



CITY OF PHARR  
**DEVELOPMENT SERVICE DEPARTMENT**  
 308 WEST PARK AVENUE | PHARR, TEXAS 78577

NEW STRUCTURE     INTERIOR FINISH-OUT     RENOVATION

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Project Square Footage: \_\_\_\_\_ No. of Stories: \_\_\_\_\_

Estimated Const. Cost: \_\_\_\_\_ Estimated Start Date: \_\_\_\_\_

Requested Meeting Date: \_\_\_\_\_ Will an Attorney be Attending? \_\_\_\_\_

Project Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Preliminary Plan Review Request by Name:

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Please check the Divisions you would like present at the meeting:

<input type="checkbox"/> Engineering	<input type="checkbox"/> Planning & Zoning	<input type="checkbox"/> Fire
<input type="checkbox"/> Addressing (GIS)	<input type="checkbox"/> Public Works	<input type="checkbox"/> Public Utilities
<input type="checkbox"/> Platting/Subdivision	<input type="checkbox"/> Building (Mechanical, Plumbing & Electrical)	

**For Staff Use Only:**

PPR#: \_\_\_\_\_ Scheduled Meeting Date: \_\_\_\_\_ Time Slot: \_\_\_\_\_

\*\*\*\*Note that an agenda and project information for the EAM meeting should be submitted to DDS at least five (5) days in advance of the EAM and submitted via email to clearly reference the PPR# and Project Name.