**

EXPENDITURE REQUIRED: \$0

CURRENT BUDGET: \$

ADDITIONAL FUNDING: \$ 0

**ROUTING:**

LEGAL: \_\_\_\_\_ DATE: \_\_\_\_\_

FINANCE/PURCHASING: \_\_\_\_\_ DATE: \_\_\_\_\_

**APPROVAL:**

DEPT. HEAD: \_\_\_\_\_ DATE: \_\_\_\_\_

ASSISTANT CITY MANAGER: [Signature] DATE: 5-6-15

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

**STAFF RECOMMENDATION:**

Staff recommends approving Change order #2



## Memorandum

**To:** Fred Sandoval – City Manager

**From:** William F. Ueckert Jr., P.E. - City Engineer  
Dora E. Robles, EIT

**Date:** May 7, 2015

**Re:** **Consideration and action, if any, on Change Order #2 in the total amount of deduct \$19,892.29 and deduct 25 calendar days for the Single Machine Repaving Project 1<sup>st</sup> Year Program**

---

Fred:

We are recommending that Change Order No.2 be issued to deduct \$19,892.29 and deduct 25 calendar days to the contract with Cutler Repaving Inc.

This change order is to add and deduct final project quantities and reduce contract time.

|                  |    |            |                  |                    |
|------------------|----|------------|------------------|--------------------|
| Contract Amount: | \$ | 579,851.44 | Contract Time:   | 90 calendar days   |
| Change Order #1: | \$ | +55,900.00 | Change Order #1: | -                  |
| Change Order #2: | \$ | -19,892.29 | Change Order #2: | - 25 calendar days |

**Total Contract Amount: \$ 615,859.15      Total Contract Time: 65 calendar days**

Attached is Change Order No. 2.



CHANGE ORDER

Contractor: Cutler Repaving Inc.

Change Order No.: 2

Project: Single Machine Repaving Project 1st Year

Date: 05/05/2015

Program

Notice to Proceed Date: 02/18/2015

Change Order Amount: -\$ 19,892.29

You are directed to make the following changes in the Contract Documents:

Reduce & increase quantities and reduce contract time.

Reason for Change Order:

Reduce & increase quantities and reduce contract time.

|                              | Contract Price       | Contract Time(Calendar Days)              |
|------------------------------|----------------------|---|
| Original Contract:           | <u>\$ 579,851.44</u> | Original Completion Date: <u>05/18/15</u> |
| Previous Change Order: (+/-) | <u>\$ 55,900.00</u>  | Additional Days: <u>0</u>                 |
| This Change Order: (+/-)     | <u>-\$ 19,892.29</u> | Revised Completion Date: <u>04/22/15</u>  |
| Revised Contract Amount:     | <u>\$ 615,859.15</u> |   |

It is agreed by the Contractor that this Change Order includes any and all costs associated with or resulting from change(s) ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this Change Order.

**THIS DOCUMENT SHALL BECOME AN AMMENDMENT TO THE CONTRACT AND ALL STIPULATIONS AND COVENANTS OF THE CONTRACT SHALL APPLY HERETO.**

Accepted:

Cutler Repaving Inc.

Authorized Signature

May 5<sup>th</sup>, 2015  
Date

Contractor

Recommended:

William F. Ueckert Jr., P.E.

Authorized Signature

5/5/15  
Date

Project Engineer

William F. Ueckert Jr., P.E.

Authorized Signature

5/5/15  
Date

City Engineer

Approved:

Fred Sandoval

Authorized Signature

Date

City Manager



“Triple Crown City”



MAYOR  
Leo “Polo” Palacios, Jr.

COMMISSIONERS  
Arturo J. Cortez  
Roberto “Bobby” Carrillo  
Oscar Elizondo, Jr.  
Edmund Maldonado, Jr.  
Aquiles “Jimmy” Garza  
Adan Farias  
CITY MANAGER  
Fred Sandoval

## Executive Summary Letter

May 12, 2015

Conditional Use Permit Renewal for ABC – Tejas Restaurant

### Background:

Aurelio Cadena, d/b/a Tejas Restaurant, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverage for on-premise consumption. This request constitutes the 18th renewal for Tejas Restaurant.

The property is located at 1308 Maco Dr. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

### Recommendations:

Staff recommends **approval** of the renewal of the Conditional Use Permit to allow the sale of alcoholic beverage for on-premise consumption.

P:\Admin\MY FILES\CUPs\ABC\CABC\_A CADENA dba TEJAS RESTAURANT\_1997



## **MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** CONDITIONAL USE PERMIT RENEWAL FOR ABC –  
FILE NO. CUP#970325 (TEJAS RESTAURANT)

### **GENERAL INFORMATION:**

**APPLICANT:** Aurelio Cadena, d/b/a Tejas Restaurant, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as Lot 11, Maco Industrial Park Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 1308 Maco Drive.

**ZONING:** The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the north, south and west. The property to the east is outside city limits therefore is not zoned. The area is generally designated for commercial use in the Land Use Plan.

**COMMENTS:**

|                         |  |
|-------------------------|--|
| <b>CODE ENFORCEMENT</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|-------------------------|--|

|                      |  |
|----------------------|--|
| <b>POLICE CHIEF:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|----------------------|--|

**POLICE CHIEF:**

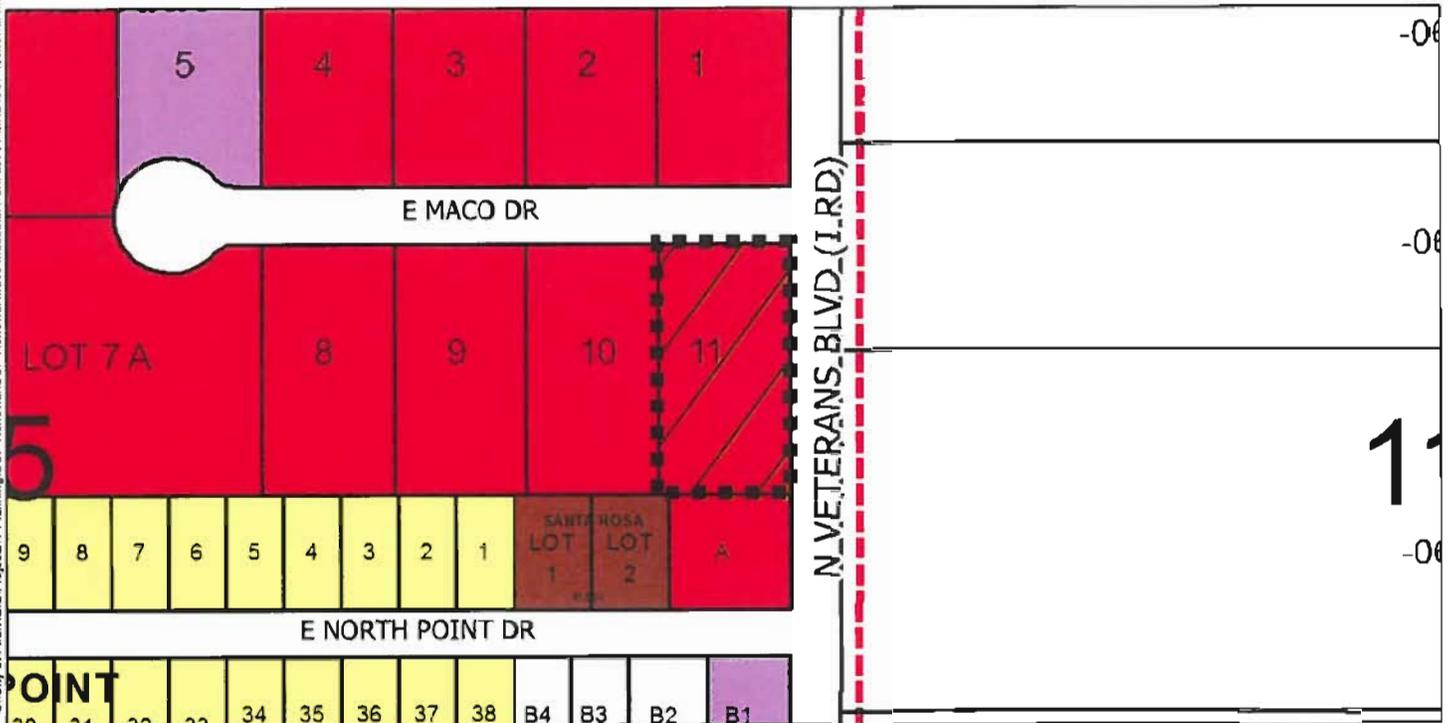
Recommends approval of the Conditional Use Permit.  
(See attached memo)

**PLANNING DEPT.:**

Recommends approval of the Conditional Use Permit.  
(See attached memo)

**PLANNING STAFF  
RECOMMENDATIONS:**

Planning Staff is recommending approval of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site/applicant being in compliance with all City Ordinances and City Department requirements.



G:\City of Pharr\GIS\Projects\11-Planning\CUP Renewal\11 Maco Industrial Park Lot 11\11\MAX\CUP Renewal\11 Maco Industrial Park Lot 11.mxd

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

Scale: 1 inch = 200 feet



**CITY OF PHARR  
COMMUNITY PLANNING & DEVELOPMENT  
CERTIFICATE OF OCCUPANCY & CONDITIONAL USE PERMIT  
INSPECTION FORM**

3912

OWNER/APPLICANT: Aurelio Cadaver PHONE: 747-1916 / 799-7820  
 ADDRESS: 1904 Maccos Dr  
 TYPE OF BUSINESS: Restaurant NAME OF BUSINESS: Texas Restaurant  
 LEGAL: Lot 11 SUBD.: Maccos Industrial Park

|  |   |  |
|--|---|--|
| EXISTING BUILDING<br>IF YES, PREVIOUS TYPE OF OCCUPANCY(S) | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| MIXED OCCUPANCY<br>IF YES TYPE OF ADJACENT OCCUPANCY(S)    | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| CHANGE OF OCCUPANCY FROM PREVIOUS?                         | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| IS CHANGE OF WALL ASSEMBLY REQUIRED?                       | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| IS FIRE PROTECTION REQUIRED?<br>IF SO, WHAT TYPE?          | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |

**BUILDING STATUS/STRUCTURAL:**

|                      |                                     |    |             |
|----------------------|-------------------------------------|----|-------------|
| 1. FLOOR             | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 2. WALLS, - EXTERIOR | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| - INTERIOR           | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 3. CEILING           | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 4. ROOF              | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**MEANS OF EGRESS:**

|                                  |                                     |    |             |
|----------------------------------|-------------------------------------|----|-------------|
| 1. OCCUPANT LOAD (IF APPLICABLE) | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 2. NUMBER OF EXITS               | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 3. MEANS OF EGRESS LIGHTING      | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 4. EXIT SIGNS                    | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 5. DOOR HARDWARE                 | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**ACCESSIBILITY:**

|                             |                                     |    |             |
|-----------------------------|-------------------------------------|----|-------------|
| 1. RESTROOMS                | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 2. PATH OF EGRESS           | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 3. RAMPS (HANDRAILS/GUARDS) | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 4. DOORS                    | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**ELECTRICAL:**

|  |                                     |    |             |
|--|-------------------------------------|----|-------------|
| 1. SERVICE ENTRANCE                            | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 2. SERVICE EQUIPMENT                           | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 3. WIRING SYSTEM                               | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 4. LIGHT FIXTURE                               | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 5. RECEPTACLE OUTLETS (G F C I WHERE REQUIRED) | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**MECHANICAL:**

|              |                                     |    |             |
|--------------|-------------------------------------|----|-------------|
| 1. REGISTERS | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 2. GRILL     | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 3. DRAIN     | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 4. EQUIPMENT | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**PLUMBING:**

|  |                                     |    |             |
|--|-------------------------------------|----|-------------|
| 1. P. TRAPS                            | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 2. VENTS                               | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 3. DRAINS                              | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 4. PLUMBING FIXTURES                   | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 5. WATER SERVICE LINE                  | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 6. DISTRIBUTION LINES                  | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 7. GREASE TRAP (INTERCEPTOR/SEPARATOR) | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 8. BACKFLOW PREVENTION                 | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**WATER HEATER:**

|                      |                                     |    |             |
|----------------------|-------------------------------------|----|-------------|
| 1. LOCATION          | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 2. T P VALVE & DRAIN | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 3. SHUT-OFF VALVE    | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
| 4. VENT              | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**GAS SYSTEM  
PREMISE  
GARBAGE CONTAINER**

|  |                                     |    |             |
|--|-------------------------------------|----|-------------|
|  | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
|  | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |
|  | <input checked="" type="checkbox"/> | OK | SUBSTANDARD |

**RECEIVED**  
 PHARR DEVELOPMENT SERVICES DEPT.  
 APR 16 2015

**PASSED**

**FAILED:**

\_\_\_\_\_

**PASSED WITH CONDITIONS:**

\_\_\_\_\_

**RE-INSPECT DATE:**

\_\_\_\_\_

**BUILDING/SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

PREPARED BY: Rafael DATE: 4-16-15  
 RECEIVED BY: Efrain Qlz DATE: 4/16/15

Please note: Owner/Applicant is responsible to contact the City of Pharr Community Planning & Development Dept. at 702-5309 when improvements have been completed. Any permits with regard to this location will remain on hold until full compliance is met.



Prevention Division  
118 S. Cage Blvd., 3rd Fl  
Pharr, Texas 78577  
Ph: 956-402-4400  
Fax: 956-475-3433  
fireprevention@pharrfd.net

April 22, 2015

TEJAS RESTAURANT  
1308 MACO DR  
PHARR, TX 78577



**INSPECTION STATUS - PASSED**

An inspection of your facility on Apr 22, 2015 revealed no violations.

---

2960 EDUARDO LUGO  
Inspector

---

Aurelio Cadena

**RECEIVED**  
PHARR DEVELOPMENT  
SERVICES DEPT.

APR 22 2015



**Pharr Police Department**  
 1900 S. CAGE • PHARR, TX 78577-6751  
 PH: (956) 784-7700 • FAX: (956)781-9163



52  
6

To: Edward Wylie, Director City Planning  
 From: Joel Robles, Asst. Chief of Police  
 Date: 04/06/2015  
 Re: Conditional use Permit Renewal for ABC – File No. CUP#970325 (Tejas Restaurant)

Aurelio Cadena, d/b/a Tejas Restaurant (TDL#130504958), is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

Legal Description: Lot 11, Maco Industrial Park Subdivision, Pharr, Hidalgo County, Texas

Physical Address: 1308 Maco Dr. – Contact Number: 956-787-1916

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

**REPLY**

Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed: \_\_\_\_\_

Date: 04/06/2015

**RECEIVED**  
 PHARR DEVELOPMENT  
 SERVICES DEPT.

APR 06 2015  
 Tejas CUP Renewal



## **INTEROFFICE MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C. 

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**SUBJECT:** CONDITIONAL USE PERMIT **RENEWAL** FOR ABC –  
FILE NO. CUP#970325 (TEJAS RESTAURANT)

**DATE:** MAY 12, 2015

---

Aurelio Cadena, d/b/a Tejas Restaurant, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is more fully described as follows:

Legal description: Lot 11, Maco Industrial Park Subdivision, Pharr, Hidalgo County, Texas.

Physical Address: 1308 Maco Drive.

Planning staff is recommending approval of the renewal of the Conditional Use Permit provided site/applicant being in compliance with City Ordinances and City Department requirements.



“Triple Crown City”



MAYOR  
Leo “Polo” Palacios, Jr.

COMMISSIONERS  
Arturo J. Cortez  
Roberto “Bobby” Carrillo  
Oscar Elizondo, Jr.  
Edmund Maldonado, Jr.  
Aquiles “Jimmy” Garza  
Adan Farias

CITY MANAGER  
Fred Sandoval

Executive Summary Letter

May 12, 2015

Conditional Use Permit **Renewal** for ABC – Red Tape VI, d/b/a Stiletto

Background:

Red Tape VI, represented by Ramiro Armendariz, d/b/a Stiletto, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 4th renewal for Stiletto.

The property is located at 1050 North Sugar Road. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends approval of the renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverage for on-premise consumption.

P:\Admin\MY FILES\CUPs\ABC\ABC R ARMENDARIZ rep RED TAPE VI dba STILETTOS\_2011



## **MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** CONDITIONAL USE PERMIT & LATE HOURS PERMIT RENEWAL FOR ABC – FILE NO. CUP#110537 (STILETTOS)

### **GENERAL INFORMATION:**

**APPLICANT:** Red Tape VI, represented by Mr. Ramiro Armendariz, d/b/a Stiletto's Gentlemen's Club, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as Lot 2, Albrad Subdivision Unit #3 Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 1050 North Sugar Road.

**ZONING:** The property is currently zoned General Business District (C). The adjacent zoning is to the north, south, east, and west. The area is generally designated for industrial use in the Land Use Plan.

|                  |                         |  |
|------------------|-------------------------|--|
| <b>COMMENTS:</b> | <b>CODE ENFORCEMENT</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|                  | <b>FIRE MARSHAL:</b>    | Recommends approval of the Conditional Use Permit. (See attached memo) |

**POLICE CHIEF:**

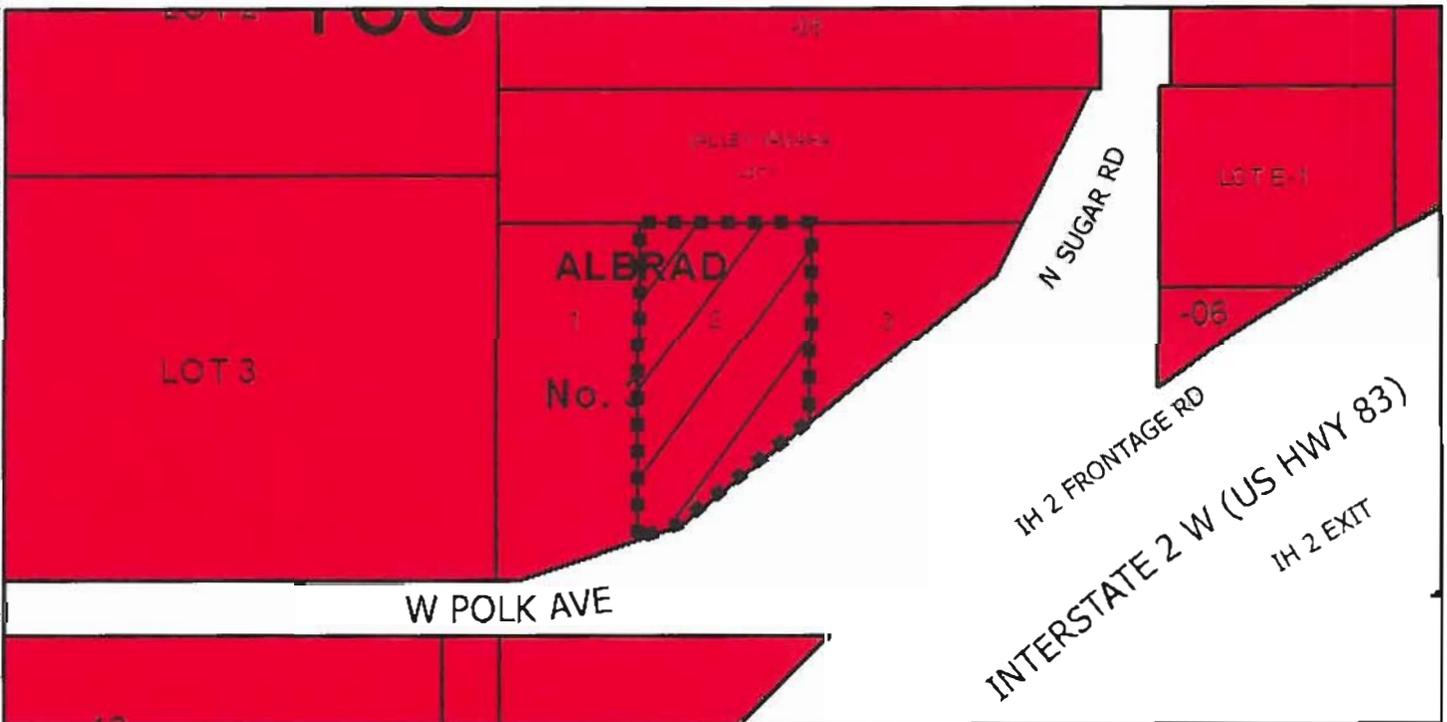
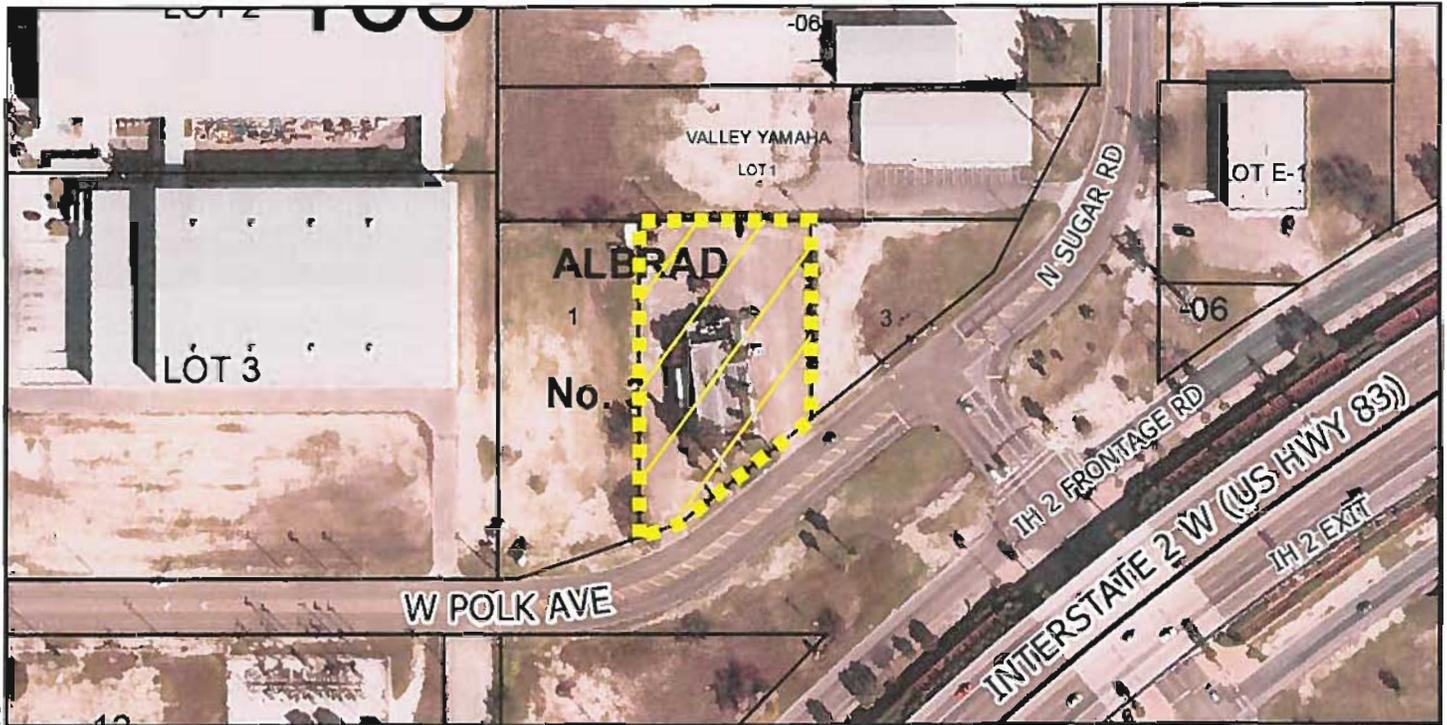
Recommends approval of the Conditional Use Permit.  
(See attached memo)

**PLANNING DEPT.:**

Recommends approval of the Conditional Use Permit.  
(See attached memo)

**PLANNING STAFF  
RECOMMENDATIONS:**

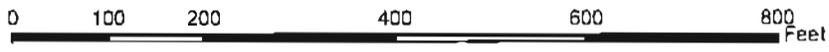
Planning Staff is recommending approval of the renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site/applicant being in compliance with all City Ordinances and City Department requirements.



C:\city of pharr\gis\projects\11-Planning\GIS\Renewal\Albrad #3 Lot 2.mxd

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

Scale: 1 inch = 200 feet



**CITY OF PHARR  
COMMUNITY PLANNING & DEVELOPMENT  
CERTIFICATE OF OCCUPANCY & CONDITIONAL USE PERMIT  
INSPECTION FORM**

3913

OWNER/APPLICANT: Ramiro Armenta PHONE: 702-6969  
 ADDRESS: 1050 Virginia Rd  
 TYPE OF BUSINESS: Cabaret NAME OF BUSINESS: St. Effig Cabaret  
 LEGAL: Lot 2 SUBD.: Albion Subdivision

|  |   |  |
|--|---|--|
| EXISTING BUILDING<br>IF YES, PREVIOUS TYPE OF OCCUPANCY(S) | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| MIXED OCCUPANCY<br>IF YES, TYPE OF ADJACENT OCCUPANCY(S)   | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| CHANGE OF OCCUPANCY FROM PREVIOUS?                         | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| IS CHANGE OF WALL ASSEMBLY REQUIRED?                       | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| IS FIRE PROTECTION REQUIRED?<br>IF SO, WHAT TYPE?          | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |

**BUILDING STATUS/STRUCTURAL:**

|            |                                     |    |                          |             |
|------------|-------------------------------------|----|--------------------------|-------------|
| 1. FLOOR   | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 2. WALLS   | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| - EXTERIOR | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| - INTERIOR | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 3. CEILING | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 4. ROOF    | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**MEANS OF EGRESS:**

|                                  |                                     |    |                          |             |
|----------------------------------|-------------------------------------|----|--------------------------|-------------|
| 1. OCCUPANT LOAD (IF APPLICABLE) | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 2. NUMBER OF EXITS               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 3. MEANS OF EGRESS LIGHTING      | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 4. EXIT SIGNS                    | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 5. DOOR HARDWARE                 | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**ACCESSIBILITY:**

|                             |                                     |    |                          |             |
|-----------------------------|-------------------------------------|----|--------------------------|-------------|
| 1. RESTROOMS                | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 2. PATH OF EGRESS           | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 3. RAMPS (HANDRAILS/GUARDS) | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 4. DOORS                    | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**ELECTRICAL:**

|  |                                     |    |                          |             |
|--|-------------------------------------|----|--------------------------|-------------|
| 1. SERVICE ENTRANCE                            | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 2. SERVICE EQUIPMENT                           | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 3. WIRING SYSTEM                               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 4. LIGHT FIXTURE                               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 5. RECEPTACLE OUTLETS (G F C I WHERE REQUIRED) | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**MECHANICAL:**

|              |                                     |    |                          |             |
|--------------|-------------------------------------|----|--------------------------|-------------|
| 1. REGISTERS | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 2. GRILL     | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 3. DRAIN     | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 4. EQUIPMENT | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**PLUMBING:**

|  |                                     |    |                          |             |
|--|-------------------------------------|----|--------------------------|-------------|
| 1. P. TRAPS                            | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 2. VENTS                               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 3. DRAINS                              | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 4. PLUMBING FIXTURES                   | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 5. WATER SERVICE LINE                  | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 6. DISTRIBUTION LINES                  | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 7. GREASE TRAP (INTERCEPTOR/SEPARATOR) | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 8. BACKFLOW PREVENTION                 | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**WATER HEATER:**

|                       |                                     |    |                          |             |
|-----------------------|-------------------------------------|----|--------------------------|-------------|
| 1. LOCATION           | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 2. T.P. VALVE & DRAIN | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 3. SHUT-OFF VALVE     | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| 4. VENT               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**GAS SYSTEM  
PREMISE  
GARBAGE CONTAINER**

|                                     |    |                          |             |
|-------------------------------------|----|--------------------------|-------------|
| <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |
| <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> | SUBSTANDARD |

**RECEIVED**  
 PHARR DEVELOPMENT SERVICES DEPT.  
 APR 16 2015

**PASSED**  
  
**FAILED:**  
 \_\_\_\_\_  
**PASSED WITH CONDITIONS:**  
 \_\_\_\_\_  
**RE-INSPECT DATE:**  
 \_\_\_\_\_

**BUILDING/SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

PREPARED BY: [Signature] DATE: 4-16-17  
 RECEIVED BY: [Signature] DATE: 4-16-17

Please note: Owner/Applicant is responsible to contact the City of Pharr Community Planning & Development Dept. at 702-5399 when improvements have been completed. Any permits with regard to this location will remain on hold until full compliance is met.



## Prevention Division

118 S. Cage Blvd., 3rd Fl  
Pharr, TX 78577  
(956) 402-4400  
fireprevention@pharrfd.net

Jacob Salinas  
Fire Marshal

Dagoberto Soto  
Asst. Fire Marshal

Felipe Pedraza  
Asst. Fire Marshal

Roy Rodriguez  
Fire Inspector

Eduardo Lugo  
Fire Inspector

Cynthia Puente  
Fire Inspector

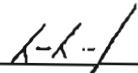
02/28/2015

STILETTOS CABARET GENTLEMEN'S CLUB  
1050 N SUGAR RD  
PHARR, TX 78577

Occupancy ID: 10207

At the time of inspection, the premises located at 1050 N SUGAR RD were found to be in reasonable compliance with the adopted City of Pharr Ordinance No. 0-2010-48 (International Fire Code 2012).

Thank you for your cooperation.

  
\_\_\_\_\_  
RODRIGUEZ, ROGELIO





# Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751  
PH: (956) 784-7700 • FAX: (956)781-9163



To: Edward Wylie, Director City Planning  
From: Joel Robles, Asst. Chief of Police  
Date: 04/06/2015  
Re: Conditional use Permit & Late Hours Permit Renewal for ABC – File No. CUP#120418 (Stiletto Cabaret)

Mr. Ramiro Armendariz, (TDL#13797045), representing Red Tape VI d/b/a Stiletto Cabaret, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

Legal Description: Lot 2, Albrad Subdivision Unit #3, Pharr, Hidalgo County, Texas

Physical Address: 1050 N. Sugar Rd. – Contact Number: 956-702-6969

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

### REPLY

Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed: \_\_\_\_\_

Date: 04/06/2015

**RECEIVED**  
PHARR DEVELOPMENT  
SERVICES DEPT.

Stiletto Cabaret CUP Renewal APR 06 2015

0 0 0 0



## **INTEROFFICE MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C. 

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**SUBJECT:** CONDITIONAL USE PERMIT & LATE HOURS PERMIT RENEWAL FOR  
ABC – FILE NO. CUP#110537 (STILETTOS)

**DATE:** MAY 12, 2015

---

Red Tape VI., represented by Ramiro Armendariz, d/b/a Stiletto's, is requesting renewal of the Conditional Use Permit and Late Night Hours to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is more fully described as follows:

Legal description: Lot 2, Albrad Subdivision Unit #3, Pharr, Hidalgo County, Texas.

Physical address: 1050 North Sugar Road.

Planning staff is recommending approval of the renewal of the Conditional Use Permit provided site being in compliance with all City Ordinances and City Department requirements.



"Triple Crown City"



MAYOR  
Leo "Polo" Palacios, Jr.

COMMISSIONERS  
Arturo J. Cortez  
Roberto "Bobby" Carrillo  
Oscar Elizondo, Jr.  
Edmund Maldonado, Jr.  
Aquiles "Jimmy" Garza  
Adan Farias

CITY MANAGER  
Fred Sandoval

## Executive Summary Letter

May 12, 2015

Conditional Use Permit for ABC –

Kids Kastle Event Center

### Background:

R.G.V. & Associates, d/b/a Kids Kastle Event Center is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 4th renewal for Kids Kastle Event Center.

The property is located at 6719 South Jackson Road. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

### Recommendations:

Staff recommends **approval** for renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption.

P:\Admin\MY FILES\CUP\ABC\ABC\_RGV & ASSOCIATES dba KIDS KASTLE EVENT CENTER 2015



**MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** CONDITIONAL USE PERMIT **RENEWAL** FOR ABC –  
FILE NO. CUP#110321 (KIDS KASTLE EVENT CENTER)

**GENERAL INFORMATION:**

**APPLICANT:** R.G.V. & Associates, d/b/a Kids Kastle Event Center, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as Lot 200, Valle de la Primavera Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 6719 South Jackson Road.

**ZONING:** The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the north and south and Single-Family Residential District (R-1) to the east. The Pharr city limit lies to the west. The area is generally designated for commercial use in the Land Use Plan.

**COMMENTS:**                      **CODE ENFORCEMENT:**                      Recommends approval of the Conditional Use Permit. (See attached memo)

**FIRE MARSHAL:**                      Recommends approval of the Conditional Use Permit. (See attached memo)

**POLICE CHIEF:**

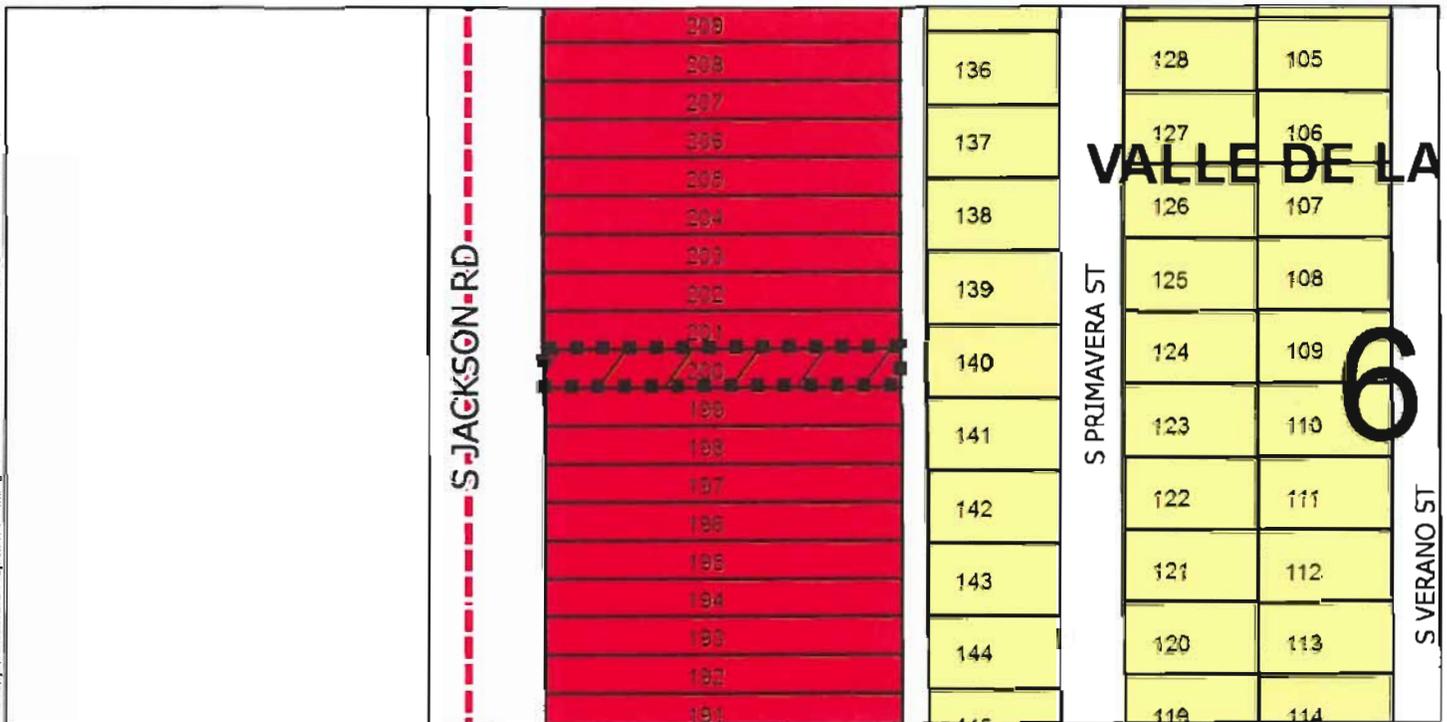
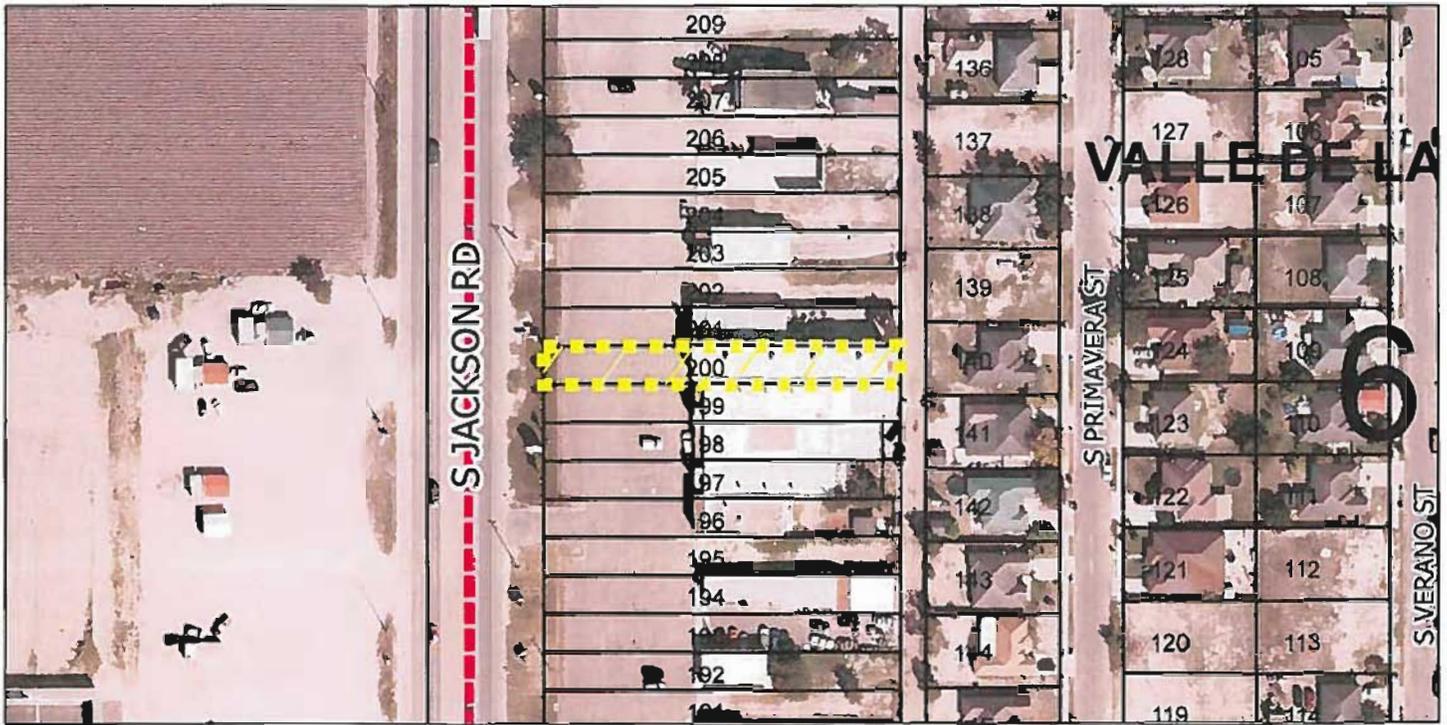
Recommends approval of  
the Conditional Use Permit.  
(See attached memo)

**PLANNING DEPARTMENT:**

Recommends approval of  
the Conditional Use Permit.  
(See attached memo)

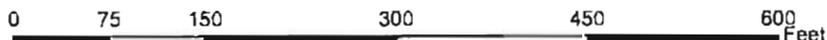
**PLANNING STAFF  
RECOMMENDATIONS:**

Planning Staff is recommending approval of the renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to the site/applicant being in compliance with all City Ordinances and City Department requirements.



- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PISJA ISD               |                          |

Scale: 1 inch = 150 feet



**CITY OF PHARR  
COMMUNITY PLANNING & DEVELOPMENT  
CERTIFICATE OF OCCUPANCY & CONDITIONAL USE PERMIT  
INSPECTION FORM**

3954

OWNER/APPLICANT: Laura Larza PHONE: 522-6885  
 ADDRESS: 6719 S. Jackson Rd  
 TYPE OF BUSINESS: Event Center NAME OF BUSINESS: Kids Kastle Event Center  
 LEGAL: \_\_\_\_\_ SUBD.: \_\_\_\_\_

EXISTING BUILDING  YES  NO  
 IF YES, PREVIOUS TYPE OF OCCUPANCY(S) \_\_\_\_\_  
 MIXED OCCUPANCY  YES  NO  
 IF YES, TYPE OF ADJACENT OCCUPANCY(S) \_\_\_\_\_  
 CHANGE OF OCCUPANCY FROM PREVIOUS?  YES  NO  
 IS CHANGE OF WALL ASSEMBLY REQUIRED?  YES  NO  
 IS FIRE PROTECTION REQUIRED?  YES  NO  
 IF SO, WHAT TYPE? \_\_\_\_\_

**BUILDING STATUS/STRUCTURAL:**  
 1 FLOOR  OK  SUBSTANDARD  
 2 WALLS: EXTERIOR  OK  SUBSTANDARD  
           INTERIOR  OK  SUBSTANDARD  
 3 CEILING  OK  SUBSTANDARD  
 4 ROOF  OK  SUBSTANDARD

**MEANS OF EGRESS:**  
 1 OCCUPANT LOAD (IF APPLICABLE) 200  OK  SUBSTANDARD  
 2 NUMBER OF EXITS 2  OK  SUBSTANDARD  
 3 MEANS OF EGRESS LIGHTING 2  OK  SUBSTANDARD  
 4 EXIT SIGNS 2  OK  SUBSTANDARD  
 5 DOOR HARDWARE  OK  SUBSTANDARD

**ACCESSIBILITY:**  
 1 RESTROOMS  OK  SUBSTANDARD  
 2 PATH OF EGRESS  OK  SUBSTANDARD  
 3 RAMPS (HANDRAILS/GUARDS)  OK  SUBSTANDARD  
 4 DOORS  OK  SUBSTANDARD

**ELECTRICAL:**  
 1 SERVICE ENTRANCE  OK  SUBSTANDARD  
 2 SERVICE EQUIPMENT  OK  SUBSTANDARD  
 3 WIRING SYSTEM  OK  SUBSTANDARD  
 4 LIGHT FIXTURE  OK  SUBSTANDARD  
 5 RECEPTACLE OUTLETS (G F C I WHERE REQUIRED)  OK  SUBSTANDARD

**MECHANICAL:**  
 1 REGISTERS  OK  SUBSTANDARD  
 2 GRILL  OK  SUBSTANDARD  
 3 DRAIN  OK  SUBSTANDARD  
 4 EQUIPMENT  OK  SUBSTANDARD

**PLUMBING:**  
 1 P. TRAPS  OK  SUBSTANDARD  
 2 VENTS  OK  SUBSTANDARD  
 3 DRAINS  OK  SUBSTANDARD  
 4 PLUMBING FIXTURES  OK  SUBSTANDARD  
 5 WATER SERVICE LINE  OK  SUBSTANDARD  
 6 DISTRIBUTION LINES N/A  OK  SUBSTANDARD  
 7 GREASE TRAP (INTERCEPTOR/SEPARATOR) N/A  OK  SUBSTANDARD  
 8 BACKFLOW PREVENTION  OK  SUBSTANDARD

**WATER HEATER:**  
 1 LOCATION Back Room storage  OK  SUBSTANDARD  
 2 T P VALVE & DRAIN  OK  SUBSTANDARD  
 3 SHUT-OFF VALVE  OK  SUBSTANDARD  
 4 VENT  OK  SUBSTANDARD

**GAS SYSTEM**  OK  SUBSTANDARD  
**PREMISE**  OK  SUBSTANDARD  
**GARBAGE CONTAINER**  OK  SUBSTANDARD

**BUILDING/SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

PREPARED BY: [Signature] DATE: 4/29/15  
 RECEIVED BY: [Signature] DATE: 4/29/15

Please note: Owner/Applicant is responsible to contact the City of Pharr Community Planning & Development Dept. at 702-5395 when improvements have been completed. Any permits with regard to this location will remain on hold until full compliance is met.

PASSED

FAILED: \_\_\_\_\_

PASSED WITH CONDITIONS: \_\_\_\_\_

RE-INSPECT DATE: \_\_\_\_\_



Prevention Division  
118 S. Cage Blvd., 3rd Fl  
Pharr, Texas 78577  
Ph: 956-402-4400  
Fax: 956-475-3433  
fireprevention@pharrfd.net

OK  
GW

April 6, 2015

KIDS KASTLE EVENT CENTER  
6719 S JACKSON  
PHARR, TX 78577

**INSPECTION STATUS - PASSED**

An inspection of your facility on Apr 6, 2015 revealed no violations.

1602 ROGELIO RODRIGUEZ  
Inspector

Juan. Castillo

RECEIVED  
PHARR DEVELOPMENT  
SERVICES DEPT.

APR 06 2015

BY:



# Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751  
PH: (956) 784-7700 • FAX: (956)781-9163



*(Handwritten initials)*

To: Edward Wylie, Director City Planning  
From: Joel Robles, Asst. Chief of Police  
Date: 04/06/2015  
Re: Conditional use Permit Renewal for ABC – File No. CUP#110321 (Kids Kastle Event Center)

Laura Navarro Garza (TDL#20104251), d/b/a Kids Kastle Event Center is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

Legal Description: Lot 200, Valle de la Primavera Subdivision, Pharr, Hidalgo County, Texas

Physical Address: 6719 S. Jackson Rd. – Contact Number: 956-522-6885

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

### REPLY

Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed: *Joel Robles*

Date: 04/06/2015

**RECEIVED**  
PHARR DEVELOPMENT  
SERVICES DEPT.

Kids Kastle Event Center CUP#110321  
**APR 06 2015**

*(Handwritten initials)*



## **INTEROFFICE MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C. 

**THRU:** FRED SANDOVAL, CITY MANAGER

**SUBJECT:** CONDITIONAL USE PERMIT **RENEWAL** FOR ABC –  
FILE NO. CUP#110321 (KIDS KASTLE EVENT CENTER)

**DATE:** MAY 12, 2015

---

R.G.V. & Associates, d/b/a Kids Kastle Event Center is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is more fully described as follows:

**Legal Description:** Lot 200, Valle de la Primavera Subdivision, Pharr, Hidalgo County, Texas.

**Physical Address:** 6719 South Jackson Road.

Planning staff is recommending approval of the renewal of the Conditional Use Permit provided the site/applicant being in compliance with all City Ordinances and City Department requirements.



“Triple Crown City”



MAYOR  
Leo “Polo” Palacios, Jr.

COMMISSIONERS  
Arturo J. Cortez  
Roberto “Bobby” Carrillo  
Oscar Elizondo, Jr.  
Edmund Maldonado, Jr.  
Aquiles “Jimmy” Garza  
Adan Farias  
CITY MANAGER  
Fred Sandoval

Executive Summary Letter

May 12, 2015

Conditional Use Permit **Renewal** for ABC – Texas Theater Ballroom

Background:

Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 7th renewal for Texas Theater Ballroom.

The property is located at 115 East Newcomb (Park) Avenue. It is zoned Business District (C-2) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption.

P:\Admin\MY FILES\CUP\ABC\ABC D BARRERA dba TEXAS THEATER BALLROOM\_2008



## **MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** CONDITIONAL USE PERMIT **RENEWAL** FOR ABC –  
FILE NO. CUP#080419 (TEXAS THEATER BALLROOM)

### **GENERAL INFORMATION:**

**APPLICANT:** Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2).

**LEGAL DESCRIPTION:** The property is legally described as Lots 10-12 and N11.5' of Lot 13, Block 1, J.T. Doster Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 115 East Newcomb (Park) Avenue.

**ZONING:** The property is currently zoned Business District (C-2). The adjacent zoning is Business District (C-2) to the north, east, south and west. The area is generally designated for commercial use in the Land Use Plan.

**COMMENTS:**

|                         |  |
|-------------------------|--|
| <b>CODE ENFORCEMENT</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|-------------------------|--|

|                      |  |
|----------------------|--|
| <b>FIRE MARSHAL:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|----------------------|--|

**POLICE CHIEF:**

Recommends approval of the Conditional Use Permit.  
(See attached memo)

**PLANNING DEPT.:**

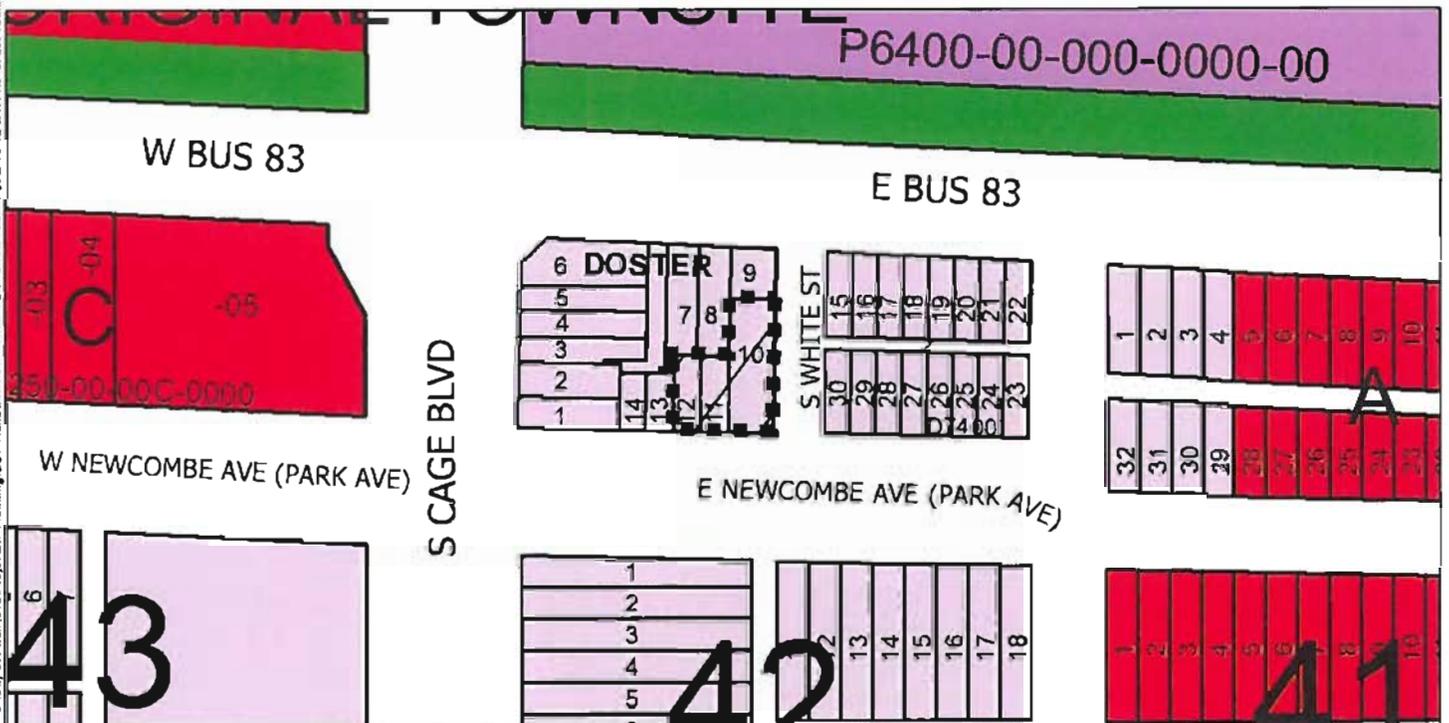
Recommends approval of the Conditional Use Permit.  
(See attached memo)

**PLANNING STAFF  
RECOMMENDATIONS:**

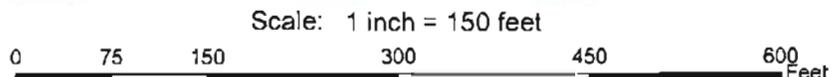
Planning Staff is recommending approval of the renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business District (C-2) subject to site/applicant being in compliance with all City Ordinances and City Department requirements.



City of Pharr GIS Project - Planning CUP Renewal J.T. Doster BLK 1 Lots 10-12 & N11.5' of Lot 13.mxd



- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | P'SJA ISD               |                          |



**CITY OF PHARR  
COMMUNITY PLANNING & DEVELOPMENT  
CERTIFICATE OF OCCUPANCY & CONDITIONAL USE PERMIT  
INSPECTION FORM**

3928

OWNER/APPLICANT: Oscar Barera PHONE: 457-2327  
 ADDRESS: 115 1/2 NEW ROAD  
 TYPE OF BUSINESS: VACUUM NAME OF BUSINESS: TEXAS THEATRE  
 LEGAL: \_\_\_\_\_ SUBD.: \_\_\_\_\_

EXISTING BUILDING  YES  NO  
 IF YES, PREVIOUS TYPE OF OCCUPANCY(S) \_\_\_\_\_  
 MIXED OCCUPANCY  YES  NO  
 IF YES, TYPE OF ADJACENT OCCUPANCY(S) \_\_\_\_\_  
 CHANGE OF OCCUPANCY FROM PREVIOUS?  YES  NO  
 IS CHANGE OF WALL ASSEMBLY REQUIRED?  YES  NO  
 IS FIRE PROTECTION REQUIRED?  YES  NO  
 IF SO, WHAT TYPE? \_\_\_\_\_

**BUILDING STATUS/STRUCTURAL:**  
 1 FLOOR \_\_\_\_\_  SUBSTANDARD  
 2 WALLS: \_\_\_\_\_  SUBSTANDARD  
     - EXTERIOR \_\_\_\_\_  SUBSTANDARD  
     - INTERIOR \_\_\_\_\_  SUBSTANDARD  
 3 CEILING \_\_\_\_\_  SUBSTANDARD  
 4 ROOF \_\_\_\_\_  SUBSTANDARD

**MEANS OF EGRESS:**  
 1. OCCUPANT LOAD (IF APPLICABLE) \_\_\_\_\_  SUBSTANDARD  
 2. NUMBER OF EXITS \_\_\_\_\_ 2  SUBSTANDARD  
 3. MEANS OF EGRESS LIGHTING \_\_\_\_\_  SUBSTANDARD  
 4. EXIT SIGNS \_\_\_\_\_  SUBSTANDARD  
 5. DOOR HARDWARE \_\_\_\_\_  SUBSTANDARD

**ACCESSIBILITY:**  
 1. RESTROOMS \_\_\_\_\_  SUBSTANDARD  
 2. PATH OF EGRESS \_\_\_\_\_  SUBSTANDARD  
 3. RAMPS (HANDRAILS/GUARDS) \_\_\_\_\_  SUBSTANDARD  
 4. DOORS \_\_\_\_\_  SUBSTANDARD

**ELECTRICAL:**  
 1. SERVICE ENTRANCE \_\_\_\_\_  SUBSTANDARD  
 2. SERVICE EQUIPMENT \_\_\_\_\_  SUBSTANDARD  
 3. WIRING SYSTEM \_\_\_\_\_  SUBSTANDARD  
 4. LIGHT FIXTURE \_\_\_\_\_  SUBSTANDARD  
 5. RECEPTACLE OUTLETS (GFCI WHERE REQUIRED) \_\_\_\_\_  SUBSTANDARD

**MECHANICAL:**  
 1. REGISTERS \_\_\_\_\_  SUBSTANDARD  
 2. GRILL \_\_\_\_\_  SUBSTANDARD  
 3. DRAIN \_\_\_\_\_  SUBSTANDARD  
 4. EQUIPMENT \_\_\_\_\_  SUBSTANDARD

**PLUMBING:**  
 1. P TRAPS \_\_\_\_\_  SUBSTANDARD  
 2. VENTS \_\_\_\_\_  SUBSTANDARD  
 3. DRAINS \_\_\_\_\_  SUBSTANDARD  
 4. PLUMBING FIXTURES \_\_\_\_\_  SUBSTANDARD  
 5. WATER SERVICE LINE \_\_\_\_\_  SUBSTANDARD  
 6. DISTRIBUTION LINES \_\_\_\_\_  SUBSTANDARD  
 7. GREASE TRAP (INTERCEPTOR/SEPARATOR) \_\_\_\_\_  SUBSTANDARD  
 8. BACKFLOW PREVENTION \_\_\_\_\_  SUBSTANDARD

**WATER HEATER:**  
 1. LOCATION \_\_\_\_\_ Attic  SUBSTANDARD  
 2. T.P. VALVE & DRAIN \_\_\_\_\_  SUBSTANDARD  
 3. SHUT-OFF VALVE \_\_\_\_\_  SUBSTANDARD  
 4. VENT \_\_\_\_\_  SUBSTANDARD

**GAS SYSTEM** \_\_\_\_\_  SUBSTANDARD  
**PREMISE** \_\_\_\_\_  SUBSTANDARD  
**GARBAGE CONTAINER** \_\_\_\_\_  SUBSTANDARD

**PASSED**   
**FAILED:** \_\_\_\_\_  
**PASSED WITH CONDITIONS:** \_\_\_\_\_  
**RE-INSPECT DATE:** \_\_\_\_\_

**BUILDING/SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:**  
 1. PREMISE WAS FOUND TO BE IN REASONABLE  
 2. CONDITION AT TIME OF INSPECTION  
 3. \_\_\_\_\_  
 4. \_\_\_\_\_  
 5. \_\_\_\_\_

PREPARED BY: [Signature] DATE: 4-13-2015  
 RECEIVED BY: [Signature] DATE: 4-13-2015

Please note: Owner/Applicant is responsible to contact the City of Pharr Community Planning & Development Dept. at 702-5399 when improvements have been completed. Any permits with regard to this location will remain on hold until full compliance is met.



Prevention Division  
118 S. Cage Blvd., 3rd Fl  
Pharr, Texas 78577  
Ph: 956-402-4400  
Fax: 956-475-3433  
fireprevention@pharrfd.net

April 14, 2015

TEXAS THEATER BALLROOM  
115 E. PARK  
PHARR, TX 78577

OK

**INSPECTION STATUS - PASSED**

An inspection of your facility on Apr 14, 2015 revealed no violations.

2960 EDUARDO LUGO  
Inspector

Oscar Barrera

**RECEIVED**  
PHARR DEVELOPMENT  
SERVICES DEPT.

APR 14 2015

BY: \_\_\_\_\_



# Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751  
PH: (956) 784-7700 • FAX: (956) 781-9163



To: Edward Wylie, Director City Planning  
From: Joel Robles, Asst. Chief of Police  
Date: 04/06/2015  
Re: Conditional use Permit Renewal for ABC – File No. CUP#080419 (Texas Theater Ballroom)

Oscar Barrera (TDL#00852417), d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a Business District (C-2). The property is more fully described as follows:

Legal Description: Lots 10-12 and N11.5' of Lot 13 Block 1, J.T. Doster Subdivision, Pharr, Hidalgo County, Texas

Physical Address: 115 E. Newcombe (Park) Ave. – Contact Number: 956-457-2327

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

### REPLY

Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed: \_\_\_\_\_

Date: 04/06/2015

**RECEIVED**  
PHARR DEVELOPMENT  
SERVICES DEPT.

APR 06 2015  
Texas Theater Ballroom CUP Renewal

ouc



## **INTEROFFICE MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, CP&D DIRECTOR 

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**SUBJECT:** CONDITIONAL USE PERMIT **RENEWAL** FOR ABC –  
FILE NO. CUP#080419 (TEXAS THEATER BALLROOM)

**DATE:** MAY 12, 2015

---

Oscar Barrera, d/b/a Texas Theater Ballroom, is requesting renewal of the Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a Business district (C-2). The property is more fully described as follows:

**Legal description:** Lots 10-12 and N11.5' of Lot 13, Block 1, J.T. Doster Subdivision, Pharr, Hidalgo County, Texas, Pharr, Hidalgo County, Texas.

**Physical address:** 115 East Newcomb (Park) Avenue.

Planning staff is recommending approval of the renewal of the Conditional Use Permit provided site/applicant being in compliance with all City Ordinances and City Department requirements.



## **MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD WYLIE, PHARR DEVELOPMENT SERVICES DIRECTOR

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** LIFE-OF-THE-USE CONDITIONAL USE PERMIT FOR CHURCH—  
FILE NO. CUP#150428 (IGLESIA TU LIBERTADOR)

### **GENERAL INFORMATION:**

**APPLICANT:** Abraham Macias, representing Iglesia Tu Libertador, has filed with the Planning and Zoning Commission a request for a Life-of-the-Use Conditional Use Permit to allow a church in General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as 0.02 acres out of Lot 2, El Chaparral Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 1000 East Highway 83, Suite G.

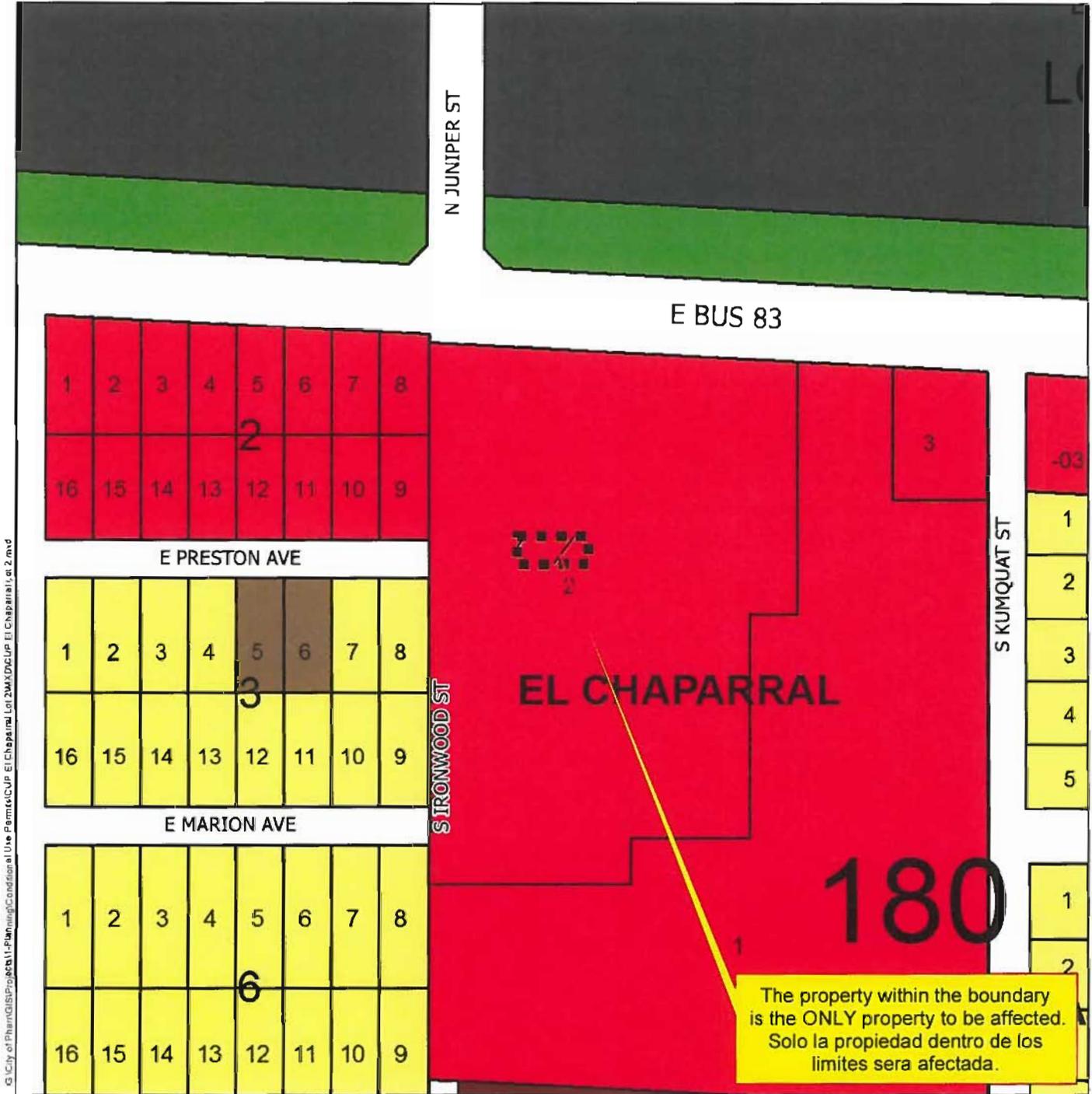
**ZONING:** The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the North, South, East and West. This area is generally designated for commercial use in the Land Use Plan.

**NOTIFICATION OF PUBLIC:** Thirteen (13) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance Newspaper. Staff received no response to the letters or the legal notice.

**PLANNING STAFF RECOMMENDATIONS:** Planning Staff is recommending **approval** of the request for a Life-of-the-Use Conditional Use Permit to allow a church in General Business District (C) subject to the following conditions:

1. Parking requirements as per Ordinance;
2. If the need arises for expansion, it will be necessary for the Planning & Zoning Commission to reconsider this permit;
3. The applicant shall comply with the Landscaping and Sign Ordinance;
4. Any change in ownership or applicant conducting business shall terminate this Conditional Use Permit;
5. The property would have to be subdivided as per city codes and ordinances prior to construction;
6. A building permit and Certificate of Occupancy will be required and current standard building codes must be observed.
7. The following shall be considered as grounds for the revocation of a Conditional Use Permit:
  - Any change in use or change in extent of use, area or location of the building being used.
  - Failure to allow periodic inspections by representatives of the City of Pharr at any reasonable time.
  - Conditional Use Permits that have been revoked may not be applied for again until a period of one year has lapsed from the date of revocation.

**PLANNING & ZONING COMMISSION:** Pending the outcome of the Planning and Zoning Commission Meeting of May 11, 2015.



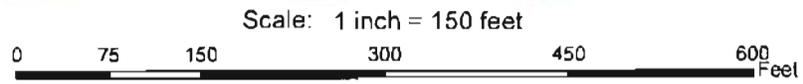
G:\City of Pharr\GIS\Projects\2011-Planning\Conditional Use Permit\CUP - El Chaparral Lot 2\MXD\CUP - El Chaparral 1 at 2.mxd

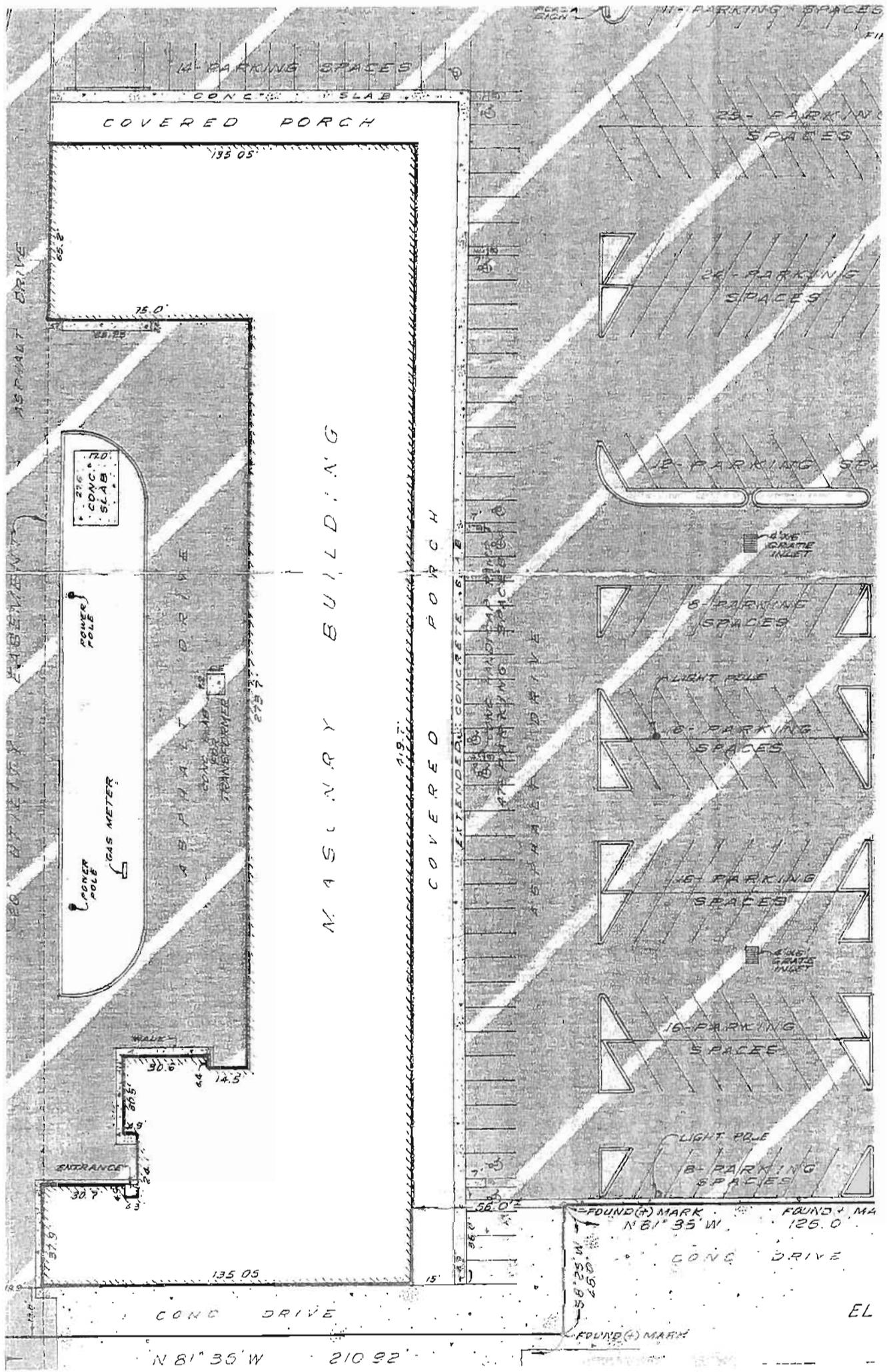
- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |



G:\City of Pharr\GIS\Projects\1-Planning\Conditional Use Permits\CUP-El Chaparral Lot 2\MXD\CUP-El Chaparral Lot 2.mxd

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | P.S.J.A ISD             |                          |





MASURY BUILDING

COVERED PORCH

25- PARKING SPACES

26- PARKING SPACES

12- PARKING SPACES

5- PARKING SPACES

8- PARKING SPACES

16- PARKING SPACES

16- PARKING SPACES

8- PARKING SPACES

FOUND (+) MARK N 81° 35' W 125' 0"

CONC. DRIVE

EL

N 81° 35' W 210' 92"



## **MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** CONDITIONAL USE PERMIT AND LATE HOURS PERMIT FOR ABC –  
FILE NO. CUP#150429 (STORMY COLORS BAR & GRILL)

### **GENERAL INFORMATION:**

**APPLICANT:** Martin Santos, d/b/a Stormy Colors Bar and Grill, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as 0.10 acres out of Lots 15-19, Bustamante Subdivision Unit No. 2, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 802 East IH-2, Suite H and I.

**ZONING:** The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the North, East and West and Single Family Residential District (R-1) to the South. The area is generally designated for commercial use in the Land Use Plan.

**COMMENTS:**

|                         |  |
|-------------------------|--|
| <b>CODE COMPLIANCE:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|-------------------------|--|

|                         |  |
|-------------------------|--|
| <b>FIRE DEPARTMENT:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
|-------------------------|--|

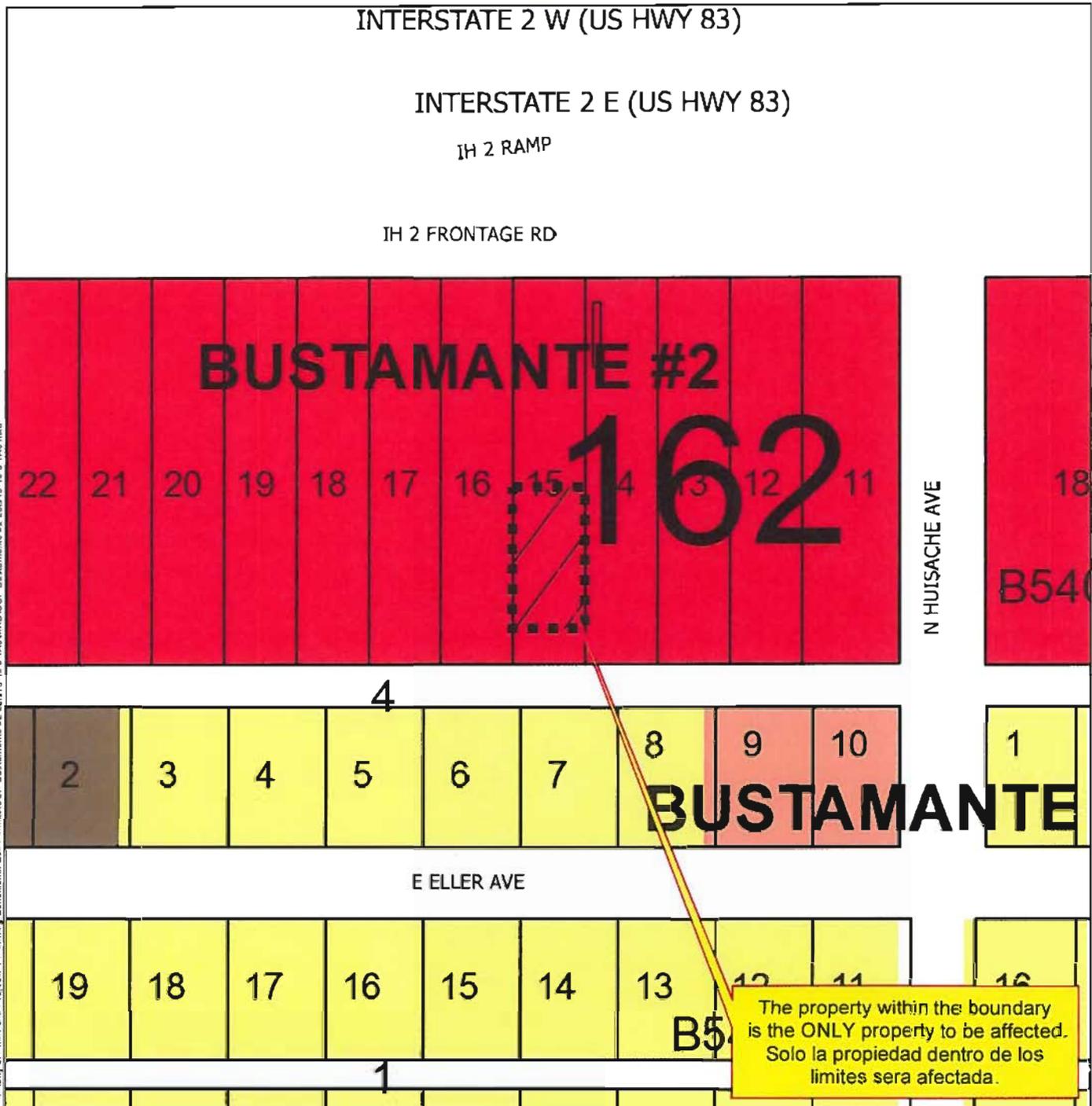
**POLICE CHIEF:** Recommends approval of the Conditional Use Permit. (See attached memo)

**PLANNING DEPARTMENT:** Recommends approval of the Conditional Use Permit. (See attached memo)

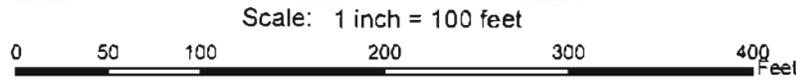
**NOTIFICATION OF PUBLIC:** Seventeen (17) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

**DEVELOPMENT SERVICES STAFF RECOMMENDATIONS:** Development Services Staff recommends approval of the request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site being in compliance with all City Ordinances and City Department requirements.

**PLANNING & ZONING COMMISSION:** Pending the outcome of the Planning and Zoning Commission Meeting of May 11, 2015.



|                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |



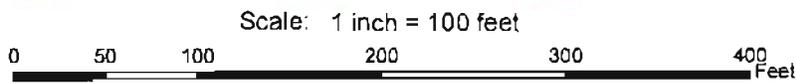
Proposed Conditional Use Permit  
 Bustamante #2 Lots 15-19 0.1Ac  
 Stormy Colors Bar & Grill / Martin Santos



The property within the boundary is the ONLY property to be affected.  
 Solo la propiedad dentro de los limites sera afectada.

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

City of Pharr, Texas  
 Engineering Department  
 956.702.5355



Date: 4/22/2015

**CITY OF PHARR  
COMMUNITY PLANNING & DEVELOPMENT  
CERTIFICATE OF OCCUPANCY & CONDITIONAL USE PERMIT  
INSPECTION FORM**

3951

OWNER/APPLICANT: MARILYN SANTOS PHONE: 956-607-3022  
 ADDRESS: 202 E. IH 83  
 TYPE OF BUSINESS: BARN-GROLL NAME OF BUSINESS: STORMY COLORS  
 LEGAL: \_\_\_\_\_ SUBD.: \_\_\_\_\_

EXISTING BUILDING  YES  NO  
 IF YES, PREVIOUS TYPE OF OCCUPANCY(S) \_\_\_\_\_  
 MIXED OCCUPANCY  YES  NO  
 IF YES, TYPE OF ADJACENT OCCUPANCY(S) \_\_\_\_\_  
 CHANGE OF OCCUPANCY FROM PREVIOUS?  YES  NO  
 IS CHANGE OF WALL ASSEMBLY REQUIRED?  YES  NO  
 IS FIRE PROTECTION REQUIRED?  YES  NO  
 IF SO, WHAT TYPE? \_\_\_\_\_

**BUILDING STATUS/STRUCTURAL:**  
 1 FLOOR \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 2 WALLS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
     - EXTERIOR \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
     - INTERIOR \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 3 CEILING \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 4. ROOF \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**MEANS OF EGRESS:**  
 1. OCCUPANT LOAD (IF APPLICABLE) \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 2. NUMBER OF EXITS \_\_\_\_\_ 4  OK \_\_\_\_\_ SUBSTANDARD  
 3. MEANS OF EGRESS LIGHTING \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 4. EXIT SIGNS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 5. DOOR HARDWARE \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**ACCESSIBILITY:**  
 1. RESTROOMS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 2. PATH OF EGRESS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 3. RAMPS (HANDRAILS/GUARDS) \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 4. DOORS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**ELECTRICAL:**  
 1. SERVICE ENTRANCE \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 2. SERVICE EQUIPMENT \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 3. WIRING SYSTEM \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 4. LIGHT FIXTURE \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 5. RECEPTACLE OUTLETS (GFCI WHERE REQUIRED) \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**MECHANICAL:**  
 1. REGISTERS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 2. GRILL \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 3. DRAIN \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 4. EQUIPMENT \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**PLUMBING:**  
 1. P. TRAPS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 2. VENTS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 3. DRAINS \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 4. PLUMBING FIXTURES \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 5. WATER SERVICE LINE \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 6. DISTRIBUTION LINES \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 7. GREASE TRAP (INTERCEPTOR/SEPARATOR) \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 8. BACKFLOW PREVENTION \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**WATER HEATER:**  
 1. LOCATION \_\_\_\_\_ KITCHEN GAS  OK \_\_\_\_\_ SUBSTANDARD  
 2. T.P. VALVE & DRAIN \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 3. SHUT-OFF VALVE \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
 4. VENT \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**GAS SYSTEM** \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
**PREMISE** \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD  
**GARBAGE CONTAINER** \_\_\_\_\_  OK \_\_\_\_\_ SUBSTANDARD

**BUILDING/SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:**  
 1 PREMISE WAS FOUND TO BE IN UNDESIRABLE  
 2 CONDITION AT TIME OF INSPECTION.  
 3 \_\_\_\_\_  
 4 \_\_\_\_\_  
 5 \_\_\_\_\_

PREPARED BY: [Signature] DATE: 4-27-2015  
 RECEIVED BY: [Signature] DATE: 4-27-2015

Please note: Owner/Applicant is responsible to contact the City of Pharr Community Planning & Development Dept. at 702-5399 when improvements have been completed. Any permits with regard to this location will remain on hold until full compliance is met.

**PASSED**  
  
**FAILED:**  
 \_\_\_\_\_  
**PASSED WITH CONDITIONS:**  
 \_\_\_\_\_  
**RE-INSPECT DATE:**  
 \_\_\_\_\_



## Prevention Division

118 S. Cage Blvd., 3rd Fl  
Pharr, TX 78577  
(956) 402-4400  
fireprevention@pharrfd.net

*c.v/r*

**Jacob Salinas**  
Fire Marshal

**Dagoberto Soto**  
Asst. Fire Marshal

**Felipe Pedraza**  
Asst. Fire Marshal

**Roy Rodriguez**  
Fire Inspector

**Eduardo Lugo**  
Fire Inspector

**Cynthia Puente**  
Fire Inspector

04/24/2015

STORMY COLORS BAR AND GRILL

802 E EXPRESSWAY 83

H & I

PHARR, TX 78577

Occupancy ID: 21044

At the time of inspection, the premises located at 802 E EXPRESSWAY 83 were found to be in reasonable compliance with the adopted City of Pharr Ordinance No. 0-2010-48 (International Fire Code 2012).

Thank you for your cooperation.

  
PEDRAZA, FELIPE





Prevention Division  
118 S. Cage Blvd., 3rd Fl  
Pharr, Texas 78577  
Ph: 956-402-4400  
Fax: 956-475-3433  
fireprevention@pharrfd.net

*C.O. Inspects*

April 16, 2015

STORMY COLORS BAR AND GRILL  
802 E EXPRESSWAY 83 H & I  
PHARR, TX 78577

INSPECTION STATUS - PASSED

An inspection of your facility on Apr 16, 2015 revealed no violations.

- Inspection Note
1. Approved with the condition that the fire sprinkler system to be installed within 1 year and a fire sprinkler progress report with in 6month.
  2. Fire alarm is being installed and testing pending.

1572 FELIPE PEDRAZA  
Inspector

Marin Sangos Owner

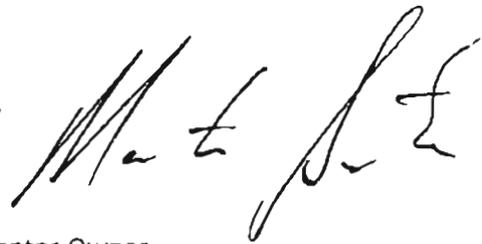
Date: April 16, 2015

To: City of Pharr Fire Department

Ref: 802 E. Expressway 83 Ste. H and I

This is to inform the City of Pharr and the City of Pharr Fire Department that the establishment located at said address and currently known as Stormy Colors shall install a fire sprinkler system to my business with-in a 12 month period after the opening date and show fire sprinkler installation progress report within a 6 month period after the opening date. If there is any question please feel free to call me at 956-607-3022.

Sincerely



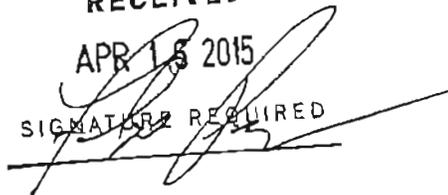
Martin Santos Owner



PHARR FIRE PREVENTION  
RECEIVED

APR 16 2015

SIGNATURE REQUIRED





## Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751  
PH: (956) 784-7700 • FAX: (956)781-9163



To: Edward Wylie, Director City Planning  
From: Joel Robles, Asst. Chief of Police  
Date: 04/23/2015  
Re: Conditional use Permit for ABC – File No. CUP#150429 (Stormy Colors Bar & Grill)

Martin Santos (TDL#14277634), d/b/a Stormy Colors Bar & Grill, has filed with the Planning and Zoning Commission requesting for a Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

Legal Description: 0.10 acres out of Lots 15-19, Bustamante Subdivision Unit #2, Pharr, Hidalgo County, Texas

Physical Address: 802 E. IH-69C, Suite H and I – Contact Number: 956-607-3022

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

### REPLY

**Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.**

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read "Joel Robles", written over a horizontal line.

Date: 04/24/2015



## **INTEROFFICE MEMORANDUM**

**To:** MAYOR AND CITY COMMISSION

**From:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**SUBJECT:** CONDITIONAL USE PERMIT FOR ABC –  
FILE NO. CUP#150325 (MUELLE 37)

**DATE:** MAY 12, 2015

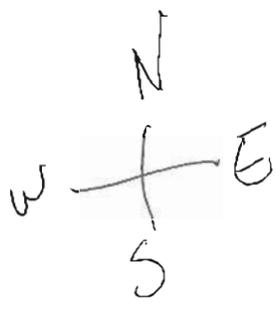
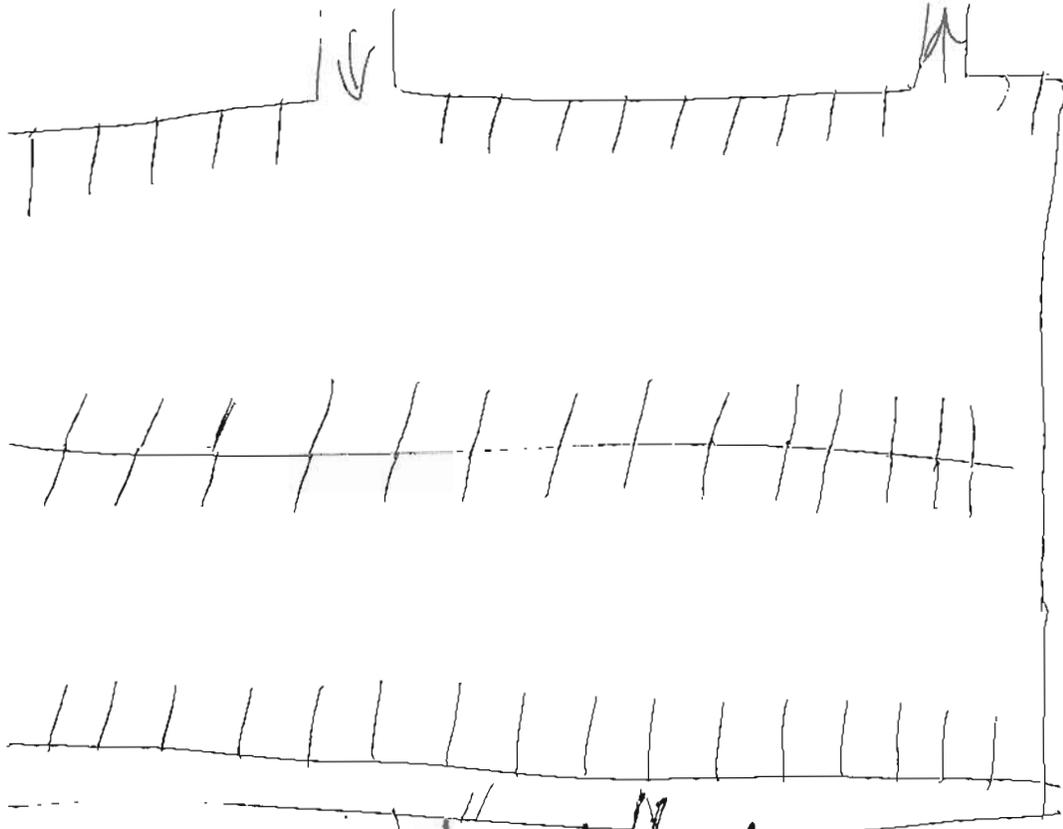
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Martin Santos, d/b/a Stormy Colors Bar and Grill, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is more fully described as follows:

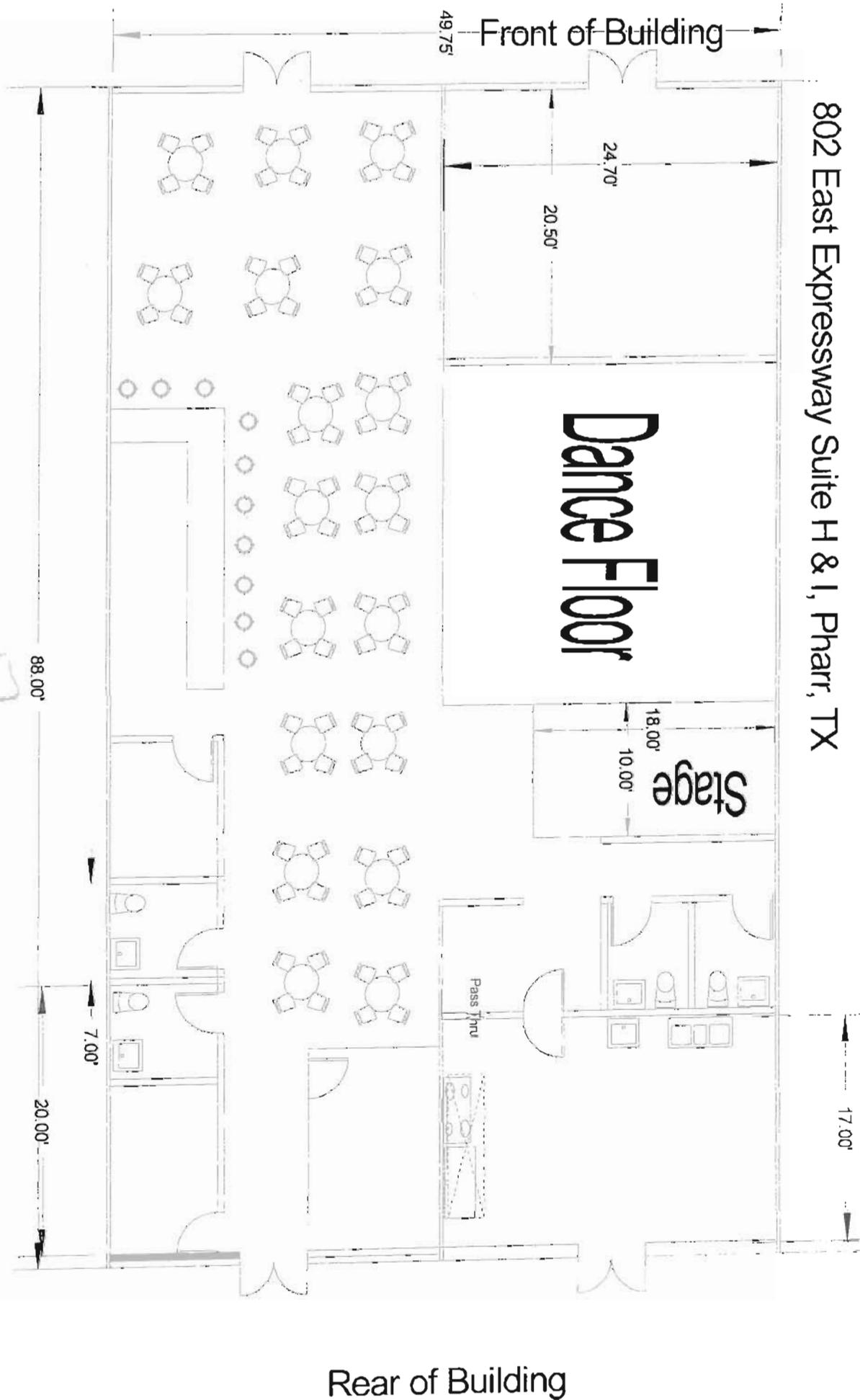
**Legal Description:** 0.10 acres out of Lots 15-19, Bustamante Subdivision Unit No. 2, Pharr, Hidalgo County, Texas.

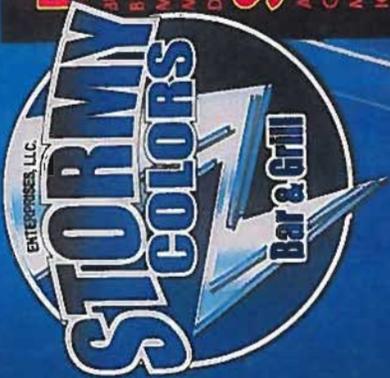
**Physical Address:** 802 East IH-69 C, Suite H and I.

Planning staff is recommending approval of the request for a Conditional Use Permit provided site and applicant being in compliance with all City Ordinances and City Department requirements.



802 East Expressway Suite H & I, Pharr, TX





## DRAFT

- BUDWEISER
- BUD LIGHT
- MICHELOB ULTRA
- MILLER LITE
- DOS XX

## SMIRNOFFS

- APPLE
- GRAPE
- MANGO
- ICE
- SEREW DRIVER
- BACARDI RAZZ

## FOUNTAIN DRINKS

- COKE
- DR. PEPPER
- SPRITE
- DIET COKE
- RED BULL
- LEMONADE
- WATER

## DOMESTICS

- BUDWEISER
- BUD LIGHT
- BUD SELECT
- BUD PLATINUM
- MILLER LITE
- COORS LIGHT

## IMPORTS

- CORONA / CORONA LIGHT
- DOS XX
- TECATE
- INDIO
- STELLA
- BLUE MOON
- SHINER BOCK



# THE VALLEY'S BOXING HANGOUT!



**HAPPY HOUR**  
4-8PM  
MON-SUN

## LIVE BANDS!



All boxing & sporting events  
on PAY-PER-VIEW



## SPECIAL LIVE APPEARANCES BY BOXING GREATS!

3PM - 2AM  
MON - FRIDAY

11AM - 2AM  
SAT & SUN

**956.685.1335**  
802 E. EXP. 83 SUITE H PHARR, TX.

## APPETIZERS

### TOPPED MUSHROOMS

#### POWER-PUNCH JALAPEÑOS \$6.50

Fresh jalapeños stuffed with a bacon cheese mix, served with our delicious chipotle ranch.

#### RINGSIDE CHEESE STICKS \$6.00

Mozzarella cheese wrapped in an Italian style breading, served with marinera sauce.

#### UPPERCUT ONION RINGS \$6.00

Fresh cut onions, hand breaded and served with chipotle ranch dressing.

#### SOUTHPAW SPINACH & ARTICHOKE DIP \$6.50

Spinach and artichoke hearts blended in mozzarella cheese and parmesan cheese mix, served with our own homemade chips.

#### RIGHT HOOK PANCHOS \$8.50

Homemade chips topped with refried beans, cheese, beef fajitas, pico de gallo, lettuce, and jalapeño slices. (0.75 extra for avocado)

#### COUNTERPUNCH MUSHROOMS \$6.00

Hand breaded and served with chipotle ranch dressing.

#### BEST POUND-FOR-POUND WINGS \$8.00 PER POUND

10 Wings served by the pound with blue cheese dressing, celery and carrot sticks.

#### 4 CHICKEN FLAUTAS \$4.95

Corn tortilla filled with shredded chicken breast, topped with melted chz, pico de gallo, lettuce.

#### STORMY'S SPICY CHICKEN \$4.95

Chicken breast dipped in our own chili sauce, hand breaded served with fries, chipotle, ranch dressing.



## MAIN EVENT ENTREES

### \* ALL SANDWICHES AND BURGERS SERVED WITH FRIES.

#### HEAVY-WEIGHT BURGER \$8.50

HUNGRY? Try our deliciously thick and juicy 3/4lb ground chuck burger, served on a sweet toasted bun.

#### WELTER-WEIGHT BURGER \$8.00

Try this delicious thick and juicy 1/2lb ground chuck burger served on a sweet toasted bun.

#### LIGHT-WEIGHT TURKEY REUBEN SANDWICH \$7.00

SLICED TURKEY STACKED WITH COLESLAW, SWISS CHEESE, AND THOUSAND-ISLAND DRESSING. SERVED ON A SWEET TOASTED BUN.

#### KNOCK-OUT BBQ BEEF SANDWICH \$7.00

TENDER CHOPPED BRISKET IN OUR TRADITIONAL BARBECUE SAUCE SERVED ON A SWEET TOASTED BUNS.

#### DRAW BUFFALO CHICKEN SANDWICH \$7.00

A chicken breast covered with a buffalo sauce or choice of Italian dressing, served on a sweet bun.

#### UNANIMOUS DECISION BACON DOG \$5.50

Thick bacon wrapped around a kosher beef frank and served on a toasted sweet sour, served with pico de gallo.

#### MEXICAN LEGENS

6 Tacos per order (with frijoles charros \$7.25) (Choice of meats):  
-Fajitas -Tripas -Mollejas -Bistek -Salchichas





## **MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 19, 2015

**RE:** CONDITIONAL USE PERMIT AND LATE HOURS PERMIT FOR ABC –  
FILE NO. CUP#150431 (LA FRONTERA BAR)

### **GENERAL INFORMATION:**

**APPLICANT:** Mario I. Ledezma, d/b/a La Frontera Bar, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as Lots 4 and 5, La Quinta Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 5808 South Cage Boulevard.

**ZONING:** The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the North, South and East and Single Family Residential District (R-1) to the West. The area is generally designated for commercial use in the Land Use Plan.

**COMMENTS:**

|                         |  |
|-------------------------|--|
| <b>CODE COMPLIANCE:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |
| <b>FIRE DEPARTMENT:</b> | Recommends approval of the Conditional Use Permit. (See attached memo) |

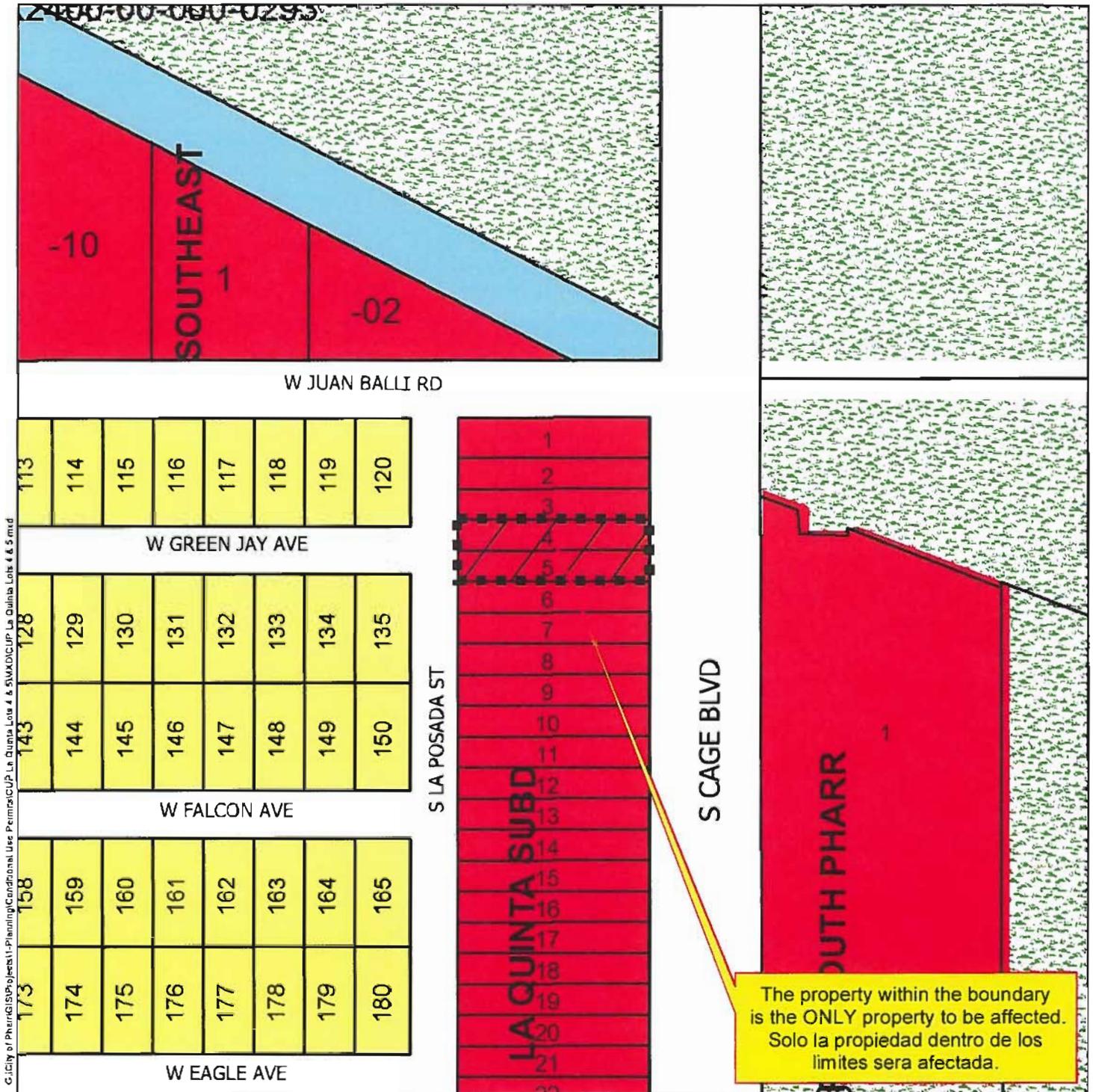
**POLICE CHIEF:** Recommends approval of the Conditional Use Permit. (See attached memo)

**PLANNING DEPARTMENT:** Recommends approval of the Conditional Use Permit. (See attached memo)

**NOTIFICATION OF PUBLIC:** Twenty-Seven (27) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received two (2) people in opposition of the item and two (2) people signed up for the public hearing.

**DEVELOPMENT SERVICES STAFF RECOMMENDATIONS:** Development Services Staff recommends approval of the request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site being in compliance with all City Ordinances and City Department requirements.

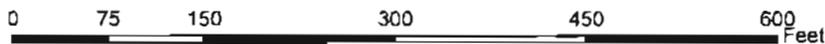
**PLANNING & ZONING COMMISSION:** Pending the outcome of the Planning and Zoning Commission Meeting of May 11, 2015



G:\City of Pharr\GIS\Projects\11-Planning\Conditional Use Permits\CUP-La Quinta Lots 4 & 5.mxd

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W           | Heavy Commercial  | PSJA ISD                |                          |

Scale: 1 inch = 150 feet



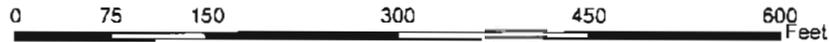


The property within the boundary is the ONLY property to be affected.  
 Solo la propiedad dentro de los limites sera afectada.

City of Pharr GIS Project - Planning Conditional Use Permit - CUP La Quinta Lots 4 & 5.mxd

|                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

Scale: 1 inch = 150 feet







Prevention Division  
118 S. Cage Blvd., 3rd Fl  
Pharr, Texas 78577  
Ph: 956-402-4400  
Fax: 956-475-3433  
fireprevention@pharrfd.net

April 23, 2015

LA FRONTERA BAR  
5808 S CAGE BLVD  
PHARR, TX 78577

OK  
GJ

**INSPECTION STATUS - PASSED**

An inspection of your facility on Apr 23, 2015 revealed no violations.

Inspection Note SHALL PROVIDE OCCUPANCY LOAD  
SHALL REPAINT FIRE LANES  
SHALL REMOVE TABLE AND CHAIRS FROM FRONT DOOR

RRZ

1602 ROGELIO RODRIGUEZ  
Inspector

Mario Iledzma

Mario Iledzma

RECEIVED  
PHARR DEVELOPMENT  
SERVICES DEPT.  
APR 30 2015



# Pharr Police Department

1900 S. CAGE • PHARR, TX 78577-6751  
PH: (956) 784-7700 • FAX: (956)781-9163



OK  
EW

To: Edward Wylie, Director City Planning  
From: Joel Robles, Asst. Chief of Police  
Date: 04/24/2015  
Re: Conditional use Permit and Late Hours Permit for ABC – File No. CUP#150431 (La Frontera Bar)

Mario I. Ledezma, (TID#29230087) d/b/a La Frontera Bar, has filed with the Planning and Zoning Commission requesting for a Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

Legal Description: Lots 4 & 5 La Quinta Subdivision, Pharr, Hidalgo County, Texas

Physical Address: 5808 S. Cage Blvd.

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

### REPLY

Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed:

Date: 04/24/2015



APR 24 2015

La Frontera Bar CUP Request

By: \_\_\_\_\_



## **INTEROFFICE MEMORANDUM**

**To:** MAYOR AND CITY COMMISSION

**From:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**SUBJECT:** CONDITIONAL USE PERMIT AND LATE HOURS PERMIT FOR ABC –  
FILE NO. CUP#150431 (LA FRONTERA BAR)

**DATE:** MAY 12, 2015

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Mario I. Ledezma, d/b/a La Frontera Bar, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is more fully described as follows:

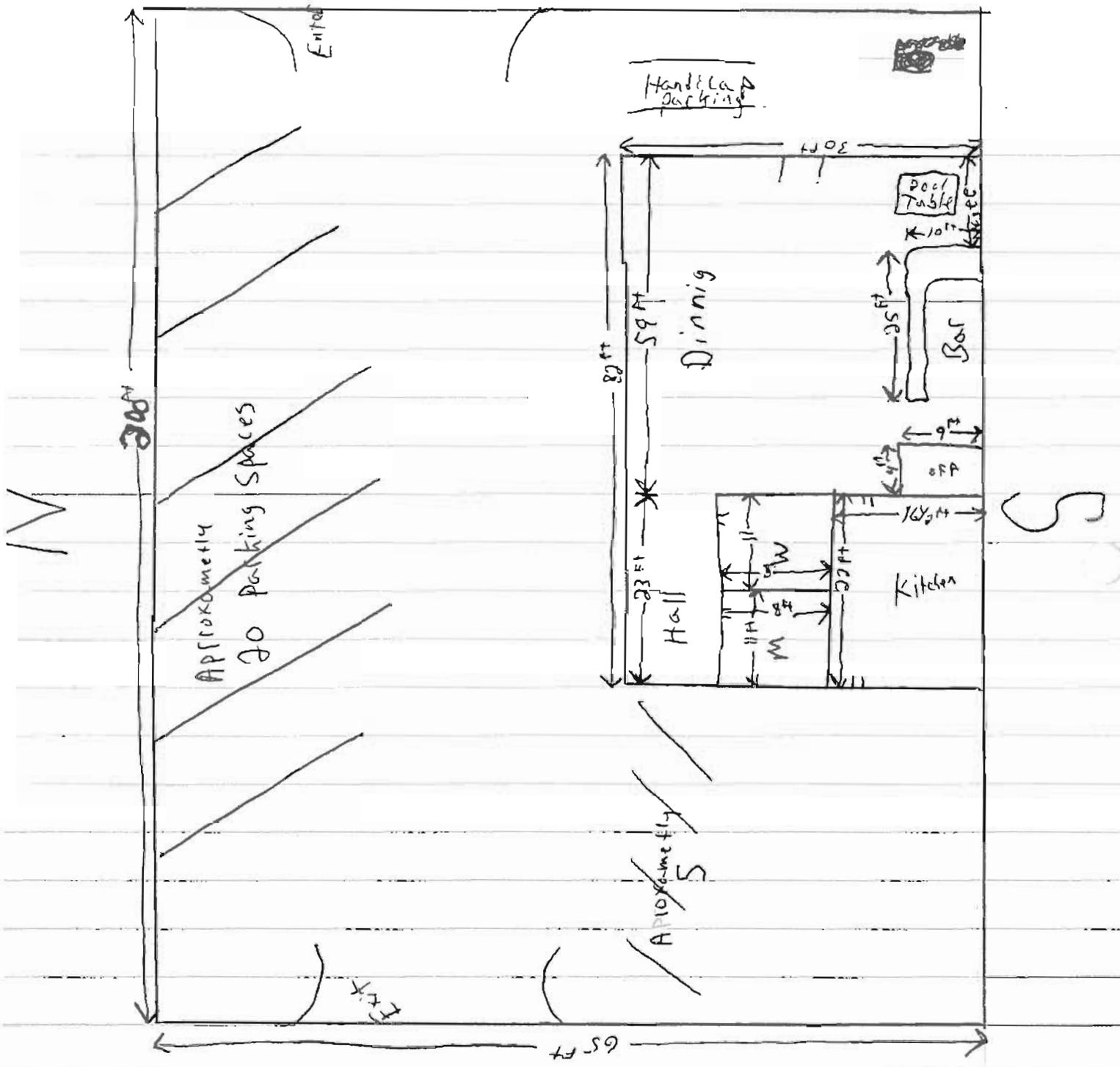
Legal Description: Lots 4 and 5, La Quinta Subdivision, Pharr, Hidalgo County, Texas.

Physical Address: 5808 South Cage Boulevard.

Planning staff is recommending approval of the request for a Conditional Use Permit provided site and applicant being in compliance with all City Ordinances and City Department requirements.

41

Cage BLVD





**MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** CONDITIONAL USE PERMIT FOR ABC –  
FILE NO. CUP#150325 (MUELLE 37)

**GENERAL INFORMATION:**

**APPLICANT:** Juan F. Garza, d/b/a Muelle 37, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

**LEGAL DESCRIPTION:** The property is legally described as being a 0.073 acre tract of land, more or less, out of Lot 2, Browning Commercial Area Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 1000 North Cage Boulevard, Suite A.

**ZONING:** The property is currently zoned General Business District (C). The surrounding area is zoned General Business District (C) to the North, South, East and West. The area is generally designated for commercial use in the Land Use Plan.

**COMMENTS:** **CODE COMPLIANCE:** Pending Final Inspection of Building Finish Out.  
(See attached memo)

**FIRE DEPARTMENT:** Pending Final Inspection of Building Finish Out.  
(See attached memo)

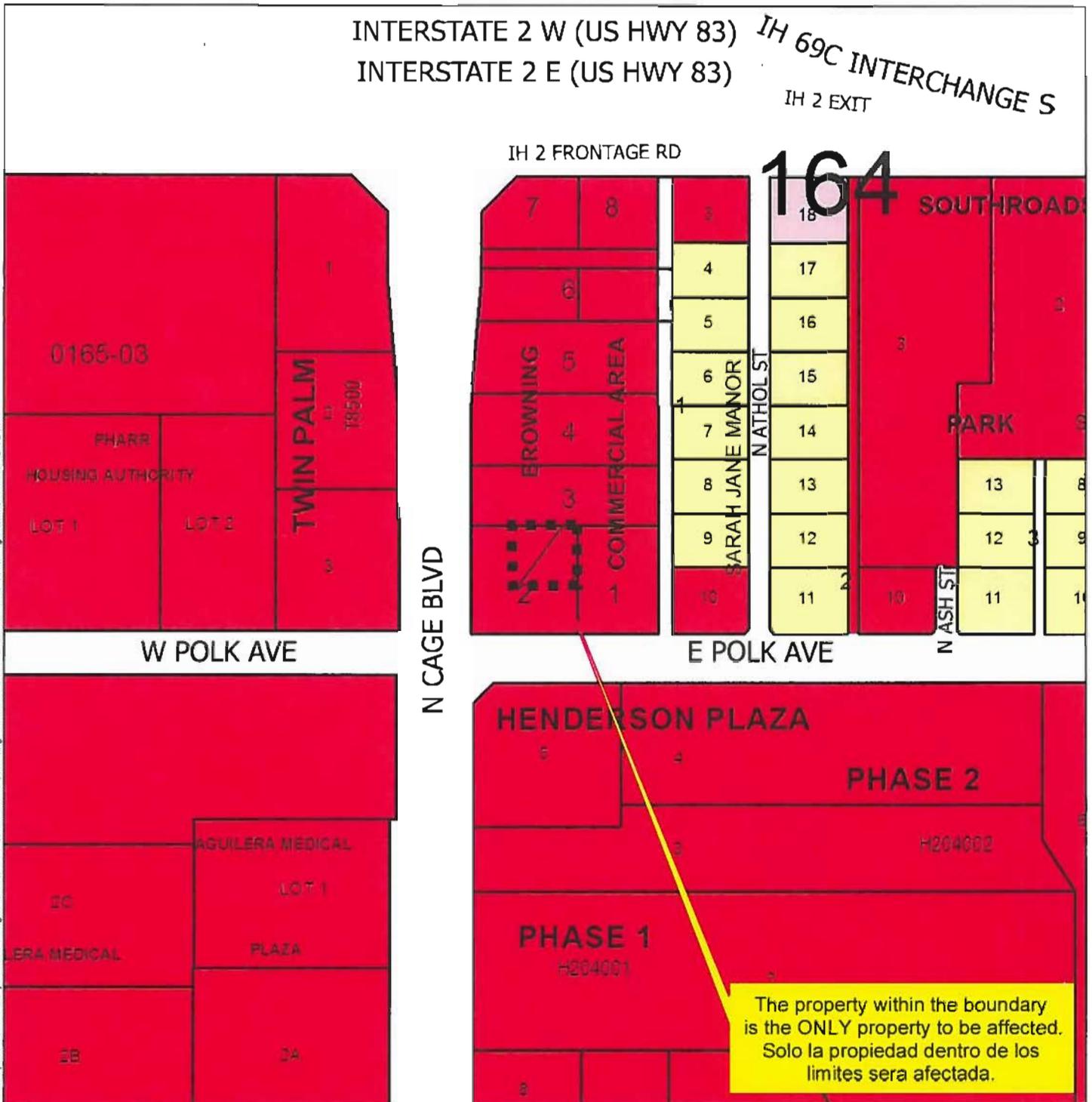
**POLICE CHIEF:** Recommends approval of the Conditional Use Permit. (See attached memo)

**PLANNING DEPARTMENT:** Recommends approval of the Conditional Use Permit. (See attached memo)

**NOTIFICATION OF PUBLIC:** Eighteen (18) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

**DEVELOPMENT SERVICES STAFF RECOMMENDATIONS:** Development Services Staff recommends approval of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to site being in compliance with all City Ordinances and City Department requirements.

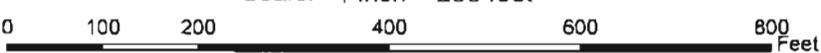
**PLANNING & ZONING COMMISSION:** The Planning and Zoning Commission voted unanimously to approve the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to staff's recommendations.

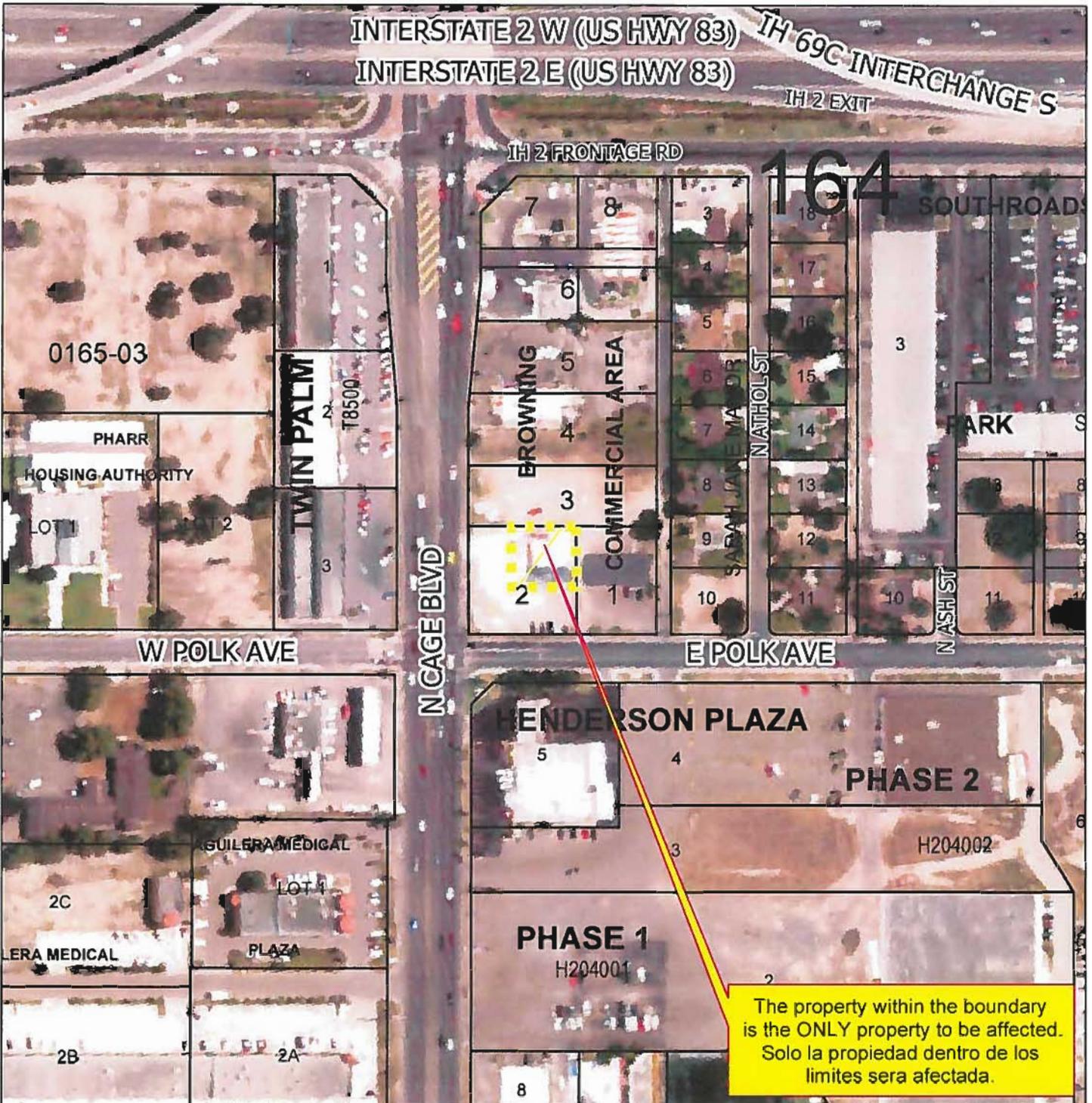


City of PharrGISProject\GIS\Planning\Conditional Use Permits\CUP Browning Commercial Area Lot 2\MXD\CUP Browning Commercial Area Lot 2.mxd

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | General Business  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | Business District | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Drainage Easement | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Heavy Commercial  | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | PSJA ISD          |                         |                          |

Scale: 1 inch = 200 feet





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- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

Scale: 1 inch = 200 feet



**CITY OF PHARR  
COMMUNITY PLANNING & DEVELOPMENT  
CERTIFICATE OF OCCUPANCY & CONDITIONAL USE PERMIT  
INSPECTION FORM**

3943

OWNER/APPLICANT: JUAN F GARZA PHONE: 227-6644  
 ADDRESS: 1200 N CASE  
 TYPE OF BUSINESS: CLUB NAME OF BUSINESS: MUELLE 37  
 LEGAL: \_\_\_\_\_ SUBD.: \_\_\_\_\_

EXISTING BUILDING  YES  NO  
 IF YES, PREVIOUS TYPE OF OCCUPANCY(S) \_\_\_\_\_  
 MIXED OCCUPANCY  YES  NO  
 IF YES, TYPE OF ADJACENT OCCUPANCY(S) \_\_\_\_\_  
 CHANGE OF OCCUPANCY FROM PREVIOUS?  YES  NO  
 IS CHANGE OF WALL ASSEMBLY REQUIRED?  YES  NO  
 IS FIRE PROTECTION REQUIRED?  YES  NO  
 IF SO, WHAT TYPE? \_\_\_\_\_

**BUILDING STATUS/STRUCTURAL:**  
 1. FLOOR \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 2. WALLS: \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
     - EXTERIOR \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
     - INTERIOR \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 3. CEILING \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 4. ROOF \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

**MEANS OF EGRESS:**  
 1. OCCUPANT LOAD (IF APPLICABLE) \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 2. NUMBER OF EXITS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 3. MEANS OF EGRESS LIGHTING \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 4. EXIT SIGNS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 5. DOOR HARDWARE \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

**ACCESSIBILITY:**  
 1. RESTROOMS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 2. PATH OF EGRESS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 3. RAMPS (HANDRAILS/GUARDS) \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 4. DOORS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

**ELECTRICAL:**  
 1. SERVICE ENTRANCE \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 2. SERVICE EQUIPMENT \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 3. WIRING SYSTEM \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 4. LIGHT FIXTURE \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 5. RECEPTACLE OUTLETS (G.F.C.I. WHERE REQUIRED) \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

**MECHANICAL:**  
 1. REGISTERS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 2. GRILL \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 3. DRAIN \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 4. EQUIPMENT \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

**PLUMBING:**  
 1. P. TRAPS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 2. VENTS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 3. DRAINS \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 4. PLUMBING FIXTURES \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 5. WATER SERVICE LINE \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 6. DISTRIBUTION LINES \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 7. GREASE TRAP (INTERCEPTOR/SEPARATOR) \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 8. BACKFLOW PREVENTION \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

**WATER HEATER:**  
 1. LOCATION \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 2. T.P. VALVE & DRAIN \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 3. SHUT-OFF VALVE \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
 4. VENT \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

**GAS SYSTEM** \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
**PREMISE** \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD  
**GARBAGE CONTAINER** \_\_\_\_\_ OK \_\_\_\_\_ SUBSTANDARD

PASSED  
 \_\_\_\_\_  
 FAILED:  
 \_\_\_\_\_  
 PASSED WITH  
 CONDITIONS:  
 \_\_\_\_\_  
 RE-INSPECT  
 DATE:  
 \_\_\_\_\_

**BUILDING/SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:**

- 1 NOTE: BUILDING IS STILL UNDER CONSTRUCTION
- 2 BUILDING MUST BE COMPLETELY DONE PLUMBING,
- 3 ELECTRICAL FIRE EXC.
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

PREPARED BY: [Signature] DATE: 4-20-15  
 RECEIVED BY: \_\_\_\_\_ DATE: 4-20-15 4:20/5

Please note: Owner/Applicant is responsible to contact the City of Pharr Community Planning & Development Dept. at 702-5399 when improvements have been completed. Any permits with regard to this location will remain on hold until full compliance is met.



Prevention Division  
118 S. Cage Blvd., 3rd Fl  
Pharr, Texas 78577  
Ph: 956-402-4400  
Fax: 956-475-3433  
fireprevention@pharrfd.net

April 21, 2015

MUELLE 37  
1000 N CAGE 1  
PHARR, TX 78577

INSPECTION STATUS - FAILED

A fire inspection of your facility on Apr 21, 2015 revealed the violations listed below.

ORDER TO COMPLY: Since these conditions are contrary to law, you must correct them upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on May 21, 2015.

I (owner/occupant) am aware that the premise stated above is in violation of the City of Pharr Ordinance No. 0-2010-48 (International Fire Code 2012) and must comply with the deficiencies listed above upon receipt of this notice.

If you fail to comply with this notice before the re-inspection date listed, you may be liable for the penalties provided for by law and/or city ordinance for such violations.

---

#### Violation Code

---

39. Natural gas lines must be colored coded in yellow

Note Needs to be painted.

15. Acceptance Test: VenthooD Suppression System

Note Shall be tested before occupancy of building is done.

62. Other violation(s)/remarks

Note Construction of building us still taking place.

Restooroms, kitchen and dinning are not complete.



19. Provide fire extinguisher rated 2A-10BC or greater

Note Pending.

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**Violation Code**

61. Provide occupancy load

Note Needs to be posted

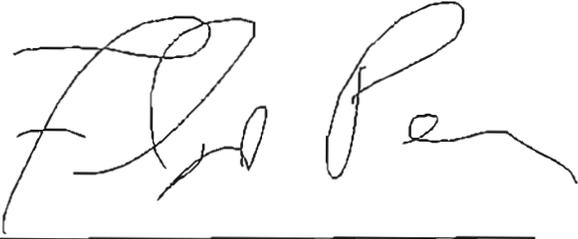
20. Provide Type K fire extinguisher for kitchen

Note Pending.

59. Must obtain Certificate of Occupancy from the City

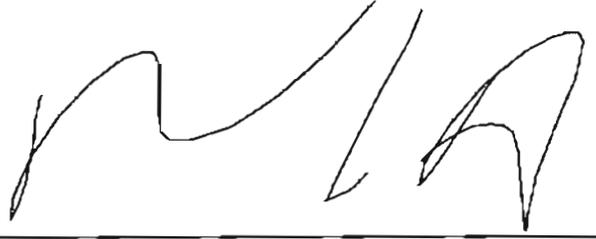
Note Needs to be obtained before occupancy of the building is done.

---



---

1572 FELIPE PEDRAZA  
Inspector



---

Owner Not Present



**Pharr Police Department**  
 1900 S. CAGE • PHARR, TX 78577-6751  
 PH: (956) 784-7700 • FAX: (956)781-9163



To: Edward Wylie, Director City Planning  
 From: Joel Robles, Asst. Chief of Police  
 Date: 04/10/2015  
 Re: Conditional use Permit for ABC – File No. CUP#150325 (Muelle 37)

Juan F. Garza (TDL#08967470), d/b/a Muelle 37, has filed with the Planning and Zoning Commission requesting for a Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in a General Business District (C). The property is more fully described as follows:

Legal Description: Being a 0.073 acre tract of land, more or less, out of Lot 2 Browning Commercial Area Subdivision, Pharr, Hidalgo County, Texas

Physical Address: 1000 N. Cage Blvd. – Contact Number: 956-227-6644

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

**REPLY**

**Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.**

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed: 

Date: 04/10/2015



Muelle 37 CUP Request APR 10 2015



## **INTEROFFICE MEMORANDUM**

**To:** MAYOR AND CITY COMMISSION

**From:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**SUBJECT:** CONDITIONAL USE PERMIT FOR ABC –  
FILE NO. CUP#150325 (MUELLE 37)

**DATE:** MAY 12, 2015

---

Juan F. Garza, d/b/a Muelle 37, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is more fully described as follows:

**Legal Description:** Being a 0.073 acre tract of land, more or less, out of Lot 2, Browning Commercial Area Subdivision, Pharr, Hidalgo County, Texas.

**Physical Address:** 1000 North Cage Boulevard, Suite A.

Planning staff is recommending approval of the request for a Conditional Use Permit provided site and applicant being in compliance with all City Ordinances and City Department requirements.







## **MEMORANDUM**

**TO:** MAYOR AND CITY COMMISSION

**FROM:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**THROUGH:** FRED SANDOVAL, CITY MANAGER

**DATE:** MAY 12, 2015

**RE:** CONDITIONAL USE PERMIT FOR ABC – FILE NO. CUP#150426  
(THE PRACTICE TEE DRIVING RANGE OF SOUTH TEXAS)

### **GENERAL INFORMATION:**

**APPLICANT:** Israel Velasquez, d/b/a The Practice Tee Driving Range of South Texas, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in an Agricultural and/or Open Space District (A-O) for a duration of 6 months.

**LEGAL DESCRIPTION:** The property is legally described as being a 0.060 acre tract of land, more or less to include building and premise, out of Lot 7 and 8, Block 4, A.J. McColl Subdivision, Pharr, Hidalgo County, Texas.

**LOCATION:** The property's physical address is 1100 West Nolana.

**ZONING:** The property is currently zoned Agricultural and/or Open Space District (A-O). The surrounding area is zoned Agricultural and/or Open Space District (A-O) to the North, South, East and West. The area is generally designated for multi-family residential use in the Land Use Plan.

**COMMENTS:** **CODE COMPLIANCE:** Recommends approval of the Conditional Use Permit. (See attached memo)

**FIRE DEPARTMENT:** Recommends approval of the Conditional Use Permit. (See attached memo)

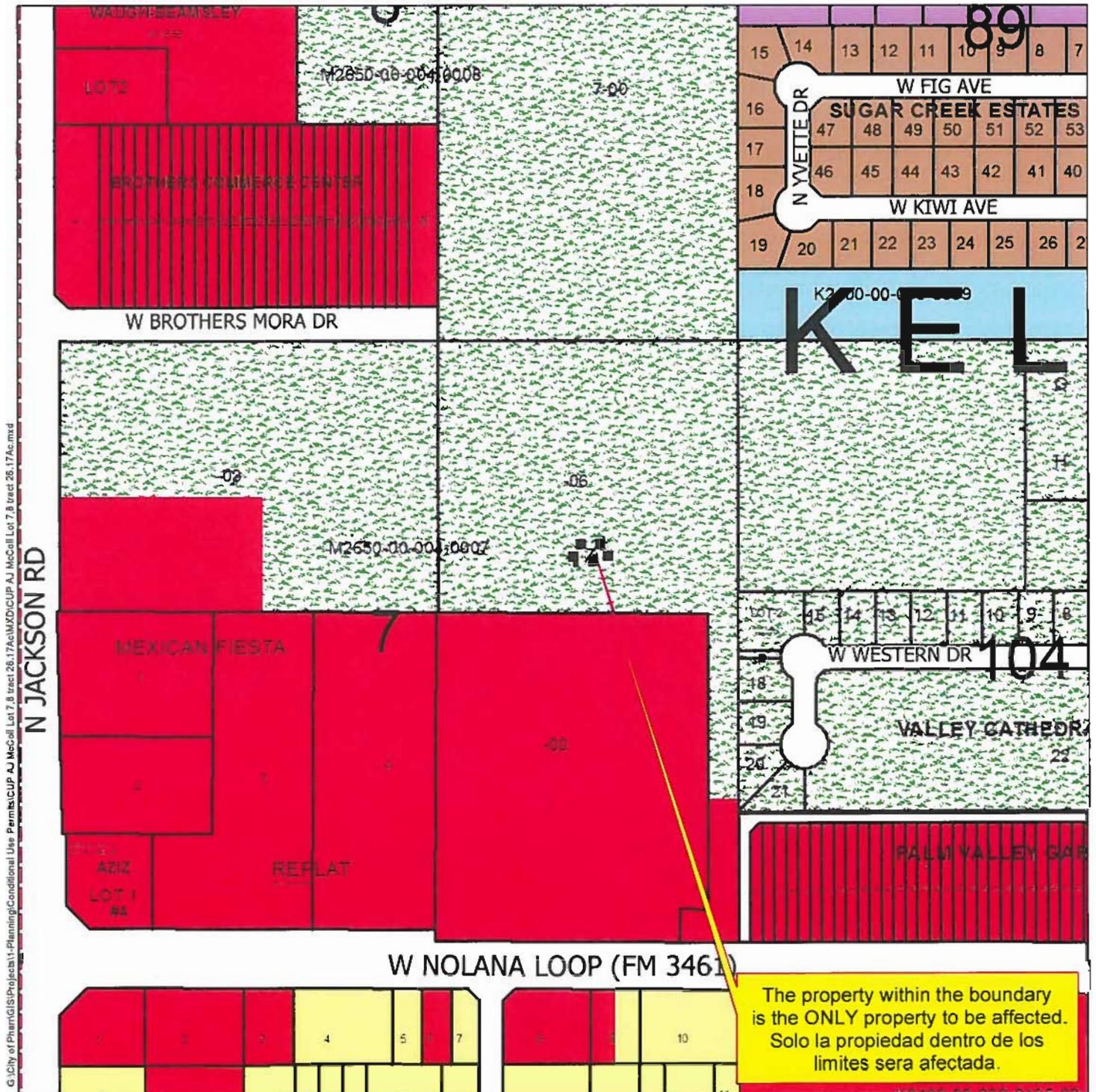
**POLICE CHIEF:** Recommends approval of the Conditional Use Permit. (See attached memo)

**PLANNING DEPARTMENT:** Recommends approval of the Conditional Use Permit. (See attached memo)

**NOTIFICATION OF PUBLIC:** Four (4) surrounding property owners were notified of the request by letter and a legal notice was published in the Advance News Journal. Staff received no response to the letters or the legal notice.

**DEVELOPMENT SERVICES STAFF RECOMMENDATIONS:** Development Services Staff recommends approval of the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in an Agricultural and/or Open Space District (A-O) for a duration of 6 months, subject to site being in compliance with all City Ordinances and City Department requirements.

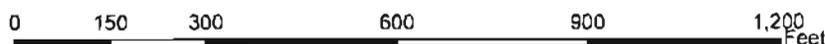
**PLANNING & ZONING COMMISSION:** The Planning and Zoning Commission voted unanimously to approve the request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in an Agricultural and/or Open Space District (A-O) for a duration of 6 months, subject to staff's recommendations.



G:\City of Pharr\GIS\Projects\1-Planning\Conditional Use Permits\CUP AJ McColl Lot 7,8 tract 26.17Ac\MXD\CUP AJ McColl Lot 7,8 tract 26.17Ac.mxd

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     | PSJA ISD                 |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  |                         |                          |

Scale: 1 inch = 300 feet





**CITY OF PHARR  
COMMUNITY PLANNING & DEVELOPMENT  
CERTIFICATE OF OCCUPANCY & CONDITIONAL USE PERMIT  
INSPECTION FORM**

3916

OWNER/APPLICANT: Israel Velasquez PHONE: 936-279-4492  
 ADDRESS: 1100 W. Nolano  
 TYPE OF BUSINESS: Driving Range NAME OF BUSINESS:  
 LEGAL: O.V. 62 Avenue Lot 769 SUBD.: McColl Subd. Pharr *U. 1/2 1/2 sec 1x*  
 NIK 4

|                                       |   |  |
|---------------------------------------|---|--|
| EXISTING BUILDING                     | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| IF YES, PREVIOUS TYPE OF OCCUPANCY(S) |   |  |
| MIXED OCCUPANCY                       | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| IF YES, TYPE OF ADJACENT OCCUPANCY(S) |   |  |
| CHANGE OF OCCUPANCY FROM PREVIOUS?    | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| IS CHANGE OF WALL ASSEMBLY REQUIRED?  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| IS FIRE PROTECTION REQUIRED?          | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| IF SO, WHAT TYPE?                     |   |  |

**BUILDING STATUS/STRUCTURAL:**

|            |                                     |    |                                      |
|------------|-------------------------------------|----|--------------------------------------|
| 1. FLOOR   | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 2. WALLS:  |                                     |    |                                      |
| - EXTERIOR | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| - INTERIOR | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 3. CEILING | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 4. ROOF    | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**MEANS OF EGRESS:**

|                                  |                                     |    |                                      |
|----------------------------------|-------------------------------------|----|--------------------------------------|
| 1. OCCUPANT LOAD (IF APPLICABLE) | <u>N/A</u>                          | OK | <input type="checkbox"/> SUBSTANDARD |
| 2. NUMBER OF EXITS               | <u>2</u>                            | OK | <input type="checkbox"/> SUBSTANDARD |
| 3. MEANS OF EGRESS LIGHTING      | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 4. EXIT SIGNS                    | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 5. DOOR HARDWARE                 | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**ACCESSIBILITY:**

|                             |                                     |    |                                      |
|-----------------------------|-------------------------------------|----|--------------------------------------|
| 1. RESTROOMS                | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 2. PATH OF EGRESS           | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 3. RAMPS (HANDRAILS/GUARDS) | <u>N/A</u>                          | OK | <input type="checkbox"/> SUBSTANDARD |
| 4. DOORS                    | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**ELECTRICAL:**

|  |                                     |    |                                      |
|--|-------------------------------------|----|--------------------------------------|
| 1. SERVICE ENTRANCE                            | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 2. SERVICE EQUIPMENT                           | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 3. WIRING SYSTEM                               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 4. LIGHT FIXTURE                               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 5. RECEPTACLE OUTLETS (G F C I WHERE REQUIRED) | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**MECHANICAL:**

|              |                                     |    |                                      |
|--------------|-------------------------------------|----|--------------------------------------|
| 1. REGISTERS | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 2. GRILL     | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 3. DRAIN     | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 4. EQUIPMENT | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**PLUMBING:**

|  |                                     |    |                                      |
|--|-------------------------------------|----|--------------------------------------|
| 1. P. TRAPS                            | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 2. VENTS                               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 3. DRAINS                              | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 4. PLUMBING FIXTURES                   | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 5. WATER SERVICE LINE                  | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 6. DISTRIBUTION LINES                  | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 7. GREASE TRAP (INTERCEPTOR/SEPARATOR) | <u>N/A</u>                          | OK | <input type="checkbox"/> SUBSTANDARD |
| 8. BACKFLOW PREVENTION                 | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**WATER HEATER:**

|                       |                                     |    |                                      |
|-----------------------|-------------------------------------|----|--------------------------------------|
| 1. LOCATION           | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 2. T.P. VALVE & DRAIN | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 3. SHUT-OFF VALVE     | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |
| 4. VENT               | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**GAS SYSTEM**

|                   |                                     |    |                                      |
|-------------------|-------------------------------------|----|--------------------------------------|
| PREMISE           | <u>N/A</u>                          | OK | <input type="checkbox"/> SUBSTANDARD |
| GARBAGE CONTAINER | <input checked="" type="checkbox"/> | OK | <input type="checkbox"/> SUBSTANDARD |

**BUILDING/SITE NEEDS IMPROVEMENT TO MEET THE FOLLOWING CONDITIONS:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

PREPARED BY: [Signature] DATE: 4-21-19  
 RECEIVED BY: [Signature] DATE: 4-21-15

**PASSED**

---

**FAILED:**

---

**PASSED WITH CONDITIONS:**

---

**RE-INSPECT DATE:**

---

Please note: Owner/Applicant is responsible to contact the City of Pharr Community Planning & Development Dept. at 702-5399 when improvements have been completed. Any permits with regard to this location will remain on hold until full compliance is met.



## Prevention Division

118 S. Cage Blvd., 3rd Fl  
Pharr, TX 78577  
(956) 402-4400  
fireprevention@pharrfd.net



Jacob Salinas  
Fire Marshal

Dagoberto Soto  
Asst. Fire Marshal

Felipe Pedraza  
Asst. Fire Marshal

Roy Rodriguez  
Fire Inspector

Eduardo Lugo  
Fire Inspector

Cynthia Puente  
Fire Inspector

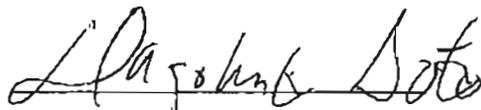
03/25/2015

PRACTICE TEE-DRIVING RANGE OF SOUTH TX  
1100 W NOLANA  
PHARR, TX 78577

Occupancy ID: 10145

At the time of inspection, the premises located at 1100 W NOLANA were found to be in reasonable compliance with the adopted City of Pharr Ordinance No. 0-2010-48 (International Fire Code 2012).

Thank you for your cooperation.

  
SOTO, DAGOBERTO



**Pharr Police Department**  
 1900 S. CAGE • PHARR, TX 78577-6751  
 PH: (956) 784-7700 • FAX: (956)781-9163



To: Edward Wylie, Director City Planning  
 From: Joel Robles, Asst. Chief of Police  
 Date: 04/10/2015  
 Re: Conditional use Permit for ABC – File No. CUP#150326 (The Practice Tee of South Texas)

Israel Velasquez (TDL#13462388), d/b/a The Practice Tee Driving Range of South Texas, has filed with the Planning and Zoning Commission requesting for a Conditional Use Permit to allow the sale of alcoholic beverages for on premise consumption in an Open Space District (A-O). The property is more fully described as follows:

Legal Description: Being a 0.060 acre tract of land, more or less, out of Lot 7 and 8, Block 4, A.J. McColl Subdivision, Pharr, Hidalgo County, Texas

Physical Address: 1100 W. Nolana – Contact Number: 956-279-4482

In keeping with the requirements of ordinance # 0-84-44, I am providing you with the following comments:

**REPLY**

**Mr. Wylie, I have reviewed the proposed application. Based on the information we have on file for this establishment at this time, I recommend approval subject to the following documented requirements.**

1. All state and local ordinances that currently exist or that may be enacted in the future that affect this business must be strictly adhered to. Personnel such as bartenders, waitresses and hostesses must be required to wear identifying insignia such as, name tags and or uniforms that clearly identify them as employees.
2. The owners, managers and or operators must agree not to use any advertisement on the property that is offensive, distasteful and or creates a visual impairment to traffic.
3. In the event that the manner the applicant conducts its business, endangers the general welfare, health, peace, morals, or safety of the community, the Chief of Police will exercise his authority under Section 11.612 of the Texas Alcoholic Beverage Code to recommend the cancellation of any and all permits for the same premises for up to one year after the date of cancellation.
4. The sale of alcoholic beverages to a minor inside the premises or on any area controlled by the aforementioned business will be considered an act that endangers the general welfare, health, peace, morals and or safety of the community.

Signed:

Date: 04/10/2015  
**RECEIVED**  
 PHARR DEVELOPMENT SERVICES DEPT.  
 APR 10 2015  
 Practice Tee CUP Request



## **INTEROFFICE MEMORANDUM**

**To:** MAYOR AND CITY COMMISSION

**From:** EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.

**SUBJECT:** CONDITIONAL USE PERMIT FOR ABC – FILE NO. CUP#150426  
(THE PRACTICE TEE DRIVING RANGE OF SOUTH TEXAS)

**DATE:** MAY 12, 2015

---

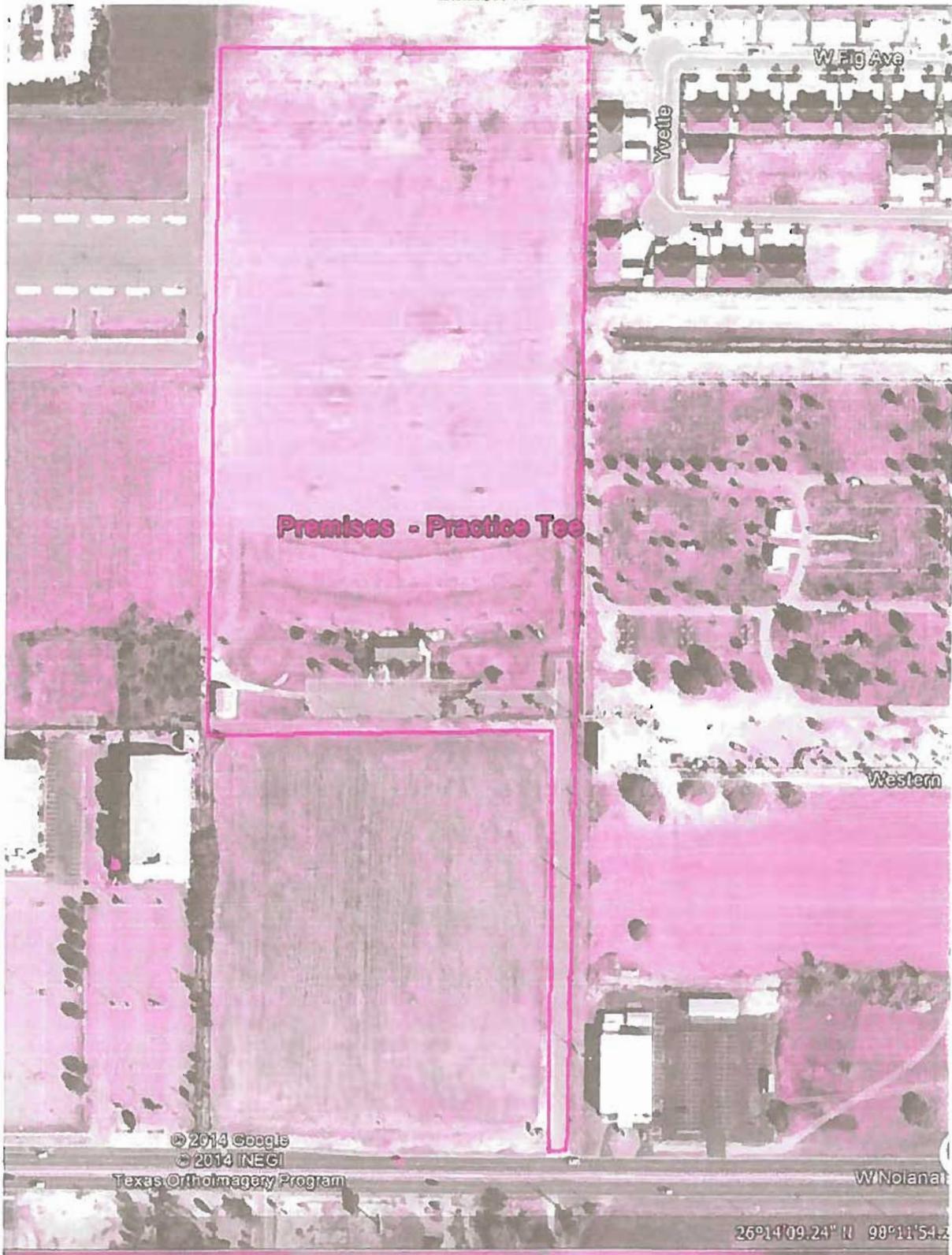
Israel Velasquez, d/b/a The Practice Tee Driving Range of South Texas, has filed with the Planning and Zoning Commission a request for a Conditional Use Permit to allow the sale of alcoholic beverages for on-premise consumption in an Agricultural and/or Open Space District (A-O). The property is more fully described as follows:

**Legal Description:** Being a 0.060 acre tract of land, more or less, out of Lot 7 and 8, Block 4, A.J. McColl Subdivision, Pharr, Hidalgo County, Texas.

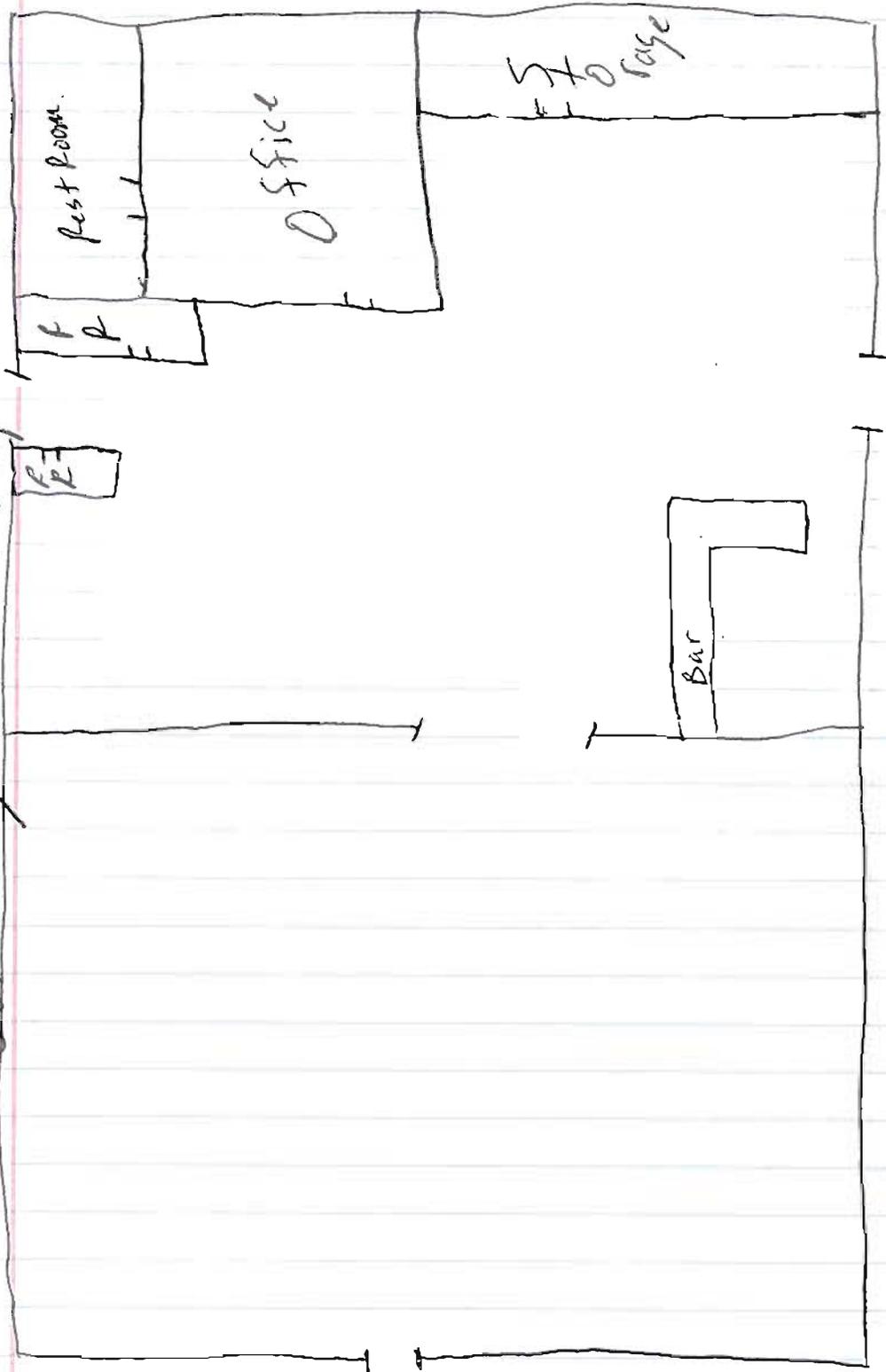
**Physical Address:** 1100 West Nolana.

Planning staff is recommending approval of the request for a Conditional Use Permit provided site and applicant being in compliance with all City Ordinances and City Department requirements.

Exhibit A



# Building Site Plan







## **INTEROFFICE MEMORANDUM**

**TO: MAYOR AND CITY COMMISSION**

**FROM: EDWARD M. WYLIE, DIRECTOR/DEPUTY E.M.C.**

**THROUGH: FRED SANDOVAL, CITY MANAGER**

**DATE: MAY 12, 2015**

**SUBJECT: Re-zoning Request: From an Agricultural and/or Open Space District (A-O) to a General Business District (C): Being a 3.42 acre tract of land out of Lot 8, Block 4 A.J. McColl Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 1200 and 1300 Block of West Minnesota Road.**

---

### **REZONING CHECKLIST / GOALS:**

Comprehensive zoning and rezoning regulations and ordinances should be adopted and designed to facilitate, as much as possible, the following items:

1. To lessen congestion;
2. Secure safety from fire, panic and other dangers;
3. To promote health and general welfare;
4. To provide adequate light and air;
5. To protect the overcrowding of land and abutting traffic ways;
6. Avoid undue concentration of population, and;
7. To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements as per Local Government Code, Sect. 211.004.

### **DESCRIPTION OF PROPERTY:**

Rosa Dina, representing Larki, LLC, is requesting a change of zone from Agricultural and/or Open Space District (A-O) to General Business District (C). The property is located on the South side and within the 1200 and 1300 block of West Minnesota Road. The property consists of one (1) Lot and is legally described as being a 3.42 acre tract of land out of Lot 8, Block 4 A.J. McColl Subdivision, Pharr, Hidalgo County, Texas.

The property fronts West Minnesota Road, an 80 foot Major Collector with a posted speed limit of 30 miles per hour as identified in the City of Pharr's Thoroughfare Plan.

The property is currently zoned Agricultural and/or Open Space District (A-O). The property is designated for multi-family use in the Land Use Plan. The owner of the property is requesting a change of zone to General Business District (C) in order to develop the property for tennis and sports facility.

The adjacent zonings are General Business District (C) to the North and South and Agricultural and/or Open Space District (A-O) to the East and West.

The General Business District (C) is established to provide adequate space and site diversification for most types of commercial development in the City of Pharr. Larger shopping centers and most existing commercial strips along major arterials would be included in this district. This district will be major retail district, with intensive commercial uses and large amounts of retail traffic. The noise, traffic, litter, late-night hours, and possible blighting influences require adequate buffering from residential areas, and the traffic from such uses should not pass through residential areas, except on arterials or major collectors.

Seven (7) letters were mailed out to the surrounding property owners and a legal notice published in the Advance News Journal. Staff received no response to the letters or the legal notice.

Planning staff is recommending approval of the request to re-zone to General Business District (C) as the property meets area requirements, has adequate ingress and egress and is compatible with the future land use plan. If approved, applicant must subdivide and comply with all City Ordinances and City Department requirements.

## **PLANNING AND ZONING COMMISSION:**

The Planning and Zoning Commission voted unanimously to approve the rezoning request from an Agricultural and/or Open Space District (A-O) to a General Business District (C) subject to staff's recommendations.

## **CITY COMMISSION OPTIONS:**

1. **Approve the rezoning request;**
2. **Table the item for:**
  - a) **consideration by the full board;**
  - b) **additional information;**
  - c) **additional time for applicant and adjacent property owners to meet;**
3. **Disapprove the request.**



**REQUEST FOR CHANGE OF ZONE & AMENDMENT TO LAND USE PLAN**

Rosa Dina representing Larki, LLC.  
 APPLICANT

Agricultural and/or Open Space District (A-O)  
 CURRENT ZONE

Within the 1200 and 1300 Block of West Minnesota Road  
 ADDRESS

General Business Distict ( C )  
 PROPOSED ZONE

|   |  | YES | NO |
|---|--|-----|----|
| 1 | Does the property meet the minimum area requirements for the proposed zone?              | X   |    |
| 2 | Does the property have adequate ingress and egress?                                      | X   |    |
| 3 | Will the change of zone be compatible with surrounding properties? (Zoning and Land Use) | X   |    |
| 4 | Is the property located along a major thoroughfare?                                      | X   |    |
| 5 | Will the property have adequate parking for the proposed use?                            | X   |    |
| 6 | Will the property have adequate landscaping as per City Ordinance?                       | X   |    |
| 7 | Will the zone change increase the volume of traffic?                                     | X   |    |
| 8 | Will a buffer be required?   | X   |    |
| 9 | Is the proposed change in line with the Future Land Use Plan?                            |     | X  |

STAFF RECOMMENDATIONS:

**Approval**

The property meets area requirements, has adequate ingress and egress.

\_\_\_\_\_

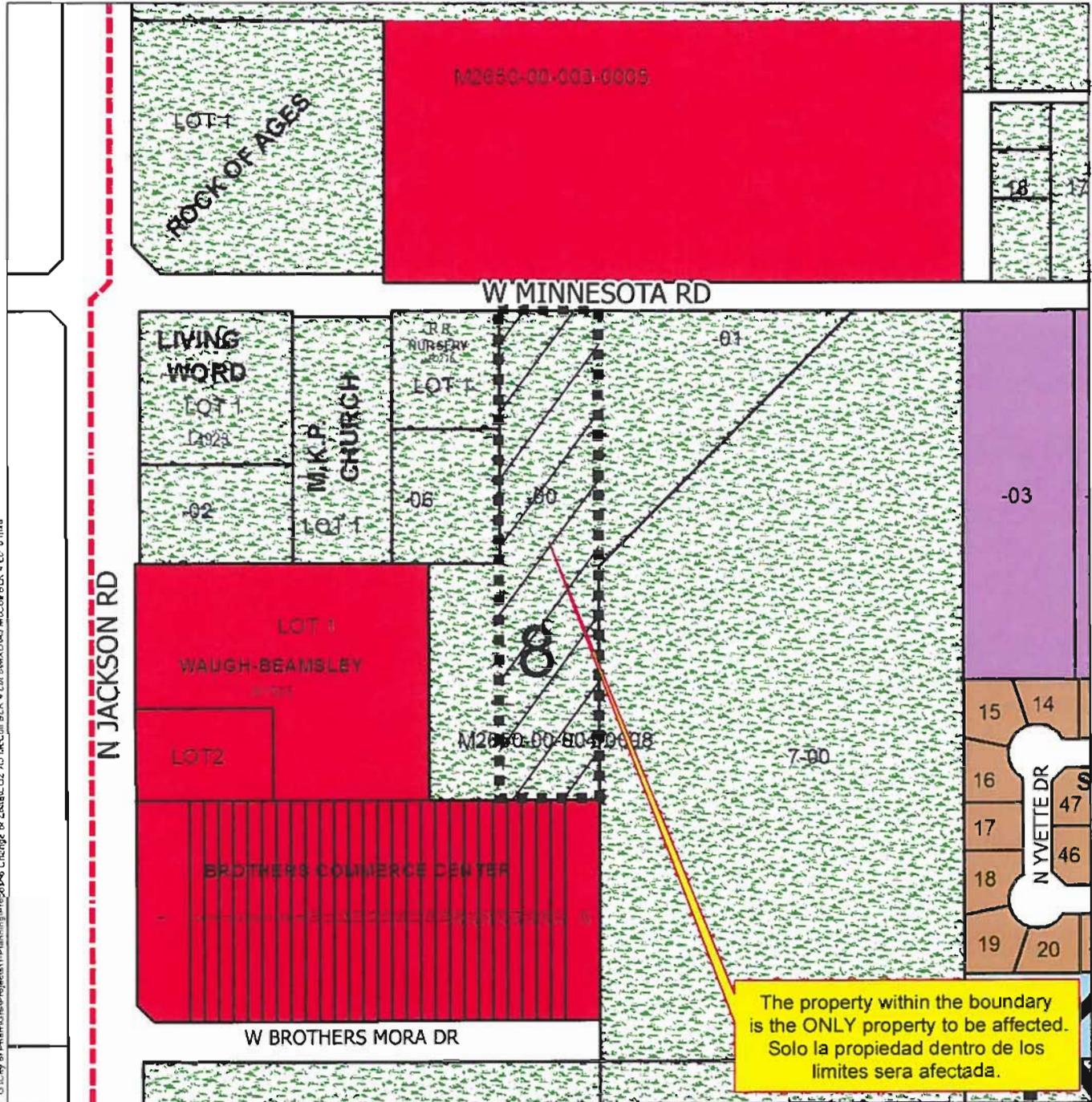
\_\_\_\_\_

\_\_\_\_\_

Heriberto Martinez, Planner I  
 PREPARED BY

April 15, 2015  
 DATE

Proposed Change of Zone  
 AJ McColl BLK 4 Lot 8  
 Larki, LLC / Rosa Dina



G:\City of Pharr\GIS\Projects\1-Planning\GIS\Proposed Change of Zone\COZ AJ McColl BLK 4 Lot 8\AJ McColl BLK 4 Lot 8.mxd

- |                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W           | Heavy Commercial  | PSJA ISD                |                          |

Scale: 1 inch = 250 feet

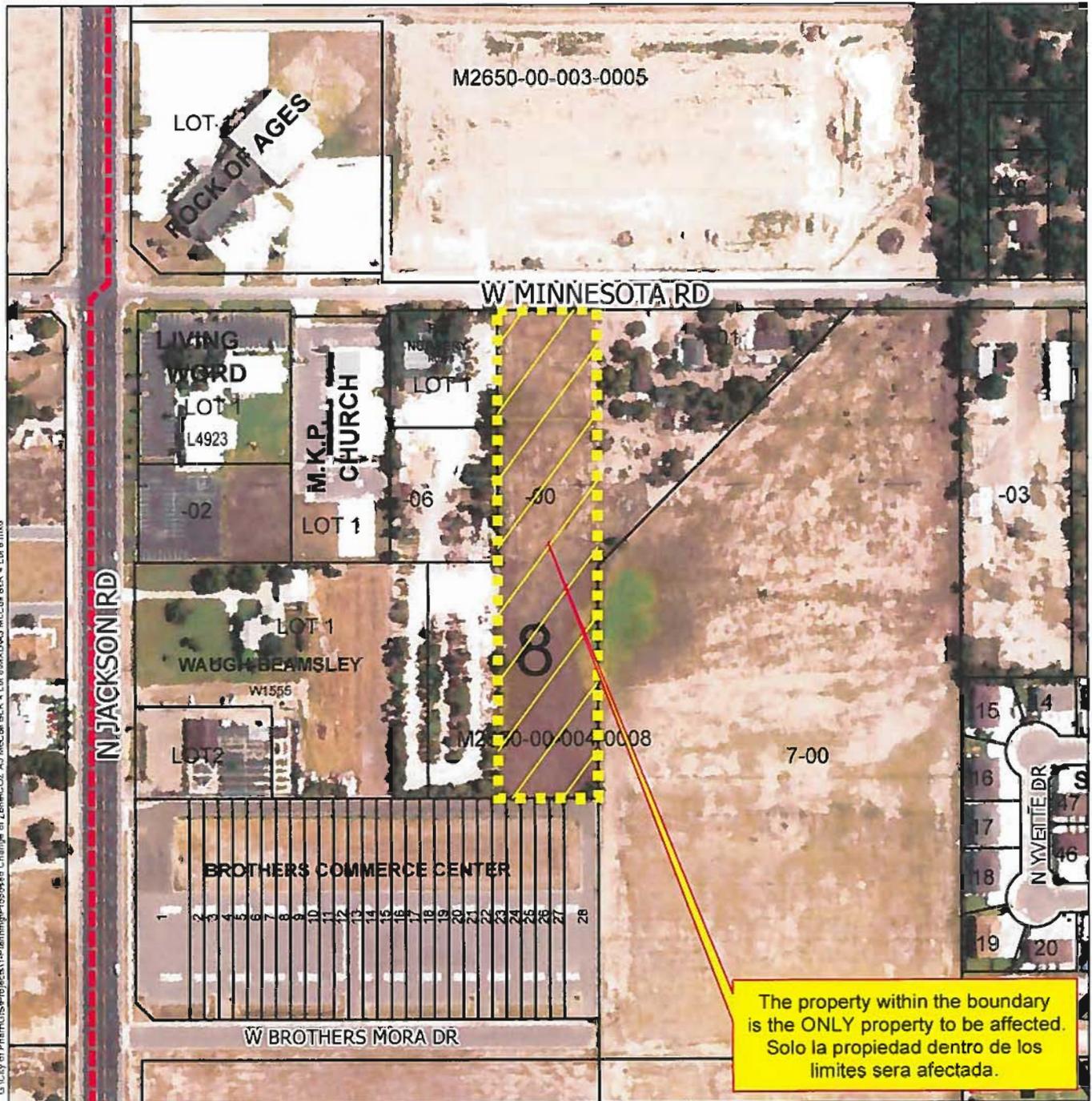


City of Pharr, Texas  
 Engineering Department  
 956.702.5355



Date: 4/6/2015

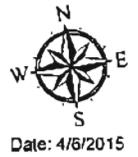
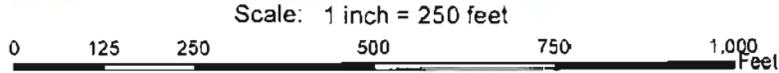
Proposed Change of Zone  
 AJ McColl BLK 4 Lot 8  
 Larki, LLC / Rosa Dina



The property within the boundary is the ONLY property to be affected.  
 Solo la propiedad dentro de los limites sera afectada.

|                             |                           |                   |                         |                          |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space     | High Density Multi-Family | Government Owned  | Heavy Industrial        | Hidalgo ISD              |
| Single Family               | Mobile Home               | General Business  | Limited Industrial      | Valley View ISD          |
| Single Family Small Lot     | Townhouse                 | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family                  | HUD Code                  | Drainage Easement | Office Professional     |                          |
| Medium Density Multi-Family | Rail Road R.O.W.          | Heavy Commercial  | PSJA ISD                |                          |

City of Pharr, Texas  
 Engineering Department  
 956.702.5355





# PEÑA ENGINEERING

1001 WHITEWING · P.O. BOX 4320

(956) 682-6812 · McALLEN, TEXAS 78502 · FAX (956) 631-PENA



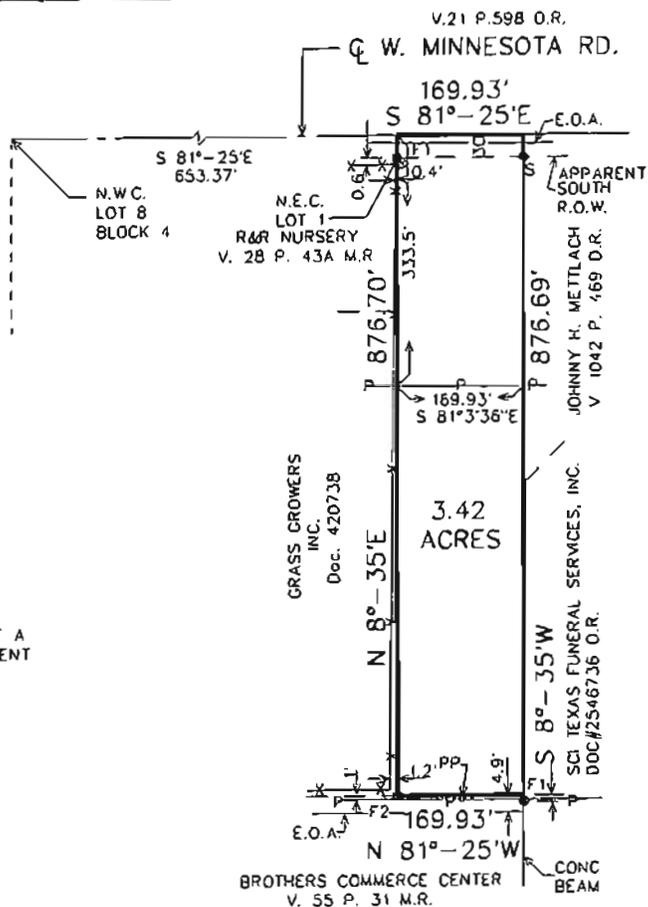
SCALE: 1"=200'  
CADS: AJMCCOLL8-4  
JOB No. 54878

NOTE: BASIS OF BEARING  
THE NORTH LINE OF LOT  
8, BLK. 4, A.J. MCCOLL  
SUB'D. V.21 P.598 D.R.

### LEGEND

- F1- FOUND 1/2" DIAMETER IRON ROD
- F2- FOUND 5/8" DIAMETER IRON ROD
- S- SET 1/2" DIAMETER IRON ROD
- R.O.W.- RIGHT OF WAY
- E.O.A.= EDGE OF ASPHALT
- \*X- 6' CHAINLINK FENCE
- P P -POWER POLE LINE
- PP- POWER POLE
- ⊙ - TELEPHONE PEDESTAL

NOTE:  
SURVEY PREPARED WITHOUT THE BENEFIT OF A  
TITLE COMMITMENT WHICH MAY SHOW EASEMENT  
THAT MAY AFFECT THE PROPERTY.



BUYER'S NAME: LARKI, LLC

FLOOD ZONE: By GRAPHICAL PLOTTING COMMUNITY PANEL NO. 480334 0425 C  
MAP REVISED: NOVEMBER 16, 1982

- Zone "A" - This is to certify that this property is in a flood prone area.
- Zone "B" - This is to certify that this property is not in a flood prone area. However limits between the 100 year and 500 year flood are subject to flooding with average depths less than one foot.
- Zone "C" - This is to certify that this property is not in a flood prone area.

I certify that this plat represents the facts found on the ground at the time of survey and that there are no visible or apparent easements, discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments, or overlapping of improvements or visible easements except as shown on this plat. No subsurface utilities or service connections are shown, © copyright 2014 PEÑA ENGINEERING this survey was provided in multiple originals solely for the borrower named hereon. In conjunction with the original transaction which shall take place within 6 months after the survey was provided. No license has been created or implied copy this Survey. Survey valid only if print has original seal and signature.

LEGAL DESCRIPTION: 3.42 ACRES OUT OF LOT 8, BLOCK 4, A.J. MCCOLL SUBDIVISION,  
HIDALGO COUNTY, TEXAS

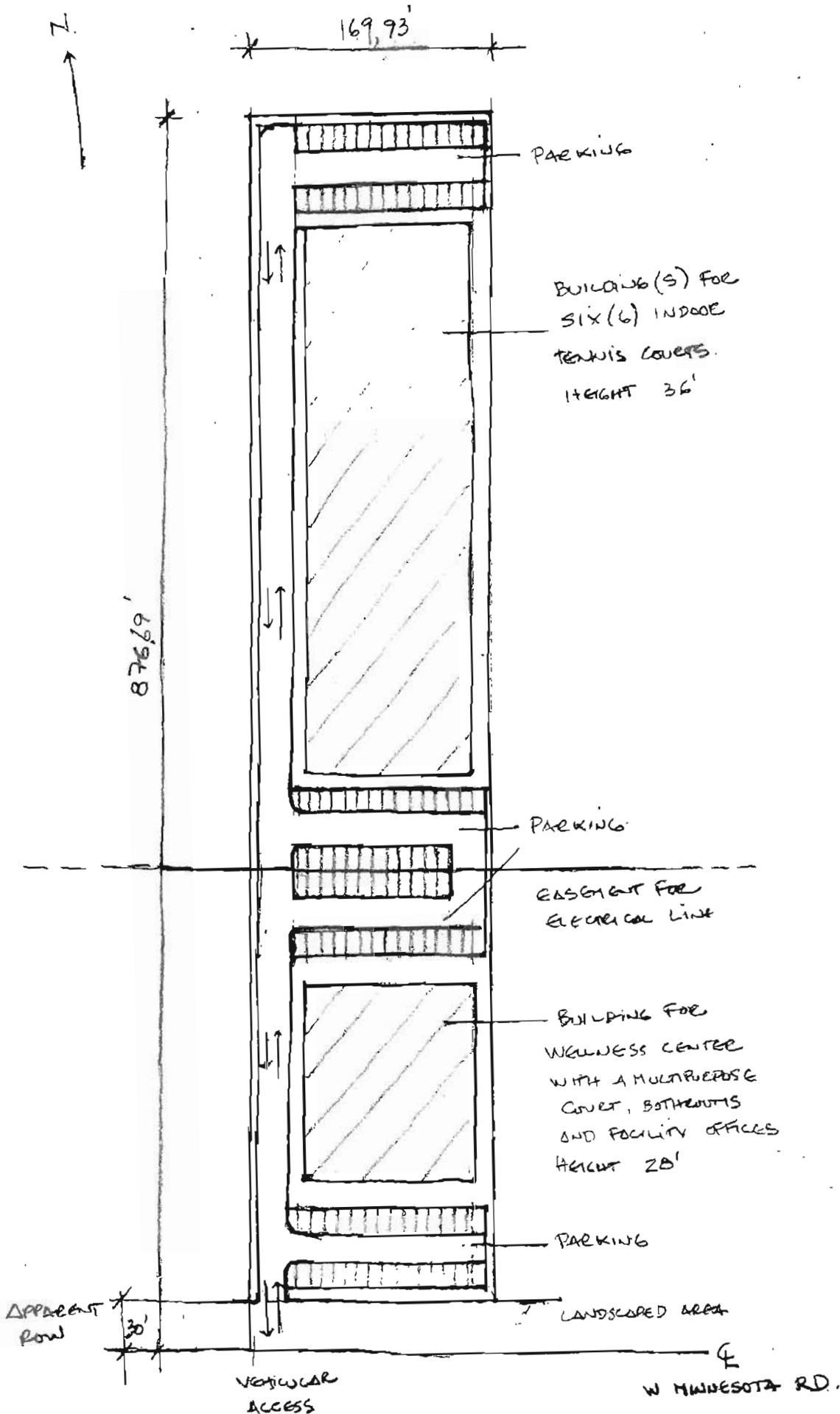
ACCORDING TO THE MAP RECORDED IN VOLUME 21 PAGE 598  
OF THE DEED RECORDS OF HIDALGO COUNTY, TEXAS.

PABLO PEÑA III

3-20-2015

DATE

REG. PROFESSIONAL LAND SURVEYOR No. 5242



PROPOSED SITE PLAN  
TOTAL ACRES 3.42

By: LEMAR D & C



**AGENDA ITEM REQUEST**

MEETING DATE: 3/17/15 ~~4-7-15~~ ~~4-21-15~~ 5-12-15

INITIATED BY: Finance Dept/Juan Guerra DEPARTMENT: Finance Dept.

AGENDA ITEM: Adoption of Updated Purchasing Policy

PARTY MAKING THE REQUEST: Juan G. Guerra CFO

NATURE OF THE REQUEST: Ordinance/Resolution

**BUDGET:**

EXPENDITURE REQUIRED:

CURRENT BUDGET:

ADDITIONAL FUNDING:

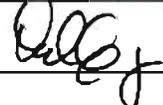
**ROUTING:**

LEGAL: \_\_\_\_\_ DATE: \_\_\_\_\_

FINANCE/PURCHASING: Juan G. Guerra DATE: 3/6/15

**APPROVAL:**

DEPT. HEAD:  DATE: 3/9/15

ASSISTANT CITY MANAGER:  DATE: 3/9/15

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

**STAFF RECOMMENDATION:**

**Approval of Ordinance/Resolution to adopt the updated Purchasing Policy**

ORDINANCE NO: 0-2015-

AN ORDINANCE AMENDING ORDINANCE NOS. 0-2012-33, 0-2010-29 AND 1985-8527, PROVIDING FOR THE DELEGATION OF THE DUTIES OF THE CITY MANAGER AS PURCHASING AGENT; ADOPTING THE CITY OF PHARR PURCHASING MANUAL AS THE AUTHORITATIVE GUIDE TO PURCHASING ACTIONS; INCLUSION IN PHARR CODE OF ORDINANCES; INCORPORATION OF OTHER ORDINANCES; REPEALING CONFLICTING ORDINANCES; SEVERABILITY; AND EFFECTIVE DATE

***NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSIONERS OF THE CITY OF THE CITY OF PHARR TEXAS, THAT:***

**Section 1:** The City Manager or his designated representative shall act as purchasing agent for the City and shall purchase all merchandise material and supplies needed by the City and will establish a suitable storehouse where such supplies shall be kept and from which the same shall be issued as needed. He shall adopt such rules and regulations as he shall deem necessary governing requisitions and transaction of business between himself and the department heads, officers and employees of the City.

**SECTION 2: REPEALING CLAUSE.** This Ordinance, as well as the attached purchasing policies, shall be enforce and apply to all personnel and agents of the City of Pharr and vendors. This ordinance shall incorporate herein all other ordinances that exist in the Pharr Code of Ordinances not in direct conflict with this Ordinance as such are hereby abolished, and repealed to the extent of the conflict, and this Ordinance shall supersede any provisions in conflict herewith. All other provisions of the above described ordinance shall remain in full force and effect.

**SECTION 3: SEVERABILITY CLAUSE.** If any section, part of provisions of this Ordinance is declared unconstitutional or invalid, such declaration shall not affect the validity of the remaining sections, parts or provision of this Ordinance.

**SECTION 4: EFFECTIVE DATE.** This Ordinance shall take effect upon receiving final approval by the governing body following three (3) readings of the Board of Commissioners.

CONSIDERED PASSED AND APPROVED ON FIRST READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 17<sup>th</sup> day of March, 2015.

CITY OF PHARR

ATTEST:

\_\_\_\_\_  
Leopoldo "Polo" Palacios, Jr., Mayor

\_\_\_\_\_  
Hilda Pedraza, City Clerk

CONSIDERED PASSED AND APPROVED ON SECOND READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 7<sup>th</sup> day of April, 2015.

CITY OF PHARR

ATTEST:

\_\_\_\_\_  
Leopoldo "Polo" Palacios, Jr., Mayor

\_\_\_\_\_  
Hilda Pedraza, City Clerk

CONSIDERED PASSED AND APPROVED ON THIRD AND FINAL READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 12<sup>th</sup> day of May, 2015.

CITY OF PHARR

ATTEST:

\_\_\_\_\_  
Leopoldo "Polo" Palacios, Jr., Mayor

\_\_\_\_\_  
Hilda Pedraza, City Clerk

Pharr



2006

# CITY OF PHARR, TX

# PURCHASING MANUAL



## MARCH 2015

RECIPIENTS OF:



Prepared By: Finance Department

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# TABLE OF CONTENTS

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|  |    |
|--|----|
| Chapter 1 - INTRODUCTION .....   | 1  |
| Authority .....  | 1  |
| Purchasing Division .....  | 1  |
| Goals of These Policies and Procedures .....                             | 1  |
| Responsibilities of City Employees .....                                 | 2  |
| Purchasing Manual Overview .....   | 2  |
| Chapter 2 – PURCHASING ETHICS (For City Representatives & Vendors) ..... | 3  |
| Disclosure of Certain Relationships .....                                | 3  |
| Conflicts of Interest .....  | 4  |
| Personal Gain .....  | 4  |
| Influence of a Public Employee .....                                     | 4  |
| Participating In Procurements With Family .....                          | 4  |
| Gratuities .....   | 4  |
| Kickbacks .....  | 5  |
| Confidential Information .....   | 5  |
| Purchase of Materials, Equipment, & Supplies For Personal Use .....      | 5  |
| Private Purchases Through City Facilities .....                          | 5  |
| Chapter 3 – PURCHASING PROCESS .....                                     | 6  |
| General Authority .....  | 6  |
| Purchasing Limits & Requirements – Non-Maintenance .....                 | 6  |
| Purchasing Requirements – Repair and Maintenance .....                   | 9  |
| Liabilities Not Requiring Purchase Orders .....                          | 9  |
| Purchase Order Process .....   | 9  |
| Purchase Order Payment Process .....                                     | 10 |
| Unbudgeted Expenditures .....  | 11 |
| Receiving & Inspection .....   | 12 |
| Invoices .....   | 12 |
| Chapter 4 – QUOTATION PROCESS – FORMAL/INFORMAL .....                    | 13 |
| Chapter 5 – BID PROCESS (RFP/RFQ) .....                                  | 14 |
| Sealed Bid or Proposal Procedures .....                                  | 14 |
| Requirements Under State Law .....                                       | 14 |
| Advertising and Advertising Time Requirements .....                      | 14 |
| Bid Specifications and Department Requisitions .....                     | 14 |
| Bid Preparation and Administration .....                                 | 15 |
| Bid Opening Procedures .....   | 15 |
| Bid Recommendations and State Law Regarding Bid Awards .....             | 16 |
| Bid Number Sequences .....   | 17 |
| Bid Discrepancies and Disqualifications .....                            | 18 |

|   |    |
|---|----|
| Agenda Requirement Responsibilities (All Capital Purchases/Projects).....                   | 18 |
| Release of Bid Information.....   | 18 |
| Change Orders.....  | 18 |
| Bonding.....  | 18 |
| Insurance Requirements.....   | 20 |
| Technology Competitive Sealed Proposals.....  | 21 |
| <br>  |    |
| Chapter 6 – EMERGENCY PURCHASES.....  | 22 |
| Procedures for Making Emergency Purchases.....  | 22 |
| <br>  |    |
| Chapter 7 – SOLE SOURCE PURCHASES.....  | 23 |
| Procedures for Sole Source Purchases.....   | 23 |
| <br>  |    |
| Chapter 8 – DISPOSAL OF SURPLUS/SALVAGE EQUIPMENT/MATERIAL.....                             | 24 |
| Surplus Equipment and Property.....   | 24 |
| Salvage Material.....   | 24 |
| <br>  |    |
| Chapter 9 – CREDIT CARDS.....   | 25 |
| Credit Card Use Authorization.....  | 25 |
| Responsibilities.....   | 25 |
| Limitations on Use of Credit Cards.....   | 26 |
| Missing Documentation.....  | 26 |
| Disputes/Returns.....   | 26 |
| Reconciliation of Credit Card Purchases.....  | 26 |
| Lost or Stolen Credit Cards.....  | 27 |
| Termination or Transfer of Cardholder.....  | 27 |
| <br>  |    |
| Chapter 10 - MISCELLANEOUS.....   | 28 |
| Sales Tax.....  | 28 |
| Preference To Local Vendors.....  | 28 |
| Purchasing Through State Contracts.....   | 28 |
| Purchases Other Than Cooperative Purchasing Using Federal & Homeland<br>Security Funds..... | 28 |
| Employee Reimbursements for City Expenses.....  | 28 |
| Purchasing Laws.....  | 29 |
| <br>  |    |
| Appendix A – Ordinance Adopting this Purchasing Manual.....                                 | i  |

## **CHAPTER 1 – INTRODUCTION**

### **1.A –AUTHORITY**

As per the City of Pharr's Code of Ordinances; Ordinance No. 85-27: the Agent of Purchasing by virtue of being the City Manager's designated representative shall have full authority to purchase or provide for the purchasing of materials, supplies and equipment for the use of all departments, commissions, and boards comprising the City government. The Agent of Purchasing shall have full authority towards monitoring the activity of all purchasing for the City of Pharr and keep proper documentation of same.

The Purchasing Division is located in the Finance Department. The Finance Department will provide assistance in all purchasing activities. Each department director is responsible for their department's purchases.

This purchasing manual is subordinate to the State of Texas laws and regulations as set forth in the State of Texas Local Government Code, City Charter, and City ordinances.

### **1.B – PURCHASING DIVISION**

Per the City Manager, the Purchasing Division (Division) is a branch of the Finance Department in the City of Pharr (City). The Division's responsibility is to assist all City departments in the acquisition of goods and services at the most cost effective manner. The Division is the central point for all purchase orders.

It is the objective of the City to assure fair and competitive access by responsible vendors/contractors to the purchasing requirements of the City and to conduct business activities in such a manner as to foster public confidence in the integrity of the City. The City adheres to all State of Texas laws and regulations as set forth in the State of Texas Local Government Code and as published in the Cities purchasing manual and as approved by the City Commission of the City.

### **1.C – GOALS OF THESE POLICIES AND PROCEDURES**

The goals of the Purchasing Manual are to:

- Acquaint all persons (internal and external) in respect to the City's purchasing policies and procedures;
- Attempt to gain the most value for in every purchase;
- Provide added security in attempting to insure public spending is not used to enrich elected officials or government employees or to confer favors on favored constituents;
- Establish a good strong business-like relationship with all interested vendors;
- Ensure public funds are safeguarded. Although the purchasing office does not usually designate the types of purchases to be made, purchases are reviewed for completeness and are tested on a sample basis for adequate departmental purchasing methods;
- Ensure fair and open competition among bidders; and
- Ensure local businesses have an added opportunity in the contract awards process. This serves an interest of the City as a whole by assisting local vendors stay in business.

## **1.D – RESPONSIBILITIES OF CITY EMPLOYEES**

The City wants to promote and protect its governmental integrity. Public employees must, therefore, discharge their duties impartially to assure fair, competitive access to City procurement. All City Staff engaged in procurement for the City shall comply with the ethical standards set forth in the following section.

The employees of the City responsible for purchasing activities should:

- Purchase the proper goods or services to suit the City's need;
- Get the best possible price for the goods or services using City policies;
- Have the goods or services available when and where the City needs it;
- Assure a continuing supply of needed goods and services;
- Guard against misappropriation of City funds;
- Facilitate cooperation with other governmental units;
- Maximize competition from responsible bidders;
- Safeguard public funds and receive the best value for the public dollar;
- Never use public spending to enrich elected officials or City employees; and
- Never make purchases for personal use in the City's name.

## **1.E – PURCHASING MANUAL REVIEW**

This Purchasing Manual will be reviewed at least annually and approved by the City Commission at least every two fiscal years.

## **CHAPTER 2 – PURCHASING ETHICS (For City Representatives & Vendors)**

The statutes governing local government purchasing impose criminal penalties for violating the provisions of the various Acts enacted by the Legislature to oversee purchasing. Any misuse of the City's purchasing power carries various legal and/or future employment consequences.

The City also requires ethical conduct from those who do business with the City. City representatives and vendors/entities are required to adhere to all federal, state, and municipal laws and ordinances.

### **2.A – DISCLOSURE OF CERTAIN RELATIONSHIPS**

Effective January 1, 2006, pursuant to H.B.914 and per Chapter 176, LGC, conflict of interest should be disclosed at all times. Vendors/entities wishing to do business with the City, including those who submit bids on city contracts, make purchases of surplus city property, or participate in any other purchase or sales transactions with a city, must disclose any potential conflict of interest (example: elected member/employee of the City that provide services to the City for compensation). The City may not disqualify the entities with a conflict of interest, so long as the conflict is disclosed.

It is the entity's responsibility to notify the City of a potential conflict of interest and to fill out the questionnaire. It is the responsibility of the City's representative to inform senior management or the Division of a potential conflict of interest by the entity. Failure to do so results in a breach of ethics.

Pursuant to the requirements of Section 176.002(a) of the Texas Local Government Code, vendors or respondents who meet the following criteria must fill out a conflict of interest questionnaire no later than the 7th day after the person begins contract discussions or negotiations' with the City or submits to the City 'an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with the City:

An entity/vendor or respondent that-

(1) contracts or seeks to contract for the sale or purchase of property, goods, or services with a local governmental entity;

Or

(2) is an agent of a person described in Subdivision (1) in the person's business with a local governmental entity.' Any person who meets the criteria, as for enforcement to ensure the veracity of the vendors, the statute makes it a Class C Misdemeanor to violate the vendor disclosure provisions."

Conflict of interest forms are maintained by the City's Finance Department Accounts Payable Division.

The forms required to comply with the above Government Code are available on the City's Finance Department Accounts Payable Division webpage and on the Ethics Commission website at <http://www.ethics.state.tx.us/forms/CIS.pdf>.

## **2.B – CONFLICTS OF INTEREST**

It shall be a breach of ethics for any employee of the City to participate directly or indirectly in procurement when the employee knows that:

- The employee or any member of the employee's immediate family has a financial interest pertaining to the procurement;
- A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or
- Any other person, business or organization with which the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.

## **2.C – PERSONAL GAIN**

It shall be a breach of ethics to attempt to realize unauthorized personal gain through employment with the City or by any conduct inconsistent with the proper discharge of the employee's duties. Any personal gain by a representative of the City must be disclosed and a conflict of interest form submitted to the City.

## **2.D – INFLUENCE OF A PUBLIC EMPLOYEE**

It shall be a breach of ethics to attempt to influence any City representative to violate the standards of conduct set forth by the City.

## **2.E – PARTICIPATING IN PROCUREMENT'S WITH FAMILY**

It shall be a breach of ethics for any representative of the City to participate directly or indirectly in procurement activity for the City, and failing to disclose it, when the employee knows that:

- The employee or any member of the employee's immediate family has a financial interest pertaining to the procurement;
- A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or
- Any other person, business or organization with which the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement

## **2.F – GRATUITIES**

It shall be a breach of ethics of city employment to offer, give or agree to give any representative of the City or for any representative of the City to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase

request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or sub-contract, or to any solicitation or proposal therefore pending before the City.

## **2.G – KICKBACKS**

It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the City of Pharr, or any person associated therewith, as an inducement for the award of a subcontract or order.

## **2.H – CONFIDENTIAL INFORMATION**

It shall be a breach of ethics for any representative of the City knowingly to use confidential information for actual or anticipated personal gain, or for the actual or anticipated gain of any person.

## **2.I – PURCHASE OF MATERIALS, EQUIPMENT, AND SUPPLIES FOR PERSONAL USE**

No City representative may purchase City property for their own personal use unless it is purchased through the City's public auction or through the sealed bid procedures of the City. This includes new and used equipment, materials or supplies.

## **2.J – PRIVATE PURCHASES THROUGH CITY FACILITIES**

No City representative may use the purchasing power of the City to make private purchases. In addition, they should not have private purchases sent to the City C.O.D. to be paid for by the representative.

- Such purchases may give citizens the erroneous impression that something dishonest is being perpetrated;
- It may be considered a mild form of blackmail on the merchant involved who desires to do business with the City; and/or
- It may evade sales tax, which is illegal

## CHAPTER 3 – PURCHASING PROCESS

### **3.A – GENERAL AUTHORITY**

The City has attempted to incorporate local, state and federal laws into this manual. The City, however, does not warrant that these policies include all such laws. Local, state and federal laws will prevail over these rules where applicable.

The Department Director has the authority to release a purchase order. A purchase order is a contract between the City and a vendor. The contract is not binding until it is accepted by the vendor. The City will not recognize the issuance of orders by unauthorized individuals and payment of the obligations will not be approved. Department Directors are responsible for their purchase orders. Failure to comply with the purchasing procedures may be subject to review by the City Manager. The only exceptions are emergency purchases made during or after normal working hours to keep necessary equipment or machinery in operation or to avoid work stoppage.

The Purchase Order authorizes the supplier to ship and invoice for the goods ordered and acts as a contract between the City and the supplier. The primary purpose of the Purchase Order is to expedite and control the buying activities of the City.

### **3.B – PURCHASING LIMITS AND REQUIREMENTS – NON-MAINTENANCE**

At no time shall purchases be broken down into smaller quantities or specialized activities so as to avoid the requirements stated below. It is against state law and City policy to do so.

#### **1. Purchases less than \$2,000**

Purchases less than \$2,000 do not require competitive bidding, quotation forms. Quotes may be advantageous to obtain them regardless of the purchase price, so the City encourages them at all prices. Directors may, without further approval of the Division, make purchases less than \$2,000. Directors must authorize invoices for payment and forward to the Division.

This purchase order requires approval by the following City representatives: Department Director.

#### **2. Purchases of \$2,000 to less than \$5,000**

Purchases \$2,000 to less than \$5,000 will require written quotations with at least three quote prices. This is an informal process. The Department Director will validate the authenticity of the quotations. If the department solicits only one quotation because of the lack of bidders, the department Director shall note that explanation on a quotation page. The Director will authorize the invoice for payment once the items are received. Something documenting the original quotations, supporting documentation, and invoice shall be forwarded to the Division for payment processing.

This purchase order requires approval by the following City representatives: Department Director.

**3. Purchases of \$5,000 to less than \$50,000**

The Department Director must submit every purchase request for \$5,000 or more to the City Manager for approval prior to purchasing the item. This is a formal process; quotes must be on the vendor's official letterhead/form.

The City Commission must approve in advance all capital expenditures for \$5,000 or more if the City administration proposes to award the bid to other than the low bidder meeting specifications.

This purchase order requires approval by the following City representatives: Department Director, City Manager.

**4. Purchases for \$50,000 or More**

City Commission must approve in advance all expenditures for \$50,000 or more. With the approval of the City's annual budget containing a listing of all capital expenditures, approval is already provided. If the asset is not in the annual budget's list of capital expenditures, separate Commission approval will be needed.

The requesting department will initiate the request for formal competitive bids/proposals for goods, services, or contractual needs. The City Clerk will maintain and provide guidance for all bid activities.

City Commission must grant permission to advertise for formal bids/proposals. Notice to bidders must be advertised in two (2) consecutive weeks, with the first date of publication being at least fourteen (14) days prior to the opening of the bids or proposals. The department director initiating the bid process along with a Finance Department representative will conduct a public bid opening and tabulate the bids. The Finance representative will open the bids and read them aloud in the City's effort to ensure no tampering of bid documents. Competitive bids are awarded by the City Commission. The decision is based on a combination of price, quality, delivery time and service reputation. The bid will be awarded to the lowest responsible bidder, but the City reserves the right to reject any or all bids if it is in the best interest of the City. Competitive sealed proposals, used for high technology procurements, are opened so as to avoid disclosure of the contents of proposals to competing bidders until after the award of the bid.

This purchase order requires approval by the following City representatives: Department Director, City Manager, and City Commission official approval.

**4.i Purchases Exempt From Competitive Bidding**

State law provides a number of exceptions to the competitive bidding process. Under the State of Texas' Professional Services Procurement Act, a contract for the purchase of a personal or professional service is exempt from competitive bidding requirements if the City grants the exemption.

The City may not select providers of professional services based on competitive bids. In these situations, the City must make the selection and award based on demonstrated competence and qualifications for performing the services for a fair and reasonable price.

The professional fees under the contract must be consistent with the recommended practices and fees published by the applicable professional associations and may not exceed any maximum provided by law.

Professional services include:

- Accounting;
- Architecture;
- Landscape architecture;
- Land surveying;
- Medicine;
- Optometry;
- Professional engineering;
- Real estate appraisal; or
- Nursing.

Professional services may include “members of disciplines requiring special knowledge or attainment and a high order of learning, skill and intelligence,” according to the Texas Attorney General’s Office.

Some of the areas not mentioned in the Professional Services Procurement Act that state courts and Texas attorneys general have ruled as excused under the professional and personal exemption include:

- Contracts for preparing tax rolls, tax reports, tax statements, inventory and proof rolls;
- Contracts involving the coordination of investigation of crimes;
- Contracts for services of a construction manager;
- Contracts for services of a third-party administrator of insurance benefits;
- Employment of an auditor; and
- Contracts for plat books and abstracts

Except for those professions specifically covered under the Professional Services Procurement Act and listed above, the City may still ask for competitive bids for professional services if it believes it is in the City’s best interests.

**4.ii Other Exemptions**

The following is a list of other areas that are exempt from competitive bidding requirements.

- Any land or right-of-way;
- An item that can be obtained from only one source, including:

- items for which competition is precluded because of the existence of patents, copyrights, secret processes or monopolies;
- films, manuscripts or books;
- electric power, gas, water, and other utility services; and
- captive replacement parts or components for equipment;
- An item of food;
- Personal property sold:
  - at an auction by a state licensed auctioneer;
  - at a going-out-of-business sale; or
  - by a political subdivision of the state, a state agency, or an entity of the federal government; or
- Any work performed under a contract for community and economic development made by a county designed to reasonably increase participation by historically underutilized businesses in public contract awards by establishing a contract percentage goal for those businesses.

### **3.C – PURCHASING REQUIREMENTS – REPAIR & MAINTENANCE**

Purchase of repair and maintenance services will require an open PO to be issued. The requesting department will go out for bids to obtain an hourly rate from the top 3 most advantageous businesses. During the bidding process, it must state that priority will be given to emergency equipment repair.

### **3.D – LIABILITIES NOT REQUIRING PURCHASE ORDERS**

There are certain City liabilities that do not require purchase orders due to the nature of the purchase and their billing. The only liabilities the City recognizes without purchase orders, other than those expressed in section 3.B.1, are for utility services (example: water, electricity, gas, etc...) and for payroll related liabilities (pension, health insurance, etc...).

### **3.E – PURCHASE ORDER PROCESS**

The Purchase Order (PO) process is centralized through the Division. The following steps are the basic City purchasing order procedures:

1. The Division controls all PO's.
2. The Division provides 25 blank PO forms to each department.
3. PO forms are filled out and approved per section 3.B **BEFORE** making purchases, **ENSURING** that budgeted funds are available, excluding maintenance items.
4. The department makes purchases based on departmental needs.
5. The department turns in all PO forms and invoices/statements to the Division for entry. Departments are responsible for the timely submission of all PO's, invoices, and statements.
6. The Division enters PO's throughout the month in the City's Incode accounting system.

7. The PO's are not present in the account line item detail until the PO's are posted; they are posted once payments are made.

### **3.F – PURCHASE ORDER PAYMENT PROCESS**

The timely processing of payments to vendors is addressed via State law. The Local Government Code, Chapter 2251 sets out:

- Required deadlines for payment to vendors;
- Requirements for vendors' payments to their subcontractors;
- Penalties for failure to comply with the Act; and
- Exceptions to the Act.

It requires that the City pay all payments owed not later than 30 days after the goods or services are received or the date that the invoice is received, whichever is later. This Act also requires that vendors follow the same rules for payments to their subcontractors,

When the City believes there is an error on an invoice received from a vendor, it has until the 21st day after receipt to notify the vendor of the dispute. Then, if the dispute is resolved in favor of the City, the vendor must submit a new invoice and the City has 30 days from receipt of the new invoice in which to pay. If the dispute is resolved in favor of the vendor, interest is due from the original date the invoice became overdue.

Other times when the Act provides exceptions are:

- When there is a bona fide dispute between the City and a vendor, contractor, subcontractor or a supplier concerning the supplies, materials or equipment delivered or the services performed which causes the payment to be late;
- When there is a bona fide dispute between the vendor and a subcontractor, or between a subcontractor and its supplier concerning the supplies, materials or equipment delivered or the services performed which causes the payment to be late;
- When the terms of a federal contract, grant, regulation or statute prevent the City from making a timely payment with federal funds; or
- When the invoice is not mailed to the proper office, if an office address is specified in the instructions on the purchase order.

#### **1. Standard Accounts Payable Cycle**

The Accounts Payable Division (AP) is in the Finance Department. AP works closely with the Division in ensuring the prompt payment of City purchasing liabilities.

AP's standard payment cycle is posted twice a month, on the 15<sup>th</sup> and at the end of the month. The payment cycle is as follows:

1. Invoices/statements are sent to AP AT LEAST 4 DAYS PRIOR TO PAYMENT DATE.
2. The department director responsible for the purchase liability must approve the invoice and submit the associated PO form for proper documentation
3. AP will enter the information into accounting system
4. Once all documentation is turned in and approved for payment, checks will be processed

5. Checks will then be mailed out unless specifically requested otherwise

## **2. Check Request Purpose and Use**

Check Request forms are to be used for prompt payments and do not go through the standard City policy of using a semi-monthly payment cycle. They are only to be used for certain time-sensitive payment requests. Constant use of this procedure goes against the purchase order process and standard payment cycle, which leaves the door open to possible discrepancies in operations. Attempts to minimize the use of Check Requests should continue at all times. Due to the need for prompt payment, the following items are approved for the use of the Check Request procedure:

- Travel related pre-payments
- Emergency payments so as to avoid penalties or to comply with Chapter 6 of this manual
- Time sensitive **NON-RECURRING** items approved by the City Manager
- Construction contracts
- Purchase from entities that do not accept PO's
- Events Center close-out

The steps in preparing a Check Request are similar to the standard accounts payable cycle. The summary steps are as follows:

1. Check Requests must be properly filled out and approved with all data prior to being submitted to AP for processing.
2. Check Requests must be approved by the requesting department's director, City Manager, and Finance Director
3. Once filled out and proper approvals and documentation attached, AP will process it to produce a check.
4. The check will go directly to the department requesting the check request unless specifically requested otherwise.

## **3.G – UNBUDGETED EXPENDITURES**

Departments may find themselves in situations where unexpected purchases are required, which are at times unbudgeted. Unbudgeted expenditures are not routine but do happen on occasion. The following outlines the City's standard procedures for unbudgeted expenditures:

- Departments will review their adopted budgets and will make every effort to purchase the required unexpected items/services utilizing their adopted budget. Budget adjustments (reallocated unexpended budget funds, not to exceed \$10,000) will be performed if there are excess funds in their budgets;
- If the department does not have sufficient budget funds to cover the unbudgeted purchase, they will contact the Finance Department to ask if there are any excess funds within the fund the department is budgeted from:
  - If Finance has concluded that there are excess funds, Finance will allow the purchase and input the funds in the department via a Budget Amendment.

- If Finance has concluded that there are no excess funds, Finance will attempt to cover the cost of the unbudgeted purchase via reallocation of another department's budget within the same fund (everyone will be notified of the budget reallocation). If reallocation of funds is not possible, Finance will not allow the purchase.

### **3.H – RECEIVING AND INSPECTION**

After an item is purchased, the task of receiving and inspection rests with all City representatives accepting the materials, goods, or supplies. This should be done as promptly as possible to take advantage of early payment discounts and/or to give the Division the processing time needed to avoid interest and penalties. All items must be inspected upon receipt, and whenever possible, in the presence of the vendor or shipper. Inspection should include:

- Verification of correct delivery site
- Verification of correct quantities
- Verification of correct PO number on the packing slip
- Checking for damaged or defective goods
- Receiving Complete Orders: sign and date the packing slip, attach the packing slip to the PO, and immediately submit it to the Division
- Receiving Partial Orders: make a copy of the P.O. and cross out any items that are not received, sign and date the partial packing slip, and submit it to the Division for processing. The original PO will be submitted for the final payment of the PO.

### **3.I – INVOICES**

An invoice is an itemized statement of merchandise or service provided by the vendor. Invoices are sent by the vendor for payment by the City after purchases are made. It contains the same information as the purchase order and is the means of settlement of financial obligations incurred when the PO is issued.

- All invoices must be sent directly to the Division where they are held until the PO receiving or partial (copy of original) has been processed
- Should the using department receive an invoice, the department will forward it immediately to the Division for prompt payment and to avoid interest penalty. Vendors should be notified that all future invoices are to be sent directly to the Division
- Payment is overdue on the 31st day after the later of: (Texas Government Code, Chapter 2251.021)
  - ✓ The date the City receives the goods under the contract
  - ✓ The date the performance of the service under the contract is completed; or
  - ✓ The date the City receives an invoice for the goods or services

## **CHAPTER 4 – QUOTATION PROCESS – FORMAL/INFORMAL**

The quotation process is the documentation of the City's purchasing representative's attempt to obtain the best purchase price available. This documentation can be informal and formal, based on the cost of the item being purchased per section 3.B.

1. **Formal Quote**

The requesting department will ask the vendor providing the quote to mail/fax/email their quote for the item being purchased. This quote must be on the vendor's letterhead/stationary.

2. **Informal Quote**

The requesting department may ask the vendor providing the quote to state their quote over the phone for the item being purchased. The quote will then be noted by the requesting department via memo format using the internal template provided by the Finance Department.

## **CHAPTER 5 – BID PROCESS (RFP/RFO)**

### **5.1 – SEALED BID OR PROPOSAL PROCEDURES**

The bid activity must be coordinated with and maintained by the City Clerk. It is the policy of the City to use a sealed bid proposal or design/build procedure in compliance with Chapter 252 of the State of Texas Local Government Code for any procurement which will total \$50,000 or more. The requesting department will prepare and solicit all procurement's requiring sealed bids.

### **5.2 – REQUIREMENTS UNDER STATE LAW**

The Texas Local Government Code requires that before a municipality may enter into a contract, other than a contract for insurance, that requires an expenditure of more than \$50,000 from one or more municipal funds, the municipality must comply with the procedure prescribed by Chapter 252.021 for competitive sealed bidding or competitive sealed proposals.

### **5.3 – ADVERTISING AND ADVERTISING TIME REQUIREMENTS**

Permission to advertise must be obtained from the City Commission. Section 252.041 of Chapter 252 requires that the sealed bid be advertised publicly with notice of the time and place at which the bids will be publicly opened and read aloud. The public notice must be published at least once a week for two (2) consecutive weeks in a newspaper published in the municipality that is listed as the City's paper of record (Advance News). The date of the first publication must be before the 14th day before the date set to publicly open the bids. In addition to the paper of record, the City, at its option, may also advertise online and with other publications and/or organizations.

### **5.4 – BID SPECIFICATIONS AND DEPARTMENT REQUISITIONS**

All sealed bids must include a set of complete and detailed specifications of the item or items and/or services to be purchased. THE CREATION IS THE SOLE RESPONSIBILITY OF THE REQUESTING DEPARTMENT. The Finance Department will assist the requesting department in any way necessary, but will not be responsible for the final content of the specifications. The City Clerk is responsible for all remaining parts of the bids/proposals terms, conditions and document requirements including any legal terminology required by law.

Vendors can be consulted as a source for specification information as long as they are advised that a sealed bid procedure will be used and the vendor cannot be treated with any type of favoritism. Specifications used by other governmental entities or sources is acceptable, and therefore, should be contacted if needed for this assistance. In addition, previous specifications submitted to Finance will be kept available for reference.

In order to assure fair and competitive bids, brand names should not be used in specifications unless it is made clear to each bidder that the brand name is being used for reference only. This can be accomplished by adding an "or equal" statement behind the brand name. This statement will indicate to the bidder that other brand names will be considered if they offer specifications that are equal or better than the specifications listed in the bid. Brand names can be specified, as

the only brand that will be accepted in cases where the brand specified is the only product that will work with the existing parts or equipment.

An approved purchase order must be submitted to Finance for all formal bids and proposals. The requisition must include the funding account number and budgeted amount authorized for the purchase. The requisition along with the specifications should be submitted for approval as called for in the purchasing manual. **WITHOUT THE AUTHORIZED APPROVALS INDICATING SUFFICIENT FUNDS ARE AVAILABLE FINANCE WILL NOT PROCESS A BID.**

## **5.5 – BID PREPARATION AND ADMINISTRATION**

All sealed bids and proposals will be prepared and administered by the requesting department and coordinated with the City Clerk. The only exceptions are projects that involve engineering and architect design services. The requesting department will be responsible for notifying the City Clerk on any bid or proposal that they issue, the dates of any advertisements, pre-bid conferences and bid opening dates. The City Clerk will be responsible for posting the bids on the City Internet Web site to insure all bid information is available on the Web site. On both bids and proposals, a bid number will be assigned and advertising dates, pre-bid meeting dates and the bid opening date set. The Finance Director or his designee or the designee assigned for bids/proposals will be responsible for the bid opening and reading of the bids received. Once opened, a pre-audit bid tabulation will be created. Once a complete audit and bid tabulation is completed by the requesting department, the tabulation along with all bids will be sent to the City Clerk. When all bids have been reviewed, the requesting department will be responsible for submitting to the City Clerk a recommendation of bid award and background wording to be included in the Agenda Memo to the City Commission.

## **5.6 – BID OPENING PROCEDURES**

Receiving competitive bids and proposals must be done properly in order to ensure that no possibility of favoritism or even the appearance of favoritism exists.

Each bid or proposal must be returned to the City Clerk's office, with the bid/proposal identification number marked on the outside of the envelope/box. Only one bid/proposal should be submitted per envelope. If more than one bid is to be submitted, require that the vendor use separate envelopes for each one. The bid/proposal envelope should be time and date stamped in the designated office as soon as it is received. The bid/proposal envelope should then be filed unopened together with the other bids/proposals for the same invitation/request number.

Bids/proposals are opened at the hour specified in the invitation/request at the place named in the RFP. Vendors and the public are invited and encouraged to attend the bid opening. In case no observers attend the bid opening, always have a member of another office act as witness so that charges or irregularities can be disproved.

In order to establish a standardized format of bid openings the following procedures should be followed:

1. The Finance Director or his designee or the designee assigned by the requesting department bids shall conduct all bid openings.
2. In addition to the Finance Director or his representative there will be at least one city employee from the department who submitted the purchase request at all bid openings. This employee will be knowledgeable of the bid specifications and should be prepared to answer all questions that pertain to the specifications. At bid openings the requesting department representative will act as the recorder of all information that is read at the bid opening and will publicly confirm that all information was read completely and truthfully.
3. At Bid Openings all bids will be opened and all pricing will be called out in accordance with the bid opening procedures.

### **5.7 – BID RECOMMENDATIONS AND STATE LAW REGARDING BID AWARDS**

The requesting department is solely responsible for reviewing the specifications offered in each bid to insure the specifications meet the bid requirements and must provide a review of any bid that did not meet the specifications. If the bids offered meet the specifications requested, the recommendation may then be made based on the procedures set out in the State of Texas Local Government Code Chapter 252, Sub Chapter C, 252.043. Under this chapter entitled Award of Contract, the City may award the contract based on:

Sub-section (a) If the competitive sealed bidding requirement applies to the contract for goods or services, the contract must be awarded to the lowest responsible bidder or the bidder who provides goods or services at the best value for the municipality”.

Sub-section (b) In determining the best value for the municipality, the municipality may consider:

- (1) the purchase price;
- (2) the reputation of the bidder and of the bidder’s goods or services;
- (3) the quality of the bidder’s goods or services;
- (4) the extent to which the goods or services meet the municipality needs;
- (5) the bidder’s past relationship with the municipality;
- (6) the impact on the ability of the municipality to comply with laws and rules relating to contacting with historically underutilized businesses and non-profit organizations employing persons with disabilities;
- (7) the total long-term cost to the municipality to acquire the bidder’s goods or services; and
- (8) any relevant criteria specifically listed in the request for bids or proposals.

Sub-section (c) Before awarding a contract under this section, a municipality must indicate in the bid specifications and requirements that the contract may be awarded either to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.

Sub-section (f) The Governing body may reject any and all bids.

Sub-section (h) If the competitive sealed proposals requirement applies to the contract, the contract must be awarded to the responsible offeror whose proposal is determined to be the most advantageous to the municipality considering the relative importance of price and the other evaluation factors included in the request for proposals.

In addition under the State of Texas Local Government Code Chapter 271, Sub Chapter 271.9051 a Municipality may consider a bidder's principal place of business where the Municipality has a population of 250,000 or less. The sections of this Sub Chapter states:

(b) In purchasing under this title any real property, personal property that is not affixed to real property, or services, if a municipality receives one or more competitive sealed bids from a bidder whose principal place of business is in the municipality and whose bid is within five percent of the lowest bid price received by the municipality from a bidder who is not a resident of the municipality, the municipality may enter into a contract with:

- (1) the lowest bidder; or
- (2) the bidder whose principal place of business is in the municipality if the governing body of the municipality determines, in writing, that the local bidder offers the municipality the best combination of contract price and additional economic development opportunities for the municipality created by the contract award, including the employment of residents of the municipality and increased tax revenues to the municipality.

(c) This section does not prohibit a municipality from rejecting all bids.

Other considerations of a bid award may be:

- the safety record of the bidder considered
- Companies or individuals indebted to the municipality
- Inclusion of required bonding and insurance
- Any other consideration as listed in the State of Texas Local Government Code

### **5.7.1 – BID NUMBER SEQUENCES**

The bid number will consist of four sections totaling 13 digits. The first sections will consist of four digits indicating the fiscal year. The next section will consist of two digits indicating the fund. The third section consists of three digits identifying the requesting department's departmental account number. The last section consists of the number of bids the City as a whole has managed throughout the fiscal year. The City Clerk is responsible for assigning the bid number to the requesting department.

### **5.8 – BID DISCREPANCIES AND DISQUALIFICATIONS**

There are several reasons that require a bid to be disqualified. These reasons are as follows:

1. Any bid received that is not signed by an authorized company representative.

2. Any bid received that did not return required information such as addendum/s, bonding and/or insurance requirements. This requirement may be waived as a technicality but must be approved by the City Attorney's office.

3. Also subject to disqualification are bids/proposals where prices are conditional on award of another bid, or when prices are subject to unlimited escalation. If allowed by the specification, prices may be subject to escalation based on an independent wholesale index. (e.g., for oil and gas products, the net terminal price or current Oil Price Information Service prices.)

#### **5.9 – AGENDA REQUIREMENT RESPONSIBILITIES (ALL CAPITAL PURCHASES/PROJECTS)**

All capital items purchased by the City must be submitted to the City Commission for approval. During the budget process, all capital items are budgeted and approved by the City Commission once they approve the budget. The capital items needed outside of the budget process must be submitted to the City Commission for approval after ensuring adequate funds are available.

#### **5.10 – RELEASE OF BID INFORMATION**

All requests for historic information concerning a bid, specifications on a bid or other matters relating to bids of the City can only be conveyed via an open records request and should be made through the City Clerk's Office. All open records request forms are to be kept and filed in a manner that makes retrieval of the information that was requested and the information that was returned easily accessible.

#### **5.11 – CHANGE ORDERS**

After awarding the contract, the governing body may make changes to plans, specifications or quantities if necessary. But the total contract amount may not be increased unless the increase will be paid from current funds, or is provided for by issuing debt. If a change order involves a decrease or an increase of \$25,000 or less, the governing body may grant general authority to an administrative official of the municipality to approve the change orders. No increase of more than 25 percent may be made, and the contractor must agree to any decrease of 25 percent or more.

#### **5.12 – BONDING**

By State Statute, any person, persons, firm, or corporation (prime contractor) entering into a contract in excess of \$ 50,000.00 with the City for the construction, alteration or repair of any public building or prosecution of completion of any public work, shall be required before commencing such work, to provide the following bonds, issued by a corporate Surety duly authorized and admitted to do business in the State of Texas.

**PUBLIC WORK:** Although the term public work is not defined by statute, it is generally understood to mean construction, repair, or renovation of a structure, road, highway, or other improvement or addition to real property. Contracting for demolition of real property would also fall under this definition.

### **5.12.1 – BONDING REQUIREMENTS**

To ensure that the successful bidder will enter into a contract with the City and complete the project as defined by the bid specifications, bidders may be required to provide the City with surety bonds guaranteeing successful completion of the contract. There are three types of surety bonds commonly used with City contracts; the bid bond, performance (and maintenance) bond, and the payment bond. A surety is a firm (usually an insurance company) that will guarantee that the bidder will perform as defined by the specifications. The City will only accept corporate sureties as bonding entities. Personal sureties are unacceptable.

### **5.12.2 – BID BOND**

It is the City's option whether or not to require bidders to provide the City with a bid bond along with their bid submissions. State statutes do not address bid bonds for Municipalities.

Bid bonds are issued by a Surety financially guaranteeing that the successful bidder will enter into an agreement with the City to perform the project or provide the service as defined by the specifications. The City requires that the bid bond be accompanied with an appropriately completed "Power of Attorney" executing the bid bond for the bidder. As an alternative, the City may accept a cashier's check, with the City named as payee, to be held in escrow until the successful bidder signs the City's project contract.

**BID BOND AMOUNT:** The bid bond minimum limit (or cashier's check) is five percent (5%) of the total amount bid.

### **5.12.3 – PERFORMANCE BOND**

Performance bonds financially guarantee that once the successful bidder enters into a contract with the City to perform work, the contractor will complete the project. Should the contractor fail, then the Surety will, generally, hire an alternate contractor to complete the work, allow the City to select another contractor and pay the difference between the first contractor's price and the new contractor's price, or pay the original contractor whatever it takes to complete the project.

**PERFORMANCE BOND AMOUNT:** Performance bonds must be written for one hundred percent (100%) of the total bid price.

#### **5.12.4 – PAYMENT BOND**

A payment bond will pay any outstanding bills for labor, materials, and supplies used in the City's project from the contractor's subcontractors and suppliers should the prime contractor default on their payment.

**PAYMENT BOND AMOUNT:** Payment bonds must be written for one hundred percent (100%) of the total bid price

#### **5.12.5 – MAINTENANCE BOND**

Maintenance bonds financially guarantee that the Contractor will maintain and keep in good repair the work contracted to be done and performed from the date of acceptance of the work by the City for a predetermined period of time. For public works projects, the bond would also include any necessary back filling that may arise because of sunken conditions in ditches.

The bond is designed to provide financial protection to the City for all defective conditions arising by reason of defective material, work, or labor performed by the Contractor. In the event the Contractor does not fulfill its maintenance obligation, the bonding company will pay to maintain the project as defined in the contract specifications.

#### **5.13 – INSURANCE REQUIREMENTS**

Whenever the City contracts with an outside party (contractor, consultant, vendor, or concessionaire) for goods or services, the bid or request for proposal that is released to the public should include an indemnity clause (hold harmless clause), along with a contractual agreement, to be executed upon award of the contract, that transfers the risk of the project from the City to the contractor. Because the contractor may or may not have the financial resources to handle the risks that are transferred in the contract, the City requires that insurance be purchased and maintained by the contractor for financial security.

Most contracts are tailored for individual projects and programs; therefore, certain elements of the insurance required should be addressed in every contract document. One of the most important elements is the actual insurance coverage, which include the coverage types and limits that are dependent upon the nature of the project/program.

Although not all of the coverage's are required for every project (and limits will vary by exposure), understanding the coverage's provided by these policies is important to assure that all of the City's potential liabilities and exposures from the project are properly protected. Should any questions arise about the amounts of types of insurance requirements the initiating department should contact the Risk Managers office.

## **5.14 – TECHNOLOGY COMPETITIVE SEALED PROPOSALS**

Municipalities may use the Competitive Sealed Proposal procedure for high technology procurements. Local Government Code 252.021. High technology procurement is defined as the procurement of equipment, goods, or services of a highly technical nature, including, but not limited to: data processing equipment, software, and firmware used in conjunction with data processing equipment, telecommunications equipment, radio and microwave systems, and electronic distributed control systems (including building energy management systems), and technical services relating to such items.

Notice requirements for high technology proposals are the same as for general contracts. Requests for Proposals must solicit quotations and must specify the relative importance of price and other evaluation factors. The City may hold discussions with bidders who submit proposals and are determined to be responsibly qualified for the award of the contract. Each bidder must be treated fairly and equally with respect to any opportunity for discussion and revision.

Proposals are evaluated one against the other, and then initially ranked. The proposals are then negotiated, and re-ranked. Further negotiations will be required and a final selection made. A department head or his designee may meet in private session with each proposer, and negotiate for exactly what is needed. Negotiations are not limited to one meeting.

Offers shall be treated fairly and equally with respect to any opportunity for discussion and revision of proposals. To obtain the final offers, revisions may be permitted after submissions and before the award of the contract. Throughout the proposal process, information identified by the vendor as trade secrets or proprietary information, and contained in the proposals, must be kept confidential by law.

After proposals are received, the City may enter into negotiations with as many vendors as have submitted feasible proposals in order to arrive at the best possible proposal for each vendor.

## **CHAPTER 6 – EMERGENCY PURCHASES**

The City may make emergency or exempted purchases without competitive bidding under specific circumstances. Purchases that are required immediately for purposes that could not reasonably have been foreseen are generally exempt from bids. They may be subject to other requirements, however, such as certification that an emergency exists. When it is necessary to preserve or protect the public health, competitive bidding requirements are waived regardless of how the conditions were brought about. If there is time to give proper notice and for an advertisement to be made, then it is not an emergency situation.

### **6.A – Procedure for Making Emergency Purchases**

The following are procedures for dealing with emergency purchases:

- **Qualification:** The purchase must qualify as an emergency purchase as defined in state law local government code chapters 252, 262 and 271.
- **Designation:** The emergency purchase designation indicates a situation of such urgency that the normal purchasing procedure must be modified in the interest of speed, and therefore no competitive bids are required.
- **Normal working hours:** All emergency purchases occurring during normal working hours are processed through the City as follows:
  - The requesting department will notify the Division by telephone immediately, with as much information as possible about the emergency purchase required, so that the purchasing action can be initiated immediately;
  - Simultaneously, a PO is prepared and hand-carried through the approval process;
  - The requesting department contacts as many vendors as necessary to arrange the emergency purchase. If there is not enough time to get authorization, the purchase can be completed by telephone, and the purchase order completed after the fact and delivered to the vendor; and
  - The buyer requests expedited delivery. The person making the requisition may be required to pick up the emergency purchase from the vendor if timely delivery is not available.
- **Evenings, weekends and holidays:** When purchasing support is unavailable, process emergency purchases as follows:
  - The responsible official of the requesting department takes whatever steps are necessary to procure needed supplies, services or equipment to relieve the emergency. If possible, only those goods or services needed during the evening, weekend or holiday are procured; and
  - On the first working day following the emergency, the responsible official prepares a PO and hand carries it to the Division. The person making the purchase must attach the invoices, bills of materials, receipts or other documents related to the purchase to the PO.
- The official in charge of the requesting department must certify in writing on the next business day, or as soon as possible, why the emergency purchase was necessary and why it was an emergency.

## **CHAPTER 7 – SOLE SOURCE PURCHASES**

Quotes are not required if the materials, goods, or supplies can only be purchased from a sole vendor, in other words, a sole source. Reasonable efforts must be made to ensure purchases from sole sources are correctly classified as such. Materials, goods, and/or supplies cannot be requested so as to remove other suitable alternative vendors/sources. Sole source purchases are subject to possible review by the City Attorney.

For a sole source purchase, at least one (1) of the following must exist:

- Available from only one source because of patents, copyrights, secret processes, or natural monopolies
- Films, manuscripts, or books
- Gas, water, and other utility services, (in most instances)
- Captive replacement parts or components for equipment
- Books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and
- Sole source purchases are approved only after the lack of alternate sources has been determined and proof of sole source is documented via memo by the department director.

The requesting department should do everything possible to strengthen the City's bargaining position. Costs related to procurement should always be considered before an order is issued. Post-purchase costs could include multi-year maintenance contracts, replacement parts or trade-in value.

### **7.A – Procedure for Sole Source Purchases**

Sole source purchases are handled the same as other purchases, with these exceptions:

1. The Finance Director must approve all sole source purchases. The approval should be done before a PO is issued.
2. The PO is then completed in accordance with the standard purchasing procedures.
3. If the item is a sole source purchase, the requesting department director must prepare a statement and attached it to the PO that says a sufficient number of vendors have been contacted to determine that only one practical source of supply exists or states the reasons only one source exists. This statement must be attached to the PO.

## **CHAPTER 8 – DISPOSAL OF SURPLUS/SALVAGE EQUIPMENT/MATERIAL**

### **8.A – SURPLUS EQUIPMENT AND PROPERTY**

Any property that is movable or not attached to the land (referred to as personal property) such as furniture, fixtures, vehicles, equipment, tools, instruments, clothing, or other such items of value, which has lost its useful value to the City or has become obsolete, may be disposed of by any of the following methods.

1. Sold competitively by accepting sealed bids or by public auction.
2. Traded in for new equipment or equivalent service;
3. Donated to an entity with City Commission approval;
4. Recycled; or
5. If the item has no value except for salvage, the procedure will take place per section 8.B.

Personal property does not include real estate such as land, including the building or improvements on it, or its natural assets, such as minerals and water. The City may sell real property owned by the City by sealed bid under Local Government Code §272.001 or by public auction under this section.

To sell real property by public auction, the City must publish notice of the auction. According to Local Government Code, §253.008, the notice must be published once a week for at least three consecutive weeks, with the first publication at least 20 days before the date the auction is held, in a newspaper of general circulation in both the county in which the City is located and the county in which the property is located. The notice must contain a description of the property, including location, and the date, time and location at which the auction is to be held.

### **8.B – SALVAGE MATERIAL**

Disposal of salvage materials, scrap metals, copper, brass, etc., may be sold after attempting to obtain 3 offers.

## CHAPTER 9 – CREDIT CARDS

### **9.A – CREDIT CARD USE AUTHORIZATION**

Credit card purchases are authorized for:

- Unforeseen non-routine, charges that are considered an emergency need
- Travel related charges
- Meeting preparation purposes
- Vendors that do not accept PO's

### **9.B – Responsibilities**

Management of the City's credit cards require a team effort. The levels of responsibilities are as follows:

➤ **Cardholder**

- Comply with all purchasing policies and procedures.
- Review, Approve and Initial receipts, card holder statement/department summary.
- Hold and secure credit card.
- Compare charge slip with receipts and verify totals are the same.
- Turn in all charge slips, invoices, receipts daily to department representative.
- Notify Finance Department of lost and stolen card.
- Responsible for all missing documentation.

➤ **Department Representative**

- Receive daily all receipts, charge slips, invoices and credit slips.
- Verify receipt total and charge slip total agree.
- Write general ledger account number on each receipt.
- If the card is used for meals, must write on receipt who was present and purpose of the meal.
- Have cardholder sign each receipt as a validated charge.
- Reconcile monthly card statement total for agreement with receipts.
- Submit cardholder statement and supporting receipts in a timely manner (2 days after the purchase) to the Finance Department.
- Comply with all purchasing policies and procedures.

➤ **Finance/Account Administrator**

- Monitor charges for proper account codes and fund availability.
- Receive approved cardholder statements, receipts and supporting documentation.
- Confirm charges/receipts are authorized by department representatives and/or cardholder.
- Check individual receipts for account coding accuracy.
- Notify departments when approved monthly department statements are not received.
- Notify Credit Card Company of any disputes.
- Initiate training program for all cardholders/department representatives.

- Cancellation/termination of credit cards.
- Coordinate and maintain internal controls.
- Receive monthly City statements.
- Receive approved cardholder statements, receipts, and summary reconcile statements to City Total Summary.
- Pay all non-disputed monthly charges for consolidated statement.
- Process accounting data and issue accounts payable check.
- File and store statements, receipts, monthly check and etc.

#### **9.C – LIMITATIONS ON USE OF CREDIT CARD**

The credit card is to be used for City authorized purchases only. The card cannot be used for any personal use. Any such use will require immediate reimbursement and will result in disciplinary action, which may include dismissal.

#### **9.D – MISSING DOCUMENTATION**

If for some reason the cardholder does not have documentation of the transaction to send with the statement, the cardholder must try to obtain a copy and if this is not possible, detail the purchase must be attached via memorandum. The detail will include a description of each item, the number of items purchased, the unit cost, the date of purchase, the vendor name and why there is no supporting documentation. Continued incidents of missing documentation will result in disciplinary action, to include cancellation of credit card for six months.

#### **9.E – DISPUTES/RETURNS**

The Finance Department must be notified of all disputes. All documentation concerning the disputed items will be turned into the Finance Department as soon as possible. The Finance Department will contact the Credit Card Company and follow dispute procedures.

The Cardholder is responsible for obtaining a credit memo from a supplier, when the merchandise that was purchased with the City Credit Card is returned to the supplier. The credited amount will be applied to the cardholder's account. **Cash refunds are prohibited.**

#### **9.F – RECONCILIATION OF CREDIT CARD PURCHASES**

1. The Credit Card Company will mail/email billing statements to the Finance Department and in return Finance will send a departmental statement to the each department representative. Statements will list all transactions processed during the billing cycle.

2. Department Representative reconciles receipts against monthly statement within two (2) days of receipt.
3. Cardholder must sign and approve all

#### **9.G – LOST OR STOLEN CREDIT CARDS**

If a credit card is lost or stolen, the cardholder or department representative must immediately notify the Finance Department. The cardholder will be responsible for reporting all information necessary to reduce the liability to the City for a lost or stolen card. Disciplinary action will be taken in the event that the Finance Department is not notified.

#### **9.H – TERMINATION OR TRANSFER OF CARDHOLDER**

When an employee ends his or her employment or is transferred to another department, the Finance department must be immediately notified to ensure that the card is canceled or necessary action is taken. Credit Card is to be collected by the Department Representative and sent to the Finance Department for cancellation.

## **CHAPTER 10 - MISCELLANEOUS**

### **10.A – SALES TAX**

The City of Pharr is exempt from all Federal Excise Tax And the State of Texas Limited Sales Excise and User Tax. All purchases should be tax exempt.

### **10.B – PREFERANCE TO LOCAL VENDORS**

The City will always make every effort to purchase from Pharr vendors. This preference is deemed as being in the best interest of the city. Local vendors are afforded a 5% cost difference in comparison to non-Pharr vendors. This preference applies to items under the State of Texas bid mandated purchasing per section 3.B.

### **10.C – PURCHASING THROUGH STATE CONTRACTS**

Through cooperative purchasing, the City can save time and money in our purchasing procedures. The Local Government Code (§§271.081 - 271.083) provides for purchasing by the City through state contracts. This frequently saves time and effort in local purchasing. In addition, all statutory bidding requirements are satisfied when purchases are made through state contracts, and the vendors are frequently the same ones with whom the City is already dealing.

There may be some drawbacks. Some prices on state contracts may not be as low as a local contract. Requesting departments should also consider levels of service and other service related options not included on the contract or in the quoted price.

### **10.D – PURCHASES OTHER THAN COOPERATIVE PURCHASING USING FEDERAL & HOMELAND SECURITY FUNDS**

If purchases are made from other than a cooperative purchasing contract using federal funds, example: Homeland Security Funds, the department purchasing shall:

1. Check with the GSA Excluded Parties List System (EPLS) website [www.epls.gov](http://www.epls.gov) to verify that the vendor to be used by the City is not on the excluded parties list. Due to the EPLS constantly changing, this action needs to be done every time a purchase order is issued.
2. Attach a copy of the screen indicating the vendor is not debarred at the time of the procurement and include that copy with the procurement records for audit and monitoring purposes. If the vendor is debarred, we cannot do business with that vendor.

### **10.E – EMPLOYEE REIMBURSEMENT FOR CITY EXPENSES**

The City will reimburse purchases made by employees on behalf of City business. Items that are not reimbursable include: tobacco products, alcoholic beverages, and other questionable expenses. Questionable expenses will ultimately be decided upon by the City Manager.

## **10.F – PURCHASING LAWS**

Texas purchasing law is located in a number of places in the statutes. City purchasing is primarily in Chapter 252 of the Local Government Code. Statutes pertaining to both cities and counties, plus other types of local governments, are included in Chapter 271 of the Local Government Code. Conflicts of interest by local government officials are covered in Chapter 171 of the Local Government Code.

Other statutes pertaining to purchasing or contracting are in Vernon's Civil Statutes or in other parts of Vernon's Texas Codes. Since the law is so fragmented, it is helpful to have this listing of where to find different statutes and each act's general contents.

Attorney general opinions offer valuable guidance in interpreting and applying the laws. Consult them whenever questions arise. The attorney general's opinions are available from:

Attorney General of Texas  
Opinion Committee  
209 West 14th Street  
Austin, TX 78701-2548

Telephone (512) 463-2110

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**ORDINANCE NO. O-2015-**

**AN ORDINANCE DESIGNATING AN AREA KNOWN AS THE CITY OF PHARR – TIF REINVESTMENT ZONE NUMBER 2; DESCRIBING THE BOUNDARIES OF THE ZONE; CREATING A BOARD OF DIRECTORS FOR THE ZONE; PROVIDING FOR AN EFFECTIVE DATE AND TERMINATION DATE FOR THE ZONE; NAMING OF THE ZONE CITY OF PHARR – TIF REINVESTMENT ZONE #1 AND ESTABLISHING A TAX INCREMENT FUND; CUMULATIVE CLAUSE; REPEALER; PROPER NOTICE AND MEETING**

**WHEREAS**, the Board of Commissioners (the "Commission") of the City of Pharr, Texas (the "City") desires to support development and redevelopment in the City to be funded in whole or in part, through the creation of a Tax Increment Reinvestment Zone (the "Zone"), as hereinafter more specifically defined and named and with boundaries as hereinafter provided, pursuant to the provisions of the Tax Increment Financing Act 9 the "Act"), Texas Tax Code, Chapter 311; and

**WHEREAS**, the City indicated its intent to create the Zone through Resolution 2015-08 passed by the Commission on February 3, 2015; and

**WHEREAS**, the Project will support financing of costs associated with the construction of public improvements related to several possible development and redevelopment projects, which may include but not limited to: Street Construction and Reconstruction, Right of Way Acquisition, Municipal Facilities Acquisition/Construction, Parks, Storm Water Pollution Prevention Drainage & Drainage Detention, Wastewater Treatment Plant Expansion, Waste Water Collection System Improvements, Water Rights Acquisition, Utility Relocation and Open Space Improvements; and

**WHEREAS**, pursuant to the Act, the City may designate a geographical area within the City; and

**WHEREAS**, Pursuant to the Act, the City has directed that a Preliminary Reinvestment Zone Financing Plan (the "Preliminary Plan") be prepared for the proposed Zone; and

**WHEREAS**, A Public Hearing was held on February 17, 2015 at 5:00 p.m. in the Pharr Commission Chambers, City Hall to consider the creation of a Tax Increment Reinvestment Zone for the Project and its respective benefits to the City and to property in the proposed Zone; and

**WHEREAS**, it is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

***NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:***

**SECTION 1. DESIGNATING THE AREA AS A REINVESTMENT ZONE.** The area described in Section 2 below and more commonly referred to as the "Pharr Redevelopment Project" and officially assigned the name as designated in Section 5 below (which reinvestment zone so described, named and designated is hereinafter referred to as the "Zone", is hereby designated as a Tax Increment Reinvestment Zone.

**SECTION 2. DESCRIPTION OF THE BOUNDARIES OF THE REINVESTMENT ZONE.** Attached hereto as Exhibits "A" and "B", which is incorporated herein by reference for all purposes is a legal description and Hidalgo County Appraisal District Map with the parcels, area and boundaries of the Zone outlined in purple incorporated in the Zone.

**SECTION 3. CREATION AND COMPOSITION OF A BOARD OF DIRECTORS FOR THE ZONE.**

- (a) There is hereby created a Board of Directors (the "Board") for the Zone, with all the rights powers and duties as provided by the Act to such Boards or by action of the Commission. Pursuant to Section 311.009(a) of the Texas Tax Code the Board shall consist of not less than five (5) and not more than fifteen (15) members.
- (b) Each taxing unit other than the City that levies taxes on real property in the Zone may appoint one member to the Board. A unit may waive its right to appoint a member. The City shall appoint the remaining directors of which, one shall be nominated by the Commissioners Court of Hidalgo County.
- (c) Appointees shall be for a two (2) year term. Upon expiration of their respective terms of office, replacements to the Board shall be appointed. Vacancies on the Board shall be filled by the respective taxing unit making such appointments for the remainder of the unexpired term.

**SECTION 4. EFFECTIVE DATE AND TERMINATION DATE OF THE ZONE.** The Zone shall take effect on or about \_\_\_\_\_ and continue till its termination date of \_\_\_\_\_ unless otherwise terminated earlier as a result of payment in full of all project costs, tax increment bonds, if any, including interest on said bonds as authorized or permitted by law.

**SECTION 5. ASSIGNING A NAME TO THE ZONE.** The Tax Increment Reinvestment Zone created hereby is assigned the name of "REINVESTMENT ZONE NUMBER 2, CITY OF PHARR, TEXAS."

**SECTION 6. TAX INCREMENT BASE.** The tax increment base for the Zone is the total assessed value of all real property taxable by the City and located in the Zone, determined as of January 1, 2015, the year in which the Zone was designated as a Reinvestment Zone (the "Tax Increment Base").

**SECTION 7. ESTABLISHMENT OF A TAX INCREMENT FUND.** There is hereby created and established in the depository bank of the City, a fund to be called the "CITY OF PHARR – TIF REINVESTMENT ZONE #2, TEXAS TAX INCREMENT FUND" (HEREIN CALLED THE "Tax Increment Fund"). Money in the Tax Increment Fund, from whatever source, may be disbursed from the Tax Increment Fund, invested, and paid as permitted by the Act or by any agreements entered into pursuant to the Act, or as otherwise authorized by law.

**SECTION 8. FINDINGS.**

- (a) The City hereby finds and declares that (a) improvements in the Zone will significantly enhance the value of all the taxable real property in the Zone and will be of general benefit to the City; and (b) the Zone meets the requirements of 311.005 of the Act, being that the Zone area:
1. Is predominantly open, and because of obsolete platting, deterioration of structures or site improvements;
  2. Creation of the zone is necessary to further the public health, safety, morals, and welfare as a result of substandard conditions, inadequate streets, unsanitary conditions, and the predominant existence of undeveloped area; and
  3. Other factors that may substantially impair the growth of the city.
- (b) The City of Pharr, pursuant to the Act, further finds and declares that:
1. the proposed zone is a geographical area located wholly within the City limits or extraterritorial jurisdiction of Pharr;
  2. less than fifty percent (50%) of the property in the proposed Zone is used for residential purposes, as the term "residential" is defined in Section 311.006(d) of the Act;
  3. the total appraised value of the taxable real property in the proposed Zone or in existing reinvestment zones, if any, does not exceed fifty per cent (50%) of the total appraised value of taxable real property in the City and in industrial districts, if any, created by the City;

4. the proposed Zone does not contain more than fifty percent (50%) of the total appraised value of real property taxable by Hidalgo County, the PSJA ISD, the Hidalgo ISD and the Valley View ISD, and
5. development or redevelopment within the boundaries of the proposed Zone will not occur solely through private investment in the reasonably foreseeable future.

**SECTION 9. DESIGNATION OF A SECTION 311.005(a) ZONE.** The Zone is designated pursuant to Section 311.005(a) of the Act.

**SECTION 10. SEVERABILITY.** If any of the provisions of this Ordinance or the application thereof to any circumstance shall be held to be invalid, the remainder of this Ordinance and the application thereof to other circumstance shall nevertheless be valid, as if such invalid provisions had never appeared herein, and this governing body hereby declares that this Ordinance would have been enacted without such invalid provision.

**SECTION 11. CUMULATIVE CLAUSE; REPEALING CLAUSE.** The ordinance shall be cumulative of all ordinances dealing with the same subject and any provision in conflict with this ordinance is hereby repealed and the provisions of this Ordinance supersedes. The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof.

**SECTION 12:PROPER NOTICE AND MEETING.** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION 13. EFFECTIVE DATE.** The Zone shall take effect immediately upon passage of this Ordinance after having been read on three (3) separate meetings. Publication may also be in caption form as allowed under Section 9 of the Pharr City Charter.

PASSED AND APPROVED ON THE FIRST MEETING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF PHARR

\_\_\_\_\_  
LEOPOLDO "POLO" PALACIOS, JR. MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF PHARR

\_\_\_\_\_  
LEOPOLDO "POLO" PALACIOS, JR. MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

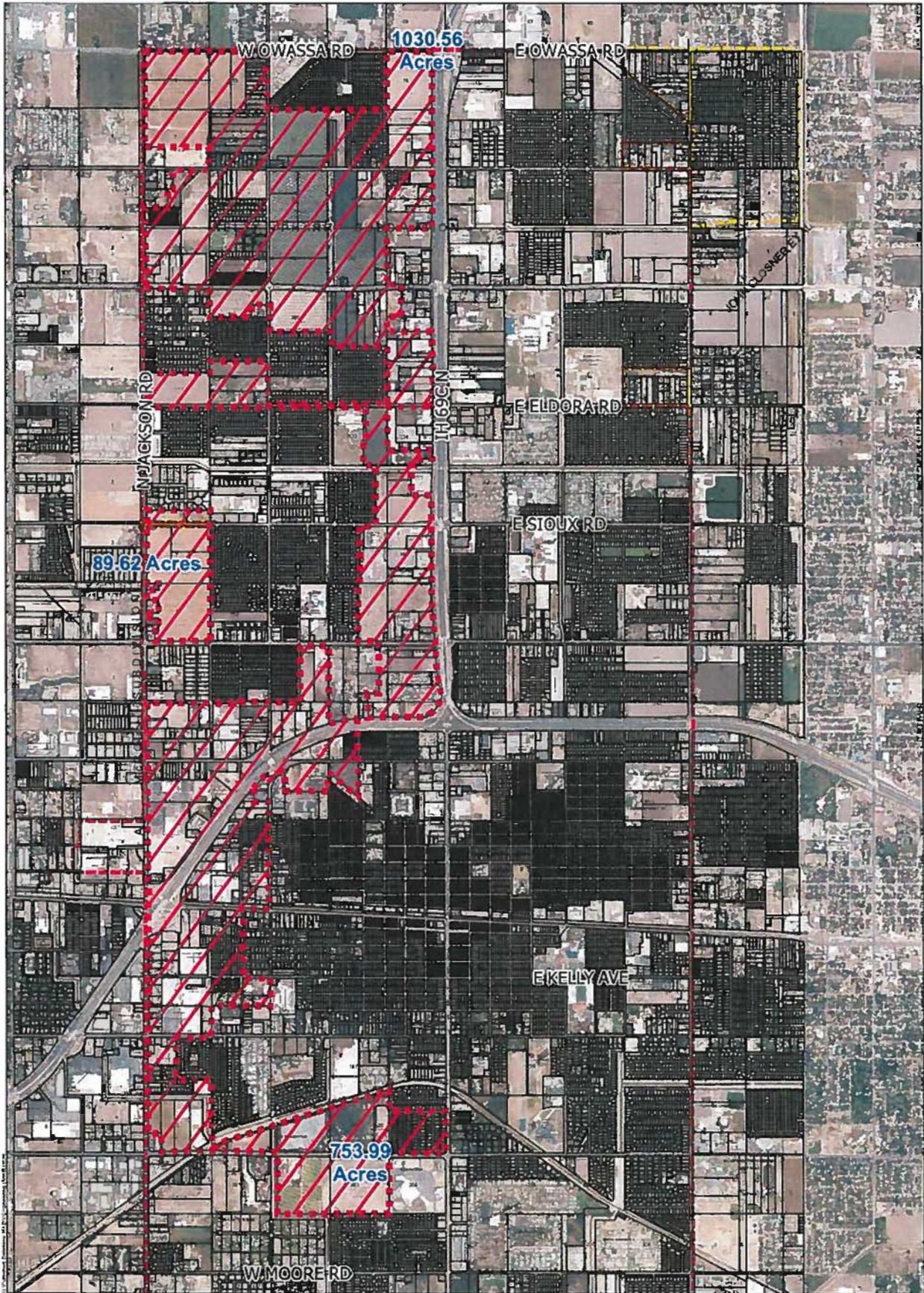
PASSED AND APPROVED ON THE THIRD READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the \_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF PHARR

\_\_\_\_\_  
LEOPOLDO "POLO" PALACIOS, JR. MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK



**Legend**

- Pharr City Limits
- Pharr ETJ
- TIRZ Area: 1,874.17 Ac

All information displayed on this map is subject to verification by the authority to the extent required by applicable laws and regulations. This map is intended for general informational use.

City of Pharr, Texas  
Engineering Department  
956.402.4221

Scale: 1 Inch = 2,000 feet



# MEMORANDUM

DATE: May 8, 2015

TO: Mayor Palacios,  
City Commissioners

THRU: Fred Sandoval, City Manager

FROM: Francisco Marin, Director of Parks and Recreation

SUBJECT: Request for Approval to Amend Ordinance Number 0-2013-25 Parks and Recreation Department Aquatic Center Fees

This memorandum serves as a request for approval to amend Ordinance Number 0-2013-25 Parks and Recreation Department Aquatic Center Fees. Attached is a fee schedule which includes a comparison between our current fees, as well as the proposed fees for 2015. I have also included a proposed draft resolution for your review and consideration.

## RECOMMENDATION:

Staff recommends that the city approve this item.

## Pharr Aquatic Center 2015 Proposed Fee Schedule

|    |   | Current<br>Aquatic Fees                                 | Proposed<br>2015 Aquatic Fees                           |
|----|---|---|---|
|    | <b>Public Swimming</b>                              | <b>Saturdays and Sundays</b>                            | <b>Saturdays and Sundays</b>                            |
| 1. | 0 to 2 Years of Age Must be Accompanied by an Adult | No Fee  | No Fee  |
| 2. | 3 to 12 Years of Age                                | \$5.00  | \$5.00  |
| 3. | 13 through 54 Years of Age                          | \$10.00   | \$10.00   |
| 4. | 55 Years of Age and Older                           | \$5.00  | \$5.00  |
|    | <b>Public Swimming</b>                              | <b>Monday through Friday<br/>(Closed on Wednesdays)</b> | <b>Monday through Friday<br/>(Closed on Wednesdays)</b> |
| 1. | 0 to 2 Years of Age Must be Accompanied by an Adult | No Fee  | No Fee  |
| 2. | 3 to 12 Years of Age                                | \$5.00  | \$4.00  |
| 3. | 13 through 54 Years of Age                          | \$10.00   | \$7.00  |
| 4. | 55 Years of Age and Older                           | \$5.00  | \$4.00  |
|    |   |   |   |
|    | <b>Summer Passes</b>                                |   |   |
| 1. | 3 to 12 Years of Age                                | \$125.00  | \$45.00   |
| 2. | 13 through 54 Years of Age                          | \$250.00  | \$65.00   |
| 3. | 55 Years of Age and Older                           | \$125.00  | \$45.00   |
|    | <b>Summer Speed Passes</b>                          |   |   |
| 1. | 3 to 12 Years of Age                                | \$250.00  | No Speed Passes   |
| 2. | 13 through 54 Years of Age                          | \$375.00  | No Speed Passes   |
| 3. | 55 Years of Age and Older                           | \$250.00  | No Speed Passes   |
|    | <b>Swimming Lessons</b>                             |   |   |
| 1. | 6 Months and Older                                  | \$30.00 (50 Minute Classes)                             | \$30.00 (50 Minute Classes)                             |

|    |   |                   |                   |
|----|---|-------------------|-------------------|
|    | <b>Lap Swimming<br/>16 Years of Age and Older</b> |                   |                   |
| 1. | Daily Fee   | \$3.00            | \$3.00            |
| 2. | Monthly Fee                                       | \$20.00           | \$20.00           |
| 3. | Yearly Fee  | \$100.00          | \$100.00          |
|    | <b>Aqua Aerobics</b>                              |                   |                   |
| 1. | 16 Years of Age and Older                         | \$30.00 Per Month | \$30.00 Per Month |
|    | <b>Locker Rentals</b>                             |                   |                   |
| 1. | Locker Rentals                                    | \$2.00            | \$2.00            |

ORDINANCE NO. O-2015-

AN ORDINANCE AMENDING ORDINANCE NO. 0-2013-25 ADOPTING THE PARKS AND RECREATION DEPARTMENT'S AQUATIC CENTER FEE SCHEDULE; CREATING THE FEE SCHEDULE PROVIDING FOR REPEALING OF CONFLICTING ORDINANCE(S) CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION I: PHARR AQUATIC CENTER FEES

I. PUBLIC SWIMMING

Saturdays and Sundays

|    |   |         |
|----|---|---------|
| a. | 0 to 2 Years of Age Must be Accompanied by an Adult | No fee  |
| b. | 3 to 12 Years of Age                                | \$ 5.00 |
| c. | 13 through 54 Years of Age                          | \$10.00 |
| d. | 55 Years of Age and Older                           | \$ 5.00 |

Monday through Friday (Closed on Wednesdays)

|    |   |         |
|----|---|---------|
| a. | 0 to 2 Years of Age Must be Accompanied by an Adult | No fee  |
| b. | 3 to 12 Years of Age                                | \$ 4.00 |
| c. | 13 through 54 Years of Age                          | \$ 7.00 |
| d. | 55 Years of Age and Older                           | \$ 4.00 |

II. SUMMER PASSES

|    |                            |          |
|----|----------------------------|----------|
| a. | 3 to 12 Years of Age       | \$ 45.00 |
| b. | 13 through 54 Years of Age | \$ 65.00 |
| c. | 55 Years of Age and Older  | \$ 45.00 |

III. SUMMER SPEED PASSES

|    |                            |      |
|----|----------------------------|------|
| a. | 3 to 12 Years of Age       | None |
| b. | 13 through 54 Years of Age | None |
| c. | 55 Years of Age and Older  | None |

IV. SWIMMING LESSONS

|    |                    |          |
|----|--------------------|----------|
| a. | 6 Months and Older | \$ 30.00 |
|----|--------------------|----------|

V. LAP SWIMMING

- |    |                                      |          |
|----|--------------------------------------|----------|
| a. | 16 Years of Age and Older, Daily Fee | \$ 3.00  |
|    | Monthly Fee                          | \$ 20.00 |
|    | Yearly Fee                           | \$100.00 |

VI. AQUA AEROBICS

- |    |                           |          |
|----|---------------------------|----------|
| a. | 16 Years of Age and Older | \$ 30.00 |
|----|---------------------------|----------|

VII. LOCKER RENTALS

- |    |                |         |
|----|----------------|---------|
| a. | Locker Rentals | \$ 2.00 |
|----|----------------|---------|

SECTION 2: REPEALING CLAUSE

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE

The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof.

SECTION 4: EMERGENCY CLAUSE.

The importance of the subject matter hereof creates an emergency and an imperative public necessity requiring the suspension of the rule that Ordinance be read on three separate days, and such rule is hereby suspended and said requirement is dispensed with by a vote of not less than a majority of all the members of the Board of Commissioners. This Ordinance shall take effect and be in full force from and after its passage and approval.

CONSIDERED PASSED AND APPROVED ON FIRST AND FINAL READING BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 12th DAY of May, 2015.

CITY OF PHARR

\_\_\_\_\_  
LEOPOLDO "POLO" PALACIOS, JR.  
MAYOR

ATTEST:

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK

**RESOLUTION \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE CITY OF PHARR TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE COUNTY OF HIDALGO FOR THE IMPLEMENTATION AND ENFORCEMENT OF A PROGRAM RELATED TO MARKING MOTOR VEHICLE REGISTRATIONS AND OTHER RECORDS FOR VIOLATORS; AUTHORITY TO APPROVE ADMINISTRATIVE FEES; AUTHORITY AND APPROVAL OF ESCROW FUNDS; SAVINGS CLAUSE; SEVERABILITY CLAUSE; EFFECTIVE DATE**

|                   |     |
|-------------------|-----|
| STATE OF TEXAS    | { } |
| COUNTY OF HIDALGO | { } |
| CITY OF PHARR     | { } |

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:**

**SECTION 1: AUTHORIZATION TO EXECUTE INTERLOCAL AGREEMENT.**

- A. The City hereby authorizes appropriate personnel including but not limited to the Mayor and other authorized presiding officers, City Manager, Pharr Board of Commissioners, and Municipal Court Judge, to contract with the County of Hidalgo for the implementation and enforcement of programs resulting in the marking of motor vehicle records for registrations and renewals for violators that owe fines, fees, and other delinquent costs.
- B. The City also hereby authorizes the imposition of an additional administrative fee to be collected, in addition to any delinquencies, by violators to be used for the implementation and in furtherance of this program. The City authorizes the payment of fees for its participation and cooperation in the program in an effort to assist the City of Pharr in recovering delinquent fines, fees, and other court costs.
- C. The City of Pharr further authorizes the payment of escrow funds to the appropriate agencies. The payment of escrow funds may be periodic and continuous throughout the effective date of the agreements.

**SECTION 2: SAVINGS CLAUSE.**

Except as hereby resolved, any other directives or actions of the City of Pharr, not in conflict with this Resolution, shall remain in full force and effect, unimpaired hereby.

**SECTION 3: SEVERABILITY CLAUSE.**

The invalidity of any section, clause, sentence or provision of this Resolution shall not affect the validity of any other part thereof. The effects of this Resolution shall at all times be in compliance with state, federal, and other guidelines as directed.

**SECTION 4: EFFECTIVE DATE.**

This Resolution shall take effect immediately upon passage by the members of the Board of Commissioners of the City of Pharr.

PASSED AND APPROVED BY THE BOARD OF CITY COMMISSIONERS OF PHARR, TEXAS on this the \_\_\_\_\_ day of May, 2015.

CITY OF PHARR

ATTEST:

\_\_\_\_\_  
LEOPOLDO "POLO" PALACIOS, JR. MAYOR

\_\_\_\_\_  
HILDA PEDRAZA, CITY CLERK



**AGENDA ITEM REQUEST**

MEETING DATE: 4-2-2015

INITIATED BY: Javier Rodriguez DEPARTMENT: CDBG

AGENDA ITEM: Community Development Council Members Resolution

PARTY MAKING THE REQUEST: \_\_\_\_\_

NATURE OF THE REQUEST: \_\_\_\_\_

**BUDGET:**

EXPENDITURE REQUIRED: \$

CURRENT BUDGET: \$

ADDITIONAL FUNDING: \$

**ROUTING:**

LEGAL: \_\_\_\_\_ DATE: \_\_\_\_\_

FINANCE/PURCHASING: \_\_\_\_\_ DATE: \_\_\_\_\_

**APPROVAL:**

DEPT. HEAD: [Signature] DATE: 4-2-15

ASSISTANT CITY MANAGER: [Signature] DATE: 4/2/15

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

**STAFF RECOMMENDATION:**

To appoint One (1) New Member CT-215.

\_\_\_\_\_  
\_\_\_\_\_

**CITY OF PHARR**

**RESOLUTION**

**NO.** \_\_\_\_\_

WHEREAS, there is hereby created a City Community Development Council which serves in an advisory capacity to the Board of Commissioners, and its purpose is to review and coordinate data, vote on agenda items and to assist in the development of a system of priorities in the area of Community Development for the City of Pharr; and

WHEREAS, to appointment one (1) member (CT215), needs to be made at this time.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS THAT;**

The following resident of the City of Pharr is hereby appointed member of the Community Development Council:

| NAME     | CENSUS TRACT | LENGTH OF TERM |
|----------|--------------|----------------|
| 1. _____ | 215          | 1 Year         |

**PASSED, APPROVED AND MADE EFFECTIVE BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS ON THIS THE 12<sup>th</sup> DAY OF MAY, 2015.**

CITY OF PHARR

ATTEST:

\_\_\_\_\_  
Leopoldo "Polo" Palacios Jr., Mayor

\_\_\_\_\_  
Hilda Pedraza, City Clerk

**State of Texas  
County of Hidalgo**

**Resolution No.  
City of Pharr**

Resolution authorizing the **Pharr San Juan Alamo Independent School District (PSJA)**, in partnership with **The City of Pharr** to submit grant application to the Hidalgo County Metropolitan Planning Organization-Transportation Alternatives Program (TAP) for a shared use pathway project.

*Whereas*, the Hidalgo County Metropolitan Planning Organization has made funding available under the transportation bill entitled Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21);

*Whereas*, PSJA seeks to integrate shared use pathway in within the city limits of Pharr; and

*Whereas*, the City of Pharr agrees to provide the determined ten percent (10%) of the required 20% local cash match for this project.

**Now, therefore, be it resolved by the Board of Commissioners of the City of Pharr, Texas:**

**Approved and adopted by the Board of Commissioners of the City of Pharr, Texas on this the \_\_\_\_ day of May, 2015**

City of Pharr

\_\_\_\_\_  
Leopoldo "Polo" Palacios, Jr., Mayor

Attest:

\_\_\_\_\_  
Hilda Pedraza, City Clerk

**CITY OF PHARR**

**RESOLUTION NO. \_\_\_\_\_**

On the 12<sup>th</sup> day of May 2015, at the regularly scheduled meeting of the City Commission of the City of Pharr, a motion was duly made and seconded to resell the properties described on the attached list, which were acquired by the City of Pharr through previous tax foreclosure proceedings. The properties were sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the Mayor of City of Pharr called for a vote on the motion, and the same was passed by majority. Now therefore:

**BE IT RESOLVED** that the City Commission of the City of Pharr approved the bids received on the properties described in the attached list and authorizes the Mayor of the City of Pharr to execute tax resale deeds conveying the approved properties.

SIGNED on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Leopoldo "Polo" Palacios, Jr.  
Mayor

**ATTEST:**

\_\_\_\_\_  
Hilda Pedraza  
City Clerk

LAW OFFICES  
OF  
**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**  
ATTORNEYS AT LAW  
205 SOUTH PIN OAK AVE.  
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500  
Facsimile: (956) 383-7820

April 30, 2015

Mr. Fred Sandoval, City Manager  
City of Pharr  
118 S. Cage Blvd.  
Pharr, Texas 78577

RE: TAX RESALE PROPERTIES

Dear Mr. Sandoval:

On February 3, 2015, our firm held a Tax Resale at the Hidalgo County Clerk Records Management Facility. We placed 22 previously struck-off properties for resale throughout Hidalgo County. The resale of these properties was published in several newspapers throughout Hidalgo County.

Seven previously struck-off properties located within the City of Pharr were posted for resale and we received bids on all of these properties. Enclosed for the consideration of the City Commission is an analysis of each bid received, which indicates the amount to be prorated amongst the City and all other taxing jurisdictions. We are also in the process of submitting the bids to Hidalgo County, South Texas College and South Texas Independent School District for their consideration.

If you have any questions or require further information, please do not hesitate to call me.

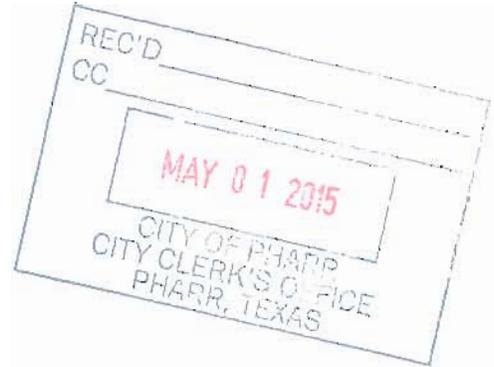
Very truly yours,

**LINEBARGER GOGGAN BLAIR  
& SAMPSON, LLP**



Michael G. Cano  
Attorney for the Firm

Agenda item  
5-12-15 cc mt  
OK  
5/15  
sby



LAW OFFICES  
OF  
**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**  
ATTORNEYS AT LAW  
205 SOUTH PIN OAK AVE.  
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500  
Facsimile: (956) 383-7820

DATE: April 30, 2015

TO: Mr. Fred Sandoval  
City of Pharr  
118 S. Cage Blvd.  
Pharr, Texas 78577

FROM: Charles Brown, Area Manager  
Tax Resale Department

RE: Tax Resale Properties

Please place the following items on your agenda for your May 12, 2015 meeting.

1. Discussion and action on tax resale bids received on tax resale properties described as follows:
  - A. Account No. H5150-00-135-0007-00; Lots 7 and 8, Block 135, Huisache Subdivision of Lot "C", City of Pharr.
  - B. Account No. K2400-00-000-0073-15; 1.33 acres, more or less, out of the South 5.00 acres of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision.
  - C. Account No. K2400-00-000-0073-16; 1.25 acres, more or less, out of the South 5.00 acres out of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision.
  - D. Account No. E8100-00-001-0016-00; Lot 16, Block 1, Evans Subdivision, a Re-Subdivision of the South 470 feet of Lot 316 of the Kelly-Pharr Subdivision of Porciones 69 and 70.
  - E. Account No. H0450-00-083-0032-00; Lot 32, Block 83, Hackberry Subdivision, an addition to the City of Pharr.
  - F. Account No. H2650-00-007-0054-00; Lot 54, Block 7, Hidalgo Park Addition.
  - G. Account No. C2000-00-005-0010-00; Lot 10, Block 5, Casa Blanca Subdivision, an addition to the City of Pharr.
2. Discussion and action on tax resale resolution for resale properties.

**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**  
**FEBRUARY 3, 2015 TAX RESALE LIST**  
**CITY OF PHARR**

| SUIT NO.         | LEGAL DESCRIPTION   | ACCOUNT NUMBER       | OPENING BID | AMOUNT OF BID | AMOUNT FOR CITY |
|------------------|---|----------------------|-------------|---------------|-----------------|
| T-591-08-F       | Lots 7 and 8, Block 135, Huisache Subdivision of Lot "C",<br>City of Pharr  | H5150-00-135-0007-00 | \$14,700    | \$10,300      | \$1,952.10      |
| T-1903-09-B<br>1 | TR. 1: 1.33 acres, more or less, out of the South 5.00 acres of<br>the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision                          | K2400-00-000-0073-15 | \$63,725    | \$65,000      | \$12,657.40     |
| T-1903-09-B<br>2 | TR. 2: 1.25 acres, more or less, out of the South 5.00 acres<br>out of the East 15.00 acres of Lot 73, Kelly-Pharr<br>Subdivision                   | K2400-00-000-0073-16 | \$38,890    | \$57,000      | \$12,163.14     |
| T-1043-10-D<br>3 | Lot 16, Block 1, E Evans Subdivision, a Re-Subdivision of the<br>South 470 feet of Lot 316 of the Kelly-Pharr Subdivision of<br>Porciones 69 and 70 | E8100-00-001-0016-00 | \$8,030     | \$10,500      | \$2,469.25      |
| T-1046-10-G<br>4 | Lot 32, Block 83, Hackberry Subdivision, an addition to the<br>City of Pharr  | H0450-00-083-0032-00 | \$10,660    | \$2,000       | \$0.00          |
| T-1055-10-I<br>5 | Lot 54, Block 7, Hidalgo Park Addition  | H2650-00-007-0054-00 | \$18,940    | \$10,500      | \$1,886.94      |
| T-2098-12-E<br>6 | Lot 10, Block 5, Casa Blanca Subdivision, an addition to the<br>City of Pharr   | C2000-00-005-0010-00 | \$8,675     | \$1,800       | \$0.00          |
| T-2098-12-E<br>7 |   |                      |             |               |                 |

**Total \$31,128.83**

**ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY**

**STYLE OF CASE:** T-591-08-F; PHARR - SAN JUAN - ALAMO I.S.D., CITY OF PHARR AND SOUTH TEXAS COLLEGE VS EVANGELINA MARTINEZ (DECEASED)

**LEGAL DESCRIPTION:** Lots 7 and 8, Block 135, Huisache Subdivision of Lot "C", City of Pharr  
H5150-00-135-0007-00

**PROPERTY LOCATION:** 7208 N BLUEBONNET ST

**JUDGMENT DATE:** May 2, 2014

**DATE OF TAX SALE:** Sept. 2, 2014

**YEARS IN JUDGMENT:** 1996-2013

**SHERIFF'S DEED RECORDED:** N/A

**AMOUNT OF JUDGMENT:** \$14,974.75

**DATE OF TAX RESALE:** Feb. 3, 2015

**COSTS OF SALE:** \$3,070.00

**AMOUNT OF BID:** \$10,300.00

**CURRENT APPRAISED VALUE:** \$12,075.00

**VALUE AT JUDGMENT:** \$12,075.00

| <b>Entity Name</b>                    | <b>Judgment Amount Due Each Entity</b> | <b>Percentage To Be Received</b> | <b>Amount You Will Receive</b> |
|---------------------------------------|--|----------------------------------|--------------------------------|
| <b>Pharr-San Juan-Alamo I.S.D.</b>    | \$4,675.88                             | 42%                              | \$3,036.60                     |
| <b>City of Pharr</b>                  | \$3,033.62                             | 27%                              | \$1,952.10                     |
| <b>South Texas I.S.D.</b>             | \$232.20                               | 2%                               | \$144.60                       |
| <b>South Texas College</b>            | \$687.86                               | 6%                               | \$433.80                       |
| <b>Hidalgo County</b>                 | \$2,221.25                             | 20%                              | \$1,446.00                     |
| <b>Hidalgo Co. Drain. Dist. No. 1</b> | \$277.38                               | 3%                               | \$216.90                       |

**COMMENTS:** PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

**BIDDER:** Norma Rodriguez, 1407 Sevilla, Pharr, TX 78577  
.....

T-591-08-F

# ATTENTION

## TAX RESALE FORECLOSURE

THIS PROPERTY WAS SEIZED  
FOR DELINQUENT TAXES AND WILL BE  
SOLD AT PUBLIC AUCTION  
ON **2-3-15**

FOR MORE INFORMATION PLEASE CALL 956-**289-7907**  
OR VISIT OUR WEBSITE [WWW.LGBS.COM](http://WWW.LGBS.COM)

|  |    |
|--|----|
| TAX RESALE NO  | 12 |
| LINDA R. WOODRUFF, CLU, AIF, CFP®<br>STATEMENT 112 P<br>205 S. PIN OAK AVE.<br>HUNTSBURG, TX 78339 |    |

T-591-08-F

### Hidalgo CAD - Map of Property ID 195714 for Year 2015



### Property Details

#### Account

Property ID: 195714  
Geo ID: H5150-00-135-0007-00  
Type: Real  
Legal Description: HUISACHE LOT 7 & 8 BLK 135

#### Location

Situs Address: 7208 N BLUEBONNET ST TX  
Neighborhood: HUISACHE - SPA  
Mapsc0:  
Jurisdictions: R17, SST, DR1, JCC, GHD, CAD, SPA, CPR

#### Owner

Owner Name: PSJA ISD TRUSTEE  
Mailing Address: , PO BOX 178, , EDINBURG, TX 78540-0178

#### Property

Appraised Value: \$12075

<http://propaccess.hidalgoad.org/Map/View/Map/1/195714/2015>



Map Disclaimer: This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Hidalgo County Appraisal District expressly disclaims any and all liability in connection herewith.

# ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

**STYLE OF CASE:** T-1903-09-B; PHARR - SAN JUAN - ALAMO I.S.D. AND SOUTH TEXAS COLLEGE VS DISCOUNT OILS, LUBRICANTS & FUELS, INC

**LEGAL DESCRIPTION:** Tract 1; 1.33 acres, more or less, out of the South 5.00 acres of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision  
K2400-00-000-0073-15

**PROPERTY LOCATION:** 3701 N SUGAR RD

**JUDGMENT DATE:** Feb. 3, 2014

**DATE OF TAX SALE:** July 1, 2014

**YEARS IN JUDGMENT:** 2000-2013

**SHERIFF'S DEED RECORDED:** Oct. 15, 2014

**AMOUNT OF JUDGMENT:** \$58,073.81

**DATE OF TAX RESALE:** Feb 3, 2015

**COSTS OF SALE:** \$1,713.00

**AMOUNT OF BID:** \$65,000.00

**CURRENT APPRAISED VALUE:** \$108,799.00

**VALUE AT JUDGMENT:** \$71,719.00

| Entity Name                    | Judgment Amount Due Each Entity | Percentage To Be Received | Amount You Will Receive |
|--------------------------------|---------------------------------|---------------------------|-------------------------|
| Pharr-San Juan-Alamo I.S.D.    | \$30,774.16                     | 53%                       | \$33,542.11             |
| City of Pharr                  | \$11,624.74                     | 20%                       | \$12,657.40             |
| South Texas I.S.D.             | \$814.44                        | 1%                        | \$632.87                |
| South Texas College            | \$2,925.05                      | 5%                        | \$3,164.35              |
| Hidalgo County                 | \$10,883.95                     | 19%                       | \$12,024.53             |
| Hidalgo Co. Drain. Dist. No. 1 | \$1,051.47                      | 2%                        | \$1,265.74              |

**COMMENTS:** PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

**BIDDER:** Thomas Jakl, 3606 Hyde Park, Midland, TX 79707



T-1903-09-B Tract #1

### Hidalgo CAD - Map of Property ID 202119 for Year 2015



### Property Details

#### Account

Property ID: 202119  
Geo ID: K2400-00-000-0073-15  
Type: Real

Legal Description: KELLY PHARR TRACT LT 73 N 117' - S 227' - E 495' 1.33 AC NET

#### Location

Situs Address: 3701 N SUGAR RD  
Neighborhood:  
Mapsc0:  
Jurisdictions: GHD, R17, SST, DR1, JCC, SPA, CPR, CAD

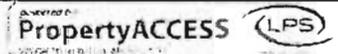
#### Owner

Owner Name: PHARR-SAN JUAN-ALAMO ISD TRUSTEE  
Mailing Address: , PO BOX 178, , EDINBURG, TX 78540-0178

#### Property

Appraised Value: \$108799

<http://propaccess.hidalgoad.org/Map/View/Map/1/202119/2015>



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# ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

**STYLE OF CASE:** T-1903-09-B; PHARR - SAN JUAN - ALAMO I.S.D. AND SOUTH TEXAS COLLEGE VS DISCOUNT OILS, LUBRICANTS & FUELS, INC

**LEGAL DESCRIPTION:** Tract 2; 1.25 acres, more or less, out of the South 5.00 acres out of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision  
K2400-00-000-0073-16

**PROPERTY LOCATION:** 12 N SUGAR RD

**JUDGMENT DATE:** Feb. 3, 2014

**DATE OF TAX SALE:** July 1, 2014

**YEARS IN JUDGMENT:** 2000-2013

**SHERIFF'S DEED RECORDED:** Oct. 15, 2014

**AMOUNT OF JUDGMENT:** \$34,778.91

**DATE OF TAX RESALE:** Feb. 3, 2015

**COSTS OF SALE:** \$1,713.00

**AMOUNT OF BID:** \$57,000.00

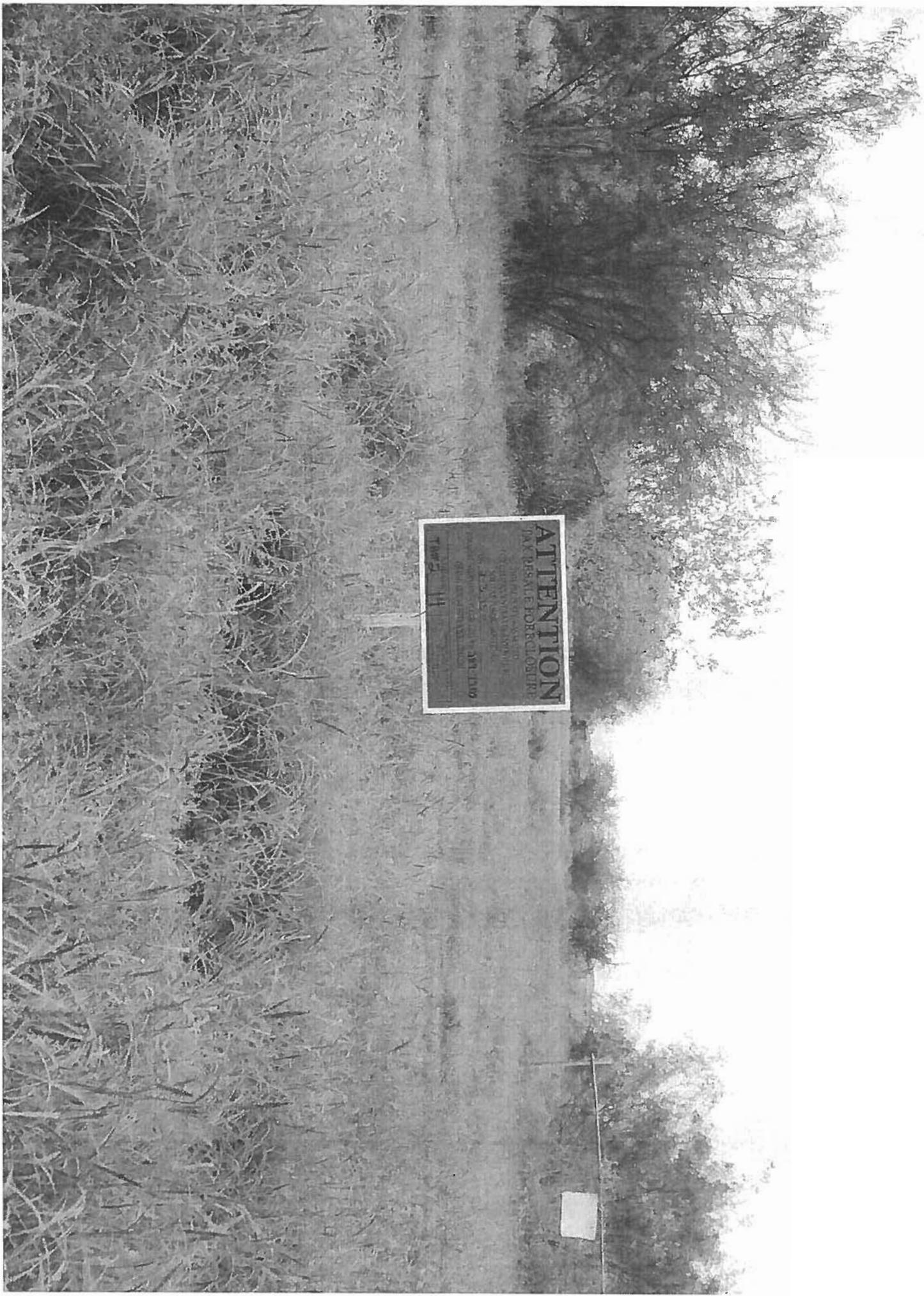
**CURRENT APPRAISED VALUE:** \$102,255.00

**VALUE AT JUDGMENT:** \$46,015.00

| Entity Name                    | Judgment Amount Due Each Entity | Percentage To Be Received | Amount You Will Receive |
|--------------------------------|---------------------------------|---------------------------|-------------------------|
| Pharr-San Juan-Alamo I.S.D.    | \$17,609.92                     | 51%                       | \$28,196.37             |
| City of Pharr                  | \$7,673.60                      | 22%                       | \$12,163.14             |
| South Texas I.S.D.             | \$501.68                        | 1%                        | \$552.87                |
| South Texas College            | \$1,713.76                      | 5%                        | \$2,764.35              |
| Hidalgo County                 | \$6,642.04                      | 19%                       | \$10,504.53             |
| Hidalgo Co. Drain. Dist. No. 1 | \$637.91                        | 2%                        | \$1,105.74              |

**COMMENTS:** PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

**BIDDER:** Ice House Ranches, 3910 W Freddy Gonzalez Drive, Edinburg, TX 78539



T-1903-09-B Tract #2

### Hidalgo CAD - Map of Property ID 202120 for Year 2015



### Property Details

#### Account

Property ID: 202120  
Geo ID: K2400-00-000-0073-16  
Type: Real

Legal Description: KELLY PHARR TRACT S110'-E495' LOT 73 1.25 AC NET

#### Location

Situs Address: 12 N SUGAR RD  
Neighborhood:  
Mapsc0:  
Jurisdictions: CPR, CAD, SPA, R17, SST, DR1, JCC, GHD

#### Owner

Owner Name: PHARR-SAN JUAN-ALAMO ISD TRUSTEE  
Mailing Address: , PO BOX 178, , EDINBURG, TX 78540-0178

#### Property

Appraised Value: \$102255

<http://propaccess.hidalgoad.org/Map/View/Map/1/202120/2015>



Map Disclaimer: This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Hidalgo County Appraisal District expressly disclaims any and all liability in connection herewith.

# ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: T-1043-10-D; PHARR - SAN JUAN - ALAMO I.S.D. AND SOUTH TEXAS COLLEGE VS NOE SANTANA JR.

