



CITY OF PHARR
DEVELOPMENT SERVICE DEPARTMENT
 308 WEST PARK AVENUE | PHARR, TEXAS 78577

NEW STRUCTURE INTