



ABANDONMENT OF PUBLIC RIGHT-OF-WAY/EASEMENT APPLICATION

MINIMUM SUBMITTAL REQUIREMENTS

- \$300.00 Abandonment of Public Right-of-Way; plus \$100.00 nominal value of land (\$400.00); \$300.00 Easement Application Fee;
- Application completed in full. This application form provided by the City of Pharr must be used and may not be adjusted or altered. Please attach pages if additional information is provided;
- A copy of the Boundary Survey and metes and bounds description of the ROW to be abandoned;
- A copy of a recent warranty deed (within 90 days);
- For unplatted property, a signed, sealed and dated metes and bounds description and a diagram of the property showing the location of the abandonment.
- For platted property, a copy of the plat showing the lot, block, subdivision and recording information.

LOCATION OF RIGHT-OF-WAY/EASEMENT TO BE ABANDONED:

ADDRESS: _____

LEGAL DESCRIPTION: _____

APPLICANT/PROJECT MANAGER'S INFORMATION (Primary contact for the project):

Name: _____ Email: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

PROPERTY OWNER'S INFORMATION (If different from above):

Name: _____ Email: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

The applicant has prepared this application and certifies that the facts stated herein and exhibits attached hereto are true and correct. IT THIS APPLICATION IS FILED BY ANYONE OTHER THAN THE OWNER OF THE PROPERTY, this application must be accompanied by a power of attorney statement of the owner. If there is more than one owner, all owners must sign the application or power of attorney. If the owner is a company, the application must be accompanied by proof of authority for the company's representative to sign the application on its behalf.

Signature of Owner

Date

**REQUEST FOR LETTER OF REVIEW AND RECOMMENDATION FOR PETITION
TO VACATE**

Date: _____

CONTACT NAME: Everardo Balboa / Letty Gonzalez
COMPANY NAME: Texas Gas Service
MAILING ADDRESS: 1200 East Upas
CITY, STATE, ZIP: McAllen, Texas 78501 (956) 444-3916
EMAIL ADDRESS: everardo.balboa@onegas.com

RE: Request for a letter of Review and Recommendation on a vacate request for:

- Utility Easement Vacate
- Drainage Easement Vacate
- Plat Vacate
- Right-of-Way Vacate

Parcel ID Number: _____

To Whom It May Concern:

I/We intent to submit a Petition to the City of Pharr City Commission seeking to vacate the public interest in an easement, right-of-way, or plat, indicated above, at the above location in order to accomplish the following purpose: (state purpose here)

Included is a sketch and legal description of the requested vacate for your review. If you have any questions, please contact us directly. Thank you in advance for your consideration.

Sincerely;

Petitioner Signature

Return Mailing Address

Phone Number

**REQUEST FOR LETTER OF REVIEW AND RECOMMENDATION FOR PETITION
TO VACATE**

Date: _____

CONTACT NAME: Alberto Limas
COMPANY NAME: AT&T
MAILING ADDRESS: 14575 Presidio Square Boulevard, Rm 2145
CITY, STATE, ZIP: Houston, Texas 77083 (956) 638-7879
EMAIL ADDRESS: jl3008@att.com

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Date: _____

CONTACT NAME: A.E.P. Distribution Engineering Department
COMPANY NAME: American Electric Power
MAILING ADDRESS: 5700 North Cage Boulevard
CITY, STATE, ZIP: Pharr, Texas 78577 (956) 283-2351

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Date: _____

CONTACT NAME: Johnny Valdez
COMPANY NAME: Merit Energy
MAILING ADDRESS: 401 West Dallas Avenue
CITY, STATE, ZIP: McAllen, Texas 78501 (956) 429-0600
EMAIL ADDRESS: juan.valdez@meritenergy.com

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Date: _____

CONTACT NAME: Fred Villanueva
COMPANY NAME: Charter Communications
MAILING ADDRESS: 3701 North 23rd Street
CITY, STATE, ZIP: McAllen, Texas 78501 (956) 368-4078
EMAIL ADDRESS: fred.villanueva@charter.com

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Date: _____

CONTACT NAME: Carlos Guajardo
COMPANY NAME: Magic Valley Electric Co-Op
MAILING ADDRESS: 2910 West Monte Cristo Road (956) 463-5537
CITY, STATE, ZIP: Edinburg, Texas 78541
EMAIL ADDRESS: carlosguajardo@magicvalley.coop

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