LEGAL DESCRIPTION: Lot 16, Block 1, Evans Subdivision, a Re-Subdivision of the South 470 feet of Lot 316 of the Kelly-Pharr Subdivision of Porciones 69 and 70,  
E8100-00-001-0016-00

PROPERTY LOCATION: 149 W LONGORIA DR

JUDGMENT DATE: Sept. 22, 2011

DATE OF TAX SALE: July 1, 2014

YEARS IN JUDGMENT: 2001-2008

SHERIFF'S DEED RECORDED: Oct. 15, 2014

AMOUNT OF JUDGMENT: \$8,504.75

DATE OF TAX RESALE: Feb. 3, 2015

COSTS OF SALE: \$623.00

AMOUNT OF BID: \$10,500.00

CURRENT APPRAISED VALUE: \$12,650.00

VALUE AT JUDGMENT: \$13,070.00

| Entity Name                    | Judgment Amount Due Each Entity | Percentage To Be Received | Amount You Will Receive |
|--------------------------------|---------------------------------|---------------------------|-------------------------|
| Pharr-San Juan-Alamo I.S.D.    | \$1,636.75                      | 35%                       | \$3,456.95              |
| City of Pharr                  | \$1,196.45                      | 25%                       | \$2,469.25              |
| South Texas I.S.D.             | \$49.42                         | 1%                        | \$98.77                 |
| South Texas College            | \$173.49                        | 4%                        | \$395.08                |
| Hidalgo County                 | \$1,517.34                      | 32%                       | \$3,160.64              |
| Hidalgo Co. Drain. Dist. No. 1 | \$120.70                        | 3%                        | \$296.31                |

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Allen Jackson, 500 Greysone Circle, Alamo, TX 78516

T-1043-10-D

# ATTENTION

## TAX RESALE FORECLOSURE

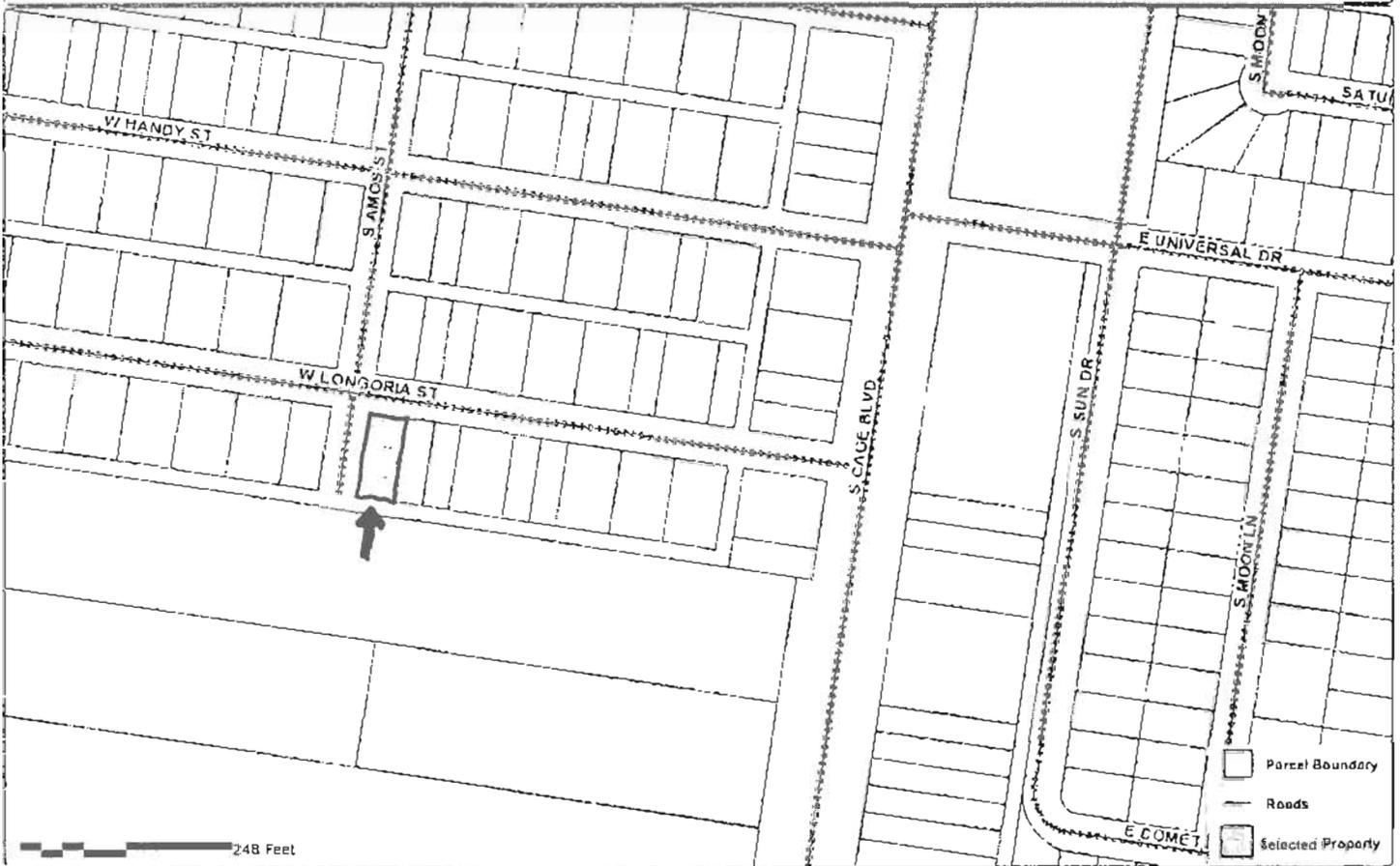
THIS PROPERTY WAS SEIZED  
FOR DELINQUENT TAXES AND WILL BE  
SOLD AT PUBLIC AUCTION  
ON **2-3-15**  
FOR MORE INFORMATION PLEASE CALL 954-289-7702  
OR VISIT OUR WEBSITE WWW.LORS.COM

TRAPLAD NO. **15**

ORANGE COUNTY CLERK OF COURTS  
100 PENINSULA  
ELIOTTSVILLE, FL 32909

T-1043-10-D

### Hidalgo CAD - Map of Property ID 172245 for Year 2015



### Property Details

#### Account

Property ID: 172245  
Geo ID: E8100-00-001-0016-00  
Type: Real

Legal Description: EVANS-K P TR LOT 316 LOT 16 BLK 1

#### Location

Situs Address: 149 W LONGORIA DR  
Neighborhood: EVANS-K P TR LOT 316 - SPA  
Mapsc0:  
Jurisdictions: CPR, GHD, SPA, DR1, JCC, CAD, R17, SST

#### Owner

Owner Name: PHARR-SAN JUAN-ALAMO ISD TRUSTEE  
Mailing Address: , PO BOX 178, , EDINBURG, TX 78540-0178

#### Property

Appraised Value: \$12650

<http://propaccess.hidalgoad.org/Map/View/Map/1/172245/2015>



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# ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

**STYLE OF CASE:** T-1046-10-G; PHARR - SAN JUAN - ALAMO I.S.D. AND SOUTH TEXAS COLLEGE VS JUAN GOMEZ MORIN

**LEGAL DESCRIPTION:** Lot 32, Block 83, Hackberry Subdivision, an addition to the City of Pharr  
H0450-00-083-0032-00

**PROPERTY LOCATION:** 605 E WRIGHT STREET

**JUDGMENT DATE:** Aug. 15, 2013

**DATE OF TAX SALE:** Dec. 3, 2013

**YEARS IN JUDGMENT:** 1992-2012

**SHERIFF'S DEED RECORDED:** Jan. 28, 2014

**AMOUNT OF JUDGMENT:** \$7,607.72

**DATE OF TAX RESALE:** Feb. 3, 2015

**COSTS OF SALE:** \$2,440.00

**AMOUNT OF BID:** \$2,000.00

**CURRENT APPRAISED VALUE:** \$8,138.00

**VALUE AT JUDGMENT:** \$6,038.00

| Entity Name                    | Judgment Amount Due Each Entity | Percentage To Be Received | Amount You Will Receive |
|--------------------------------|---------------------------------|---------------------------|-------------------------|
| Pharr-San Juan-Alamo I.S.D.    | \$4,024.65                      | 53%                       | \$0.00                  |
| City of Pharr                  | \$1,701.71                      | 23%                       | \$0.00                  |
| South Texas I.S.D.             | \$107.84                        | 1%                        | \$0.00                  |
| South Texas College            | \$252.16                        | 3%                        | \$0.00                  |
| Hidalgo County                 | \$1,351.73                      | 18%                       | \$0.00                  |
| Hidalgo Co. Drain. Dist. No. 1 | \$169.63                        | 2%                        | \$0.00                  |

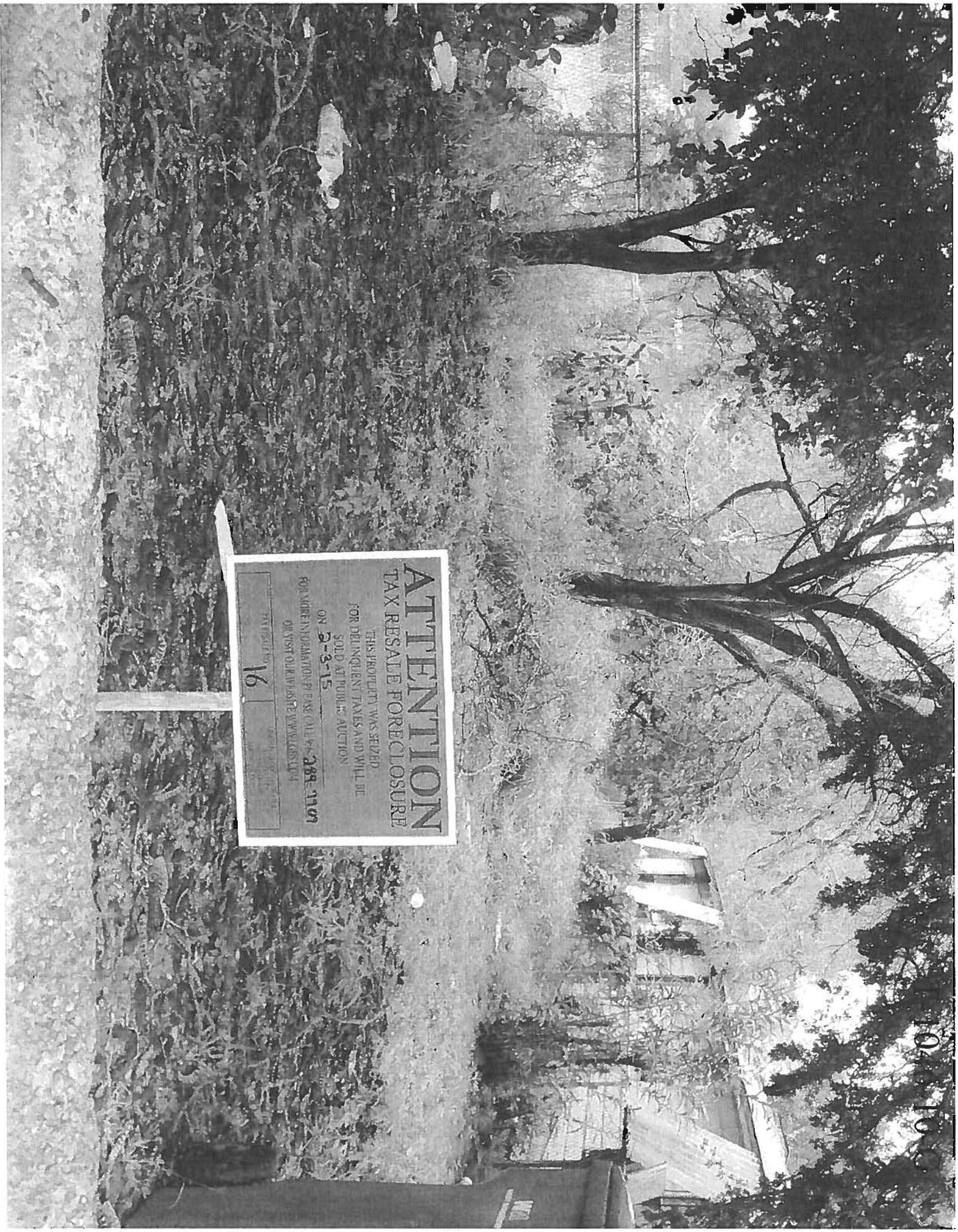
**COMMENTS:** PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

**BIDDER:** Eduardo DeLeon, 3401 Del Norte, Mission, TX 78574

# ATTENTION

TAX RESALE FORECLOSURE  
FOR DELINQUENT TAXES AND WILL BE  
SOLD AT PUBLIC AUCTION  
ON 2-3-15  
FOR MORE INFORMATION PLEASE CALL 972-289-1101  
OR VISIT OUR WEBSITE WWW.CORONA.COM

TRACED BY 16



T-1046-10-G

### Hidalgo CAD - Map of Property ID 184678 for Year 2015



### Property Details

#### Account

Property ID: 184678  
Geo ID: H0450-00-083-0032-00  
Type: Real  
Legal Description: HACKBERRY LOT 32, BLK 83

#### Location

Situs Address: WRIGHT ST TX  
Neighborhood: HACKBERRY - SPA  
Mapsc0:  
Jurisdictions: R17, SST, DR1, JCC, GHD, CAD, CPR, SPA

#### Owner

Owner Name: PSJA INDEPENDENT SCHOOL DISTRICT TRUSTEE  
Mailing Address: , PO BOX 178, , EDINBURG, TX 78540-0178

#### Property

Appraised Value: \$8138

<http://propaccess.hidalgoad.org/Map/View/Map/1/184678/2015>



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# ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: T-1055-10-I; PHARR - SAN JUAN - ALAMO I.S.D. AND SOUTH TEXAS COLLEGE VS R. E. ORTIZ

LEGAL DESCRIPTION: Lot 54, Block 7, Hidalgo Park Addition, an addition to Hidalgo County  
H2650-00-007-0054-00

PROPERTY LOCATION: 305 DENNY DR

JUDGMENT DATE: Sept. 10, 2013

DATE OF TAX SALE: May 6, 2014

YEARS IN JUDGMENT: 1981-2012

SHERIFF'S DEED RECORDED: July 28, 2014

AMOUNT OF JUDGMENT: \$15,323.07

DATE OF TAX RESALE: FEB. 3, 2015

COSTS OF SALE: \$1,923.00

AMOUNT OF BID: \$10,500.00

CURRENT APPRAISED VALUE: \$13,375.00

VALUE AT JUDGMENT: \$13,375.00

| Entity Name                    | Judgment Amount Due Each Entity | Percentage To Be Received | Amount You Will Receive |
|--------------------------------|---------------------------------|---------------------------|-------------------------|
| Pharr-San Juan-Alamo I.S.D.    | \$8,038.45                      | 52%                       | \$4,460.04              |
| City of Pharr                  | \$3,340.59                      | 22%                       | \$1,886.94              |
| South Texas I.S.D.             | \$229.21                        | 1%                        | \$85.77                 |
| South Texas College            | \$501.80                        | 4%                        | \$343.08                |
| Hidalgo County                 | \$2,768.85                      | 18%                       | \$1,543.86              |
| Hidalgo Co. Drain. Dist. No. 1 | \$444.19                        | 3%                        | \$257.31                |

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: ACJ L.L.C., 409 E Ridge Road, Pharr, TX 78577

T-1055-10-1

**ATTENTION**  
TAX RESALE FORECLOSURE

THIS PROPERTY WAS SEIZED  
FOR DELINQUENT TAXES AND WILL BE  
SOLD AT PUBLIC AUCTION  
ON **2-3-15**

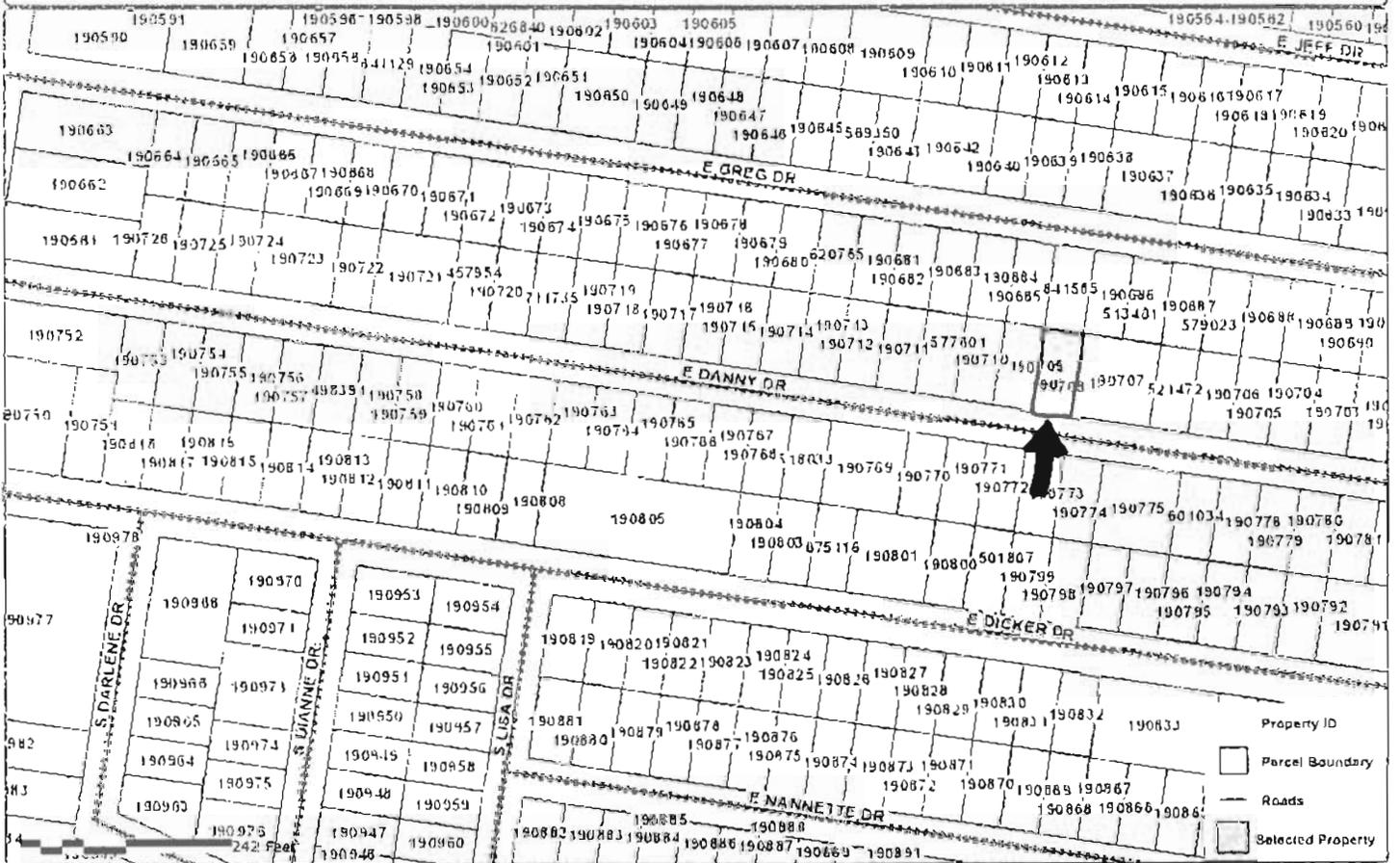
FOR MORE INFORMATION PLEASE CALL 906-289-7909  
OR VISIT OUR WEBSITE [WWW.LSNC.COM](http://WWW.LSNC.COM)

|              |    |   |
|--------------|----|---|
| TAXPAYER NO. | 17 | PROPERTY INFORMATION<br>FOR PUBLIC SALE<br>FOR MORE INFO CALL<br>906-289-7909 |
|--------------|----|---|



T-1055-10-I

### Hidalgo CAD - Map of Property ID 190708 for Year 2015



#### Property Details

##### Account

Property ID: 190708  
 Geo ID: H2650-00-007-0054-00  
 Type: Real  
 Legal Description: HIDALGO PARK ESTATES LOT 54, BLK 7

##### Location

Situs Address: 305 DENNY DR  
 Neighborhood: HIDALGO PARK ESTATES - SPA  
 Mapsco:  
 Jurisdictions: CPR, R17, SST, CAD, GHD, DR1, JCC, SPA

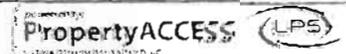
##### Owner

Owner Name: PHARR-SAN JUAN-ALAMO ISD TRUSTEE  
 Mailing Address: , PO BOX 178, , EDINBURG, TX 78540-0178

##### Property

Appraised Value: \$13375

<http://propaccess.hidalgoad.org/Map/View/Map/1/190708/2015>



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# ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

**STYLE OF CASE:** T-2098-12-E; PHARR - SAN JUAN - ALAMO I.S.D. AND SOUTH TEXAS COLLEGE VS JESUS M. SANTOS

**LEGAL DESCRIPTION:** Lot 10, Block 5, Casa Blanca Subdivision, an addition to the City of Pharr

C2000-00-005-0010-00

**PROPERTY LOCATION:** 524 E VILLEGAS ST

**JUDGMENT DATE:** Sept. 24, 2013

**DATE OF TAX SALE:** Dec. 3, 2013

**YEARS IN JUDGMENT:** 1996-2012

**SHERIFF'S DEED RECORDED:** Jan. 28, 2014

**AMOUNT OF JUDGMENT:** \$5,974.54

**DATE OF TAX RESALE:** Feb. 3, 2015

**COSTS OF SALE:** \$1,803.00

**AMOUNT OF BID:** \$1,800.00

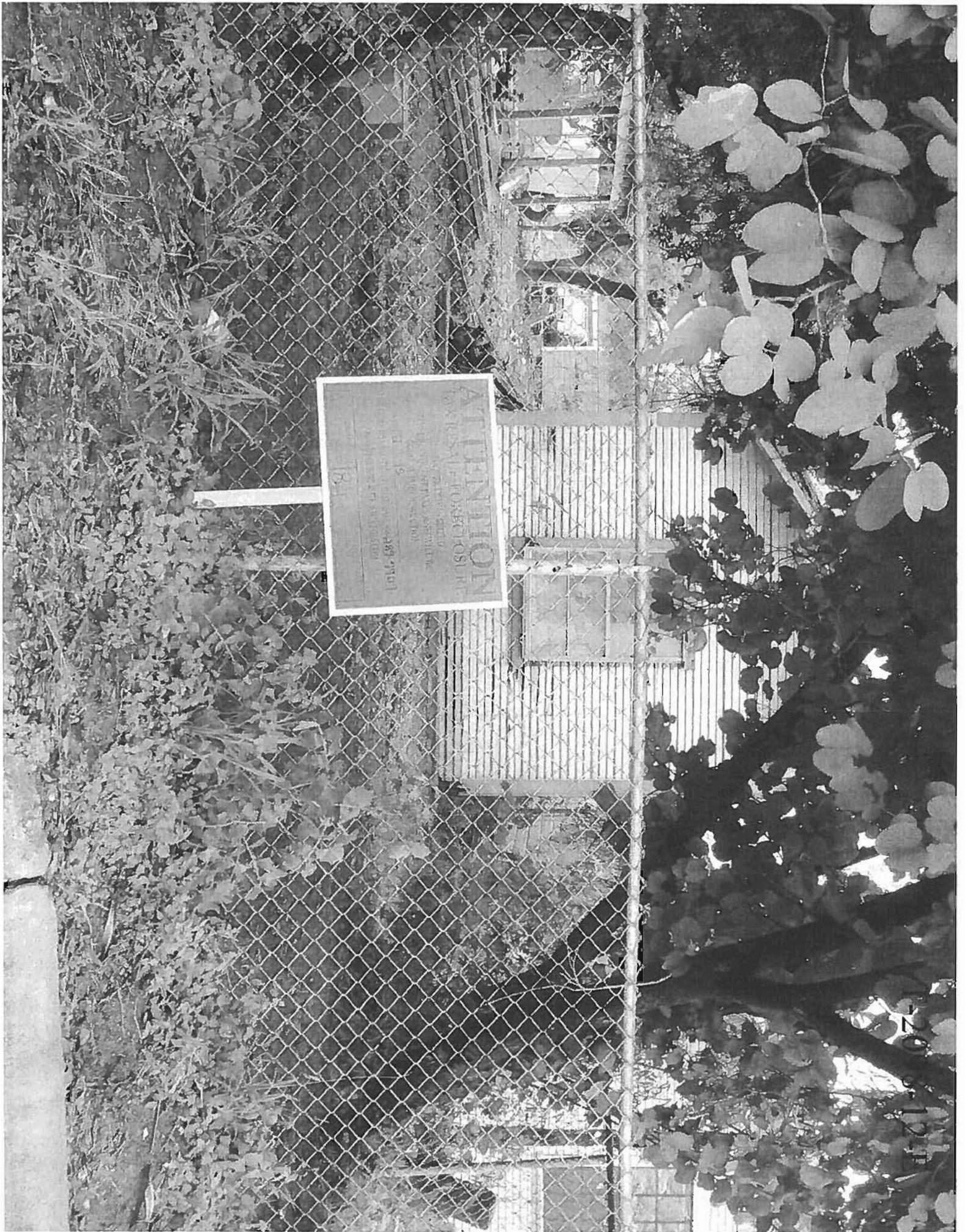
**CURRENT APPRAISED VALUE:** \$10,722.00

**VALUE AT JUDGMENT:** \$8,810.00

| Entity Name                    | Judgment Amount Due Each Entity | Percentage To Be Received | Amount You Will Receive |
|--------------------------------|---------------------------------|---------------------------|-------------------------|
| Pharr-San Juan-Alamo I.S.D.    | \$3,941.50                      | 67%                       | \$0.00                  |
| City of Pharr                  | \$859.89                        | 14%                       | \$0.00                  |
| South Texas I.S.D.             | \$101.48                        | 2%                        | \$0.00                  |
| South Texas College            | \$317.08                        | 5%                        | \$0.00                  |
| Hidalgo County                 | \$682.25                        | 11%                       | \$0.00                  |
| Hidalgo Co. Drain. Dist. No. 1 | \$72.34                         | 1%                        | \$0.00                  |

**COMMENTS:** PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

**BIDDER:** Juan J. Chavez, 2920 Sofia Avenue, Edinburg, TX 78540



ATTENTION  
NOTICE  
ZONING DISTRICT  
OFFICIALS  
1989

T-2098-12-E

## Hidalgo CAD - Map of Property ID 132987 for Year 2015



### Property Details

#### Account

Property ID: 132987  
Geo ID: C2000-00-005-0010-00  
Type: Real

Legal Description: CASA BLANCA LOT 10, BLK 5

#### Location

Situs Address: 524 E VILLEGAS ST  
Neighborhood:  
Mapsc0:  
Jurisdictions: CPR, R17, SST, GHD, DR1, JCC, CAD, SPA

#### Owner

Owner Name: PSJA INDEPENDENT SCHOOL DISTRICT TRUSTEE  
Mailing Address: , PO BOX 178, , EDINBURG, TX 78540-0178

#### Property

Appraised Value: \$10722

<http://propaccess.hidalgoad.org/Map/View/Map/1/132987/2015>

PROPERTY  
**PropertyACCESS** (LPS)  
LPS

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**CITY OF PHARR**

**RESOLUTION NO. \_\_\_\_\_**

On the 12<sup>th</sup> day of May 2015, at the regularly scheduled meeting of the City Commission of the City of Pharr, a motion was duly made and seconded to resell the properties described on the attached list, which were acquired by the City of Pharr through previous tax foreclosure proceedings. The properties were sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the Mayor of City of Pharr called for a vote on the motion, and the same was passed by majority. Now therefore:

**BE IT RESOLVED** that the City Commission of the City of Pharr approved the bids received on the properties described in the attached list and authorizes the Mayor of the City of Pharr to execute tax resale deeds conveying the approved properties.

SIGNED on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Leopoldo "Polo" Palacios, Jr.  
Mayor

**ATTEST:**

\_\_\_\_\_  
Hilda Pedraza  
City Clerk

**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**  
**FEBRUARY 3, 2015 TAX RESALE LIST**  
**CITY OF PHARR**

| SUIT NUMBER      | LEGAL DESCRIPTION   | ACCOUNT NUMBER       |
|------------------|---|----------------------|
| T-591-08-F       | Lots 7 and 8, Block 135, Huisache Subdivision of Lot "C", City of Pharr   | H5150-00-135-0007-00 |
| T-1903-09-B<br>1 | TR. 1: 1.33 acres, more or less, out of the South 5.00 acres of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision                     | K2400-00-000-0073-15 |
| T-1903-09-B<br>2 | TR. 2: 1.25 acres, more or less, out of the South 5.00 acres out of the East 15.00 acres of Lot 73, Kelly-Pharr Subdivision                 | K2400-00-000-0073-16 |
| T-1043-10-D<br>3 | Lot 16, Block 1, Evans Subdivision, a Re-Subdivision of the South 470 feet of Lot 316 of the Kelly-Pharr Subdivision of Porciones 69 and 70 | E8100-00-001-0016-00 |
| T-1046-10-G<br>4 | Lot 32, Block 83, Hackberry Subdivision, an addition to the City of Pharr   | H0450-00-083-0032-00 |
| T-1055-10-I<br>5 | Lot 54, Block 7, Hidalgo Park Addition  | H2650-00-007-0054-00 |
| T-2098-12-E<br>6 | Lot 10, Block 5, Casa Blanca Subdivision, an addition to the City of Pharr  | C2000-00-005-0010-00 |
| T-2098-12-E<br>7 |   |                      |



**Second Quarter Report  
Delinquent Tax Collection Report**

**Linebarger Goggan Blair & Sampson, LLP**

205 S. Pin Oak Avenue, Edinburg, Texas 78539

Phone: 956-383-4500

Fax: 956-383-7820

LAW OFFICES  
OF  
**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**  
ATTORNEYS AT LAW  
205 S Pin Oak Dr.  
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500  
Facsimile: (956) 383-7820

May 12, 2015

Mr. Leopoldo "Polo" Palacios, Mayor  
Mr. Adan Farias, Mayor Pro Tem  
Mr. Arturo J. Cortez, Commissioner  
Mr. Roberto "Bobby" Carrillo, Commissioner  
Mr. Oscar Elizondo, Jr., Commissioner  
Mr. Edmund Maldonado, Jr., Commissioner  
Mr. Aquiles "Jimmy" Garza, Commissioner  
City of Pharr  
PO Box 1729  
Pharr, TX 78577

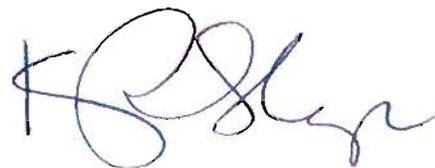
**RE: Second Quarter Delinquent Tax Collection for January 1, 2015 through March 31, 2015**

Dear Mayor Palacios and City Commission:

The Linebarger Goggan Blair & Sampson, LLP Report highlights our delinquent ad valorem tax collection program on behalf of the City of Pharr. Our collection results, as noted herein, indicate our efforts continue to be successful for the City of Pharr.

Please know that we truly appreciate the opportunity to represent the City of Pharr on all delinquent ad valorem tax matters. As always, we will continue to provide the City of Pharr with quality representation, consistent results, and an ample experienced staff of attorneys, legal assistants and a certified tax assessor collector dedicated to servicing your account. We are available to address any questions you may have or to discuss any concerns that interest you at your convenience.

Sincerely,



Kelly R. Salazar  
Attorney

## LINEBARGER GOGGAN BLAIR & SAMPSON APPROACH

- *Demand Mailings*
- *Litigation Statistics*
- *Taxpayer Contact*
- *Personal Visits*
- *Constable's Sales*

The delinquent tax collection program for the City of Pharr continues to emphasize two basic premises: work with individual taxpayers to collect taxes owed to City of Pharr and use the tool of litigation as a final option.

### **DEMAND MAILINGS**

Our extensive mailing program is designed to advise people who have not paid their City of Pharr taxes of their delinquency. During the course of a reporting period, we will send delinquent notices, with varying degrees of intensity to the delinquent taxpayer. The intensity of the notice varies on factors such as: time of year, type of property and the particular needs of the jurisdiction.

**Two (2) mailings completed targeting 2,593 accounts representing an average of \$237,316 dollars in delinquent taxes, penalties and interest per mailing.**

### **LITIGATION SUMMARY**

Filing a lawsuit to collect delinquent taxes is used as a final resort; after diligent efforts to contact and work with taxpayers are fully exhausted. Once the decision to file suit has been made, a complete property title search is conducted, the taxable property is further identified and all interested parties including all lien holders, are identified and served with notice of the lawsuit.

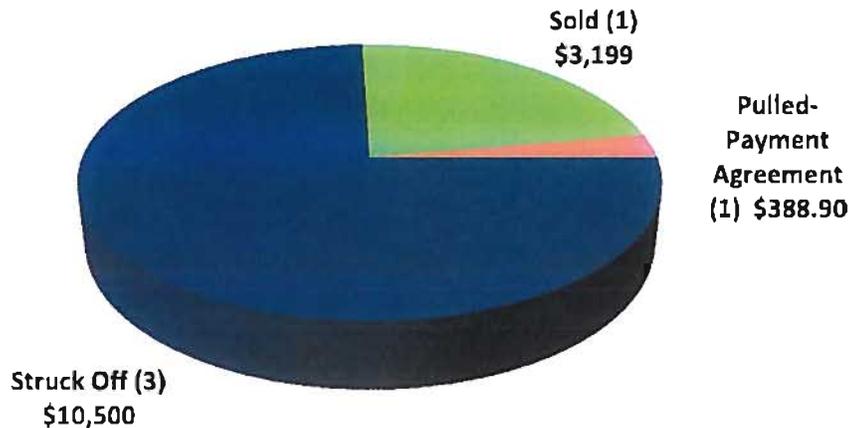
- Taxpayer Contact*
- *Over 852 Taxpayer Calls*
  - *107 Pay Off Requests*
  - *74 Property Visits Conducted*
  - *185 Taxpayer Walk-Ins*

| Litigation Activity            | Cases | Base, Penalty and Interest |
|--------------------------------|-------|----------------------------|
| • Lawsuits/Interventions Filed | 53    | \$73,319                   |
| • Judgments Taken              | 27    | \$37,145                   |
| • Dismissed Suits              | 25    | \$46,138                   |
| • Pending Suits as of May 2015 | 479   | \$723,093                  |

## CONSTABLE FORECLOSURE PROGRAM

### Tax Sale Activity

Our Office regularly monitors all judgments we take on behalf of the City of Pharr. During this reporting period, two tax sales were conducted placing **five (5)** properties for sale.



In addition, our firm was able to collect **\$2,369.69** in liens on behalf the City of Pharr at no additional cost

## BANKRUPTCY CLAIMS FILED

City of Pharr is represented in all bankruptcies involving a delinquent taxpayer in your jurisdiction. Representation includes filing claims, monitoring the bankruptcy process, attending hearings, engaging in active litigation and doing everything to protect and maximize the City of Pharr's interest. Our program identifies accounts dismissed and discharged from bankruptcy that are now ready for collection or law suit.

### All Bankruptcy Pending

|              |           |                 |
|--------------|-----------|-----------------|
| Ch. 7        | 4         | \$4,315         |
| Ch. 11       | 4         | \$47,311        |
| Ch. 13       | 75        | \$44,683        |
| <b>Total</b> | <b>83</b> | <b>\$96,309</b> |

**Chapter Seven:** Complete liquidation of a debtor's non-exempt assets.

**Chapter Eleven:** This allows a Corporation to devise a plan to reorganize its debts and obligations to allow extended repayment of its creditors.

**Chapter Twelve:** Same as Chapter 13, but specifically designed for agricultural businesses.

**Chapter Thirteen:** Entitled "Adjustment of Debts of an Individual with Regular Income," permits a person to retain that amount of earned income necessary for living expenses while paying the court the remainder to be distributed among the individual's creditors to pay off debts on an installment basis.

## COLLECTION HIGHLIGHTS

### SECOND QUARTER COMPARISON



Source: Hidalgo Co. Tax Office

### YEAR TO DATE COMPARISON



Source: Hidalgo Co. Tax Office

## **FUTURE OVERVIEW**

### **Review of Pending Judgments and the Filing of Additional Lawsuits**

During the next reporting period we will continue to work pending lawsuits for full payment or payment agreements. We will also continue researching the delinquent tax roll for possible new lawsuits; both real and personal property accounts.

### **Continued Monitoring of Bankruptcy Accounts**

As a continuation of our standard operating practice, we will actively monitor and verify accounts in bankruptcy for the payment of taxes, penalties, and interest owed to the City.

### **Mailing Program**

For this reporting period, we have scheduled mailings on behalf of the City of Pharr for the following months:

May 2015

July 2015

### **Scheduling of Property Sales**

As properties are taken to judgment, they will be reviewed and checked for payment.

Execution of the work plan established for the City of Pharr will include the constant monitoring of collection figures in order to adjust resources and enforce the collection of delinquent taxes. Our collection efforts will also include prosecuting pending suits to conclusion, mailing monthly letters, and filing new suits in order to maximize the collection of taxes. We will continue to work closely with you and your administrative staff to provide assistance and advice on all property tax matters, including changes in the law brought about by amendments to the Texas Property Tax Code.



**AGENDA ITEM REQUEST**

MEETING DATE: May 12, 2015

INITIATED BY: William F Ueckert Jr. DEPARTMENT: Engineering

AGENDA ITEM:

PARTY MAKING THE REQUEST: William F. Ueckert Jr., P.E. - City Engineer

NATURE OF THE REQUEST: Consideration and action, if any, on acceptance of the Single Machine Repaving Project 1st. Year Program with Cutler Repaving Inc. and release of final payment & retainage in the amount of \$357,600.60

**BUDGET:**

EXPENDITURE REQUIRED: \$357,600.60

CURRENT BUDGET: \$

ADDITIONAL FUNDING: \$ 0

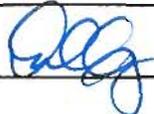
**ROUTING:**

LEGAL: \_\_\_\_\_ DATE: \_\_\_\_\_

FINANCE/PURCHASING: \_\_\_\_\_ DATE: \_\_\_\_\_

**APPROVAL:**

DEPT. HEAD: \_\_\_\_\_ DATE: \_\_\_\_\_

ASSISTANT CITY MANAGER:  DATE: 5-6-15

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

**STAFF RECOMMENDATION:**

Staff recommends accepting the project and release of final payment and retainage in the amount of \$357,600.60 Cutler Repaving Inc.



## Memorandum

**To:** Fred Sandoval – City Manager

**From:** William F. Ueckert Jr., P.E. - City Engineer  
Dora Robles – E.I.T.

**Date:** May 7, 2015

**Re:** **Agenda Item: Consideration and action, if any, on acceptance of the Single Machine Repaving Project 1<sup>st</sup>. Year Program with Cutler Repaving Inc. and release of final payment & retainage in the amount of \$357,600.60**

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Fred:

Cutler Repaving Inc. was awarded a contract and Notice to Proceed on February 18, 2015 in the amount of \$579,851.44 for the Single Machine Repaving Project 1<sup>st</sup> Year Program.

The work was completed on April 22, 2015 with a final punch list to complete. Since that time all items are completed.

Below is a summary of contract amount and change orders:

|                  |               |                  |                    |
|------------------|---------------|------------------|--------------------|
| Contract Amount: | \$ 579,851.44 | Contract Time:   | 90 calendar days   |
| Change Order #1: | \$ +55,900.00 | Change Order #1: | -                  |
| Change Order #2: | \$ -19,892.29 | Change Order #2: | - 25 calendar days |

**Total Contract Amount: \$ 615,859.15      Total Contract Time: 65 calendar days**

I recommend that the City Commission accept the Single Machine Repaving Project 1<sup>st</sup> Year Program and release the final payment & retainage in the amount of **\$357,600.60** to **Cutler Repaving Inc.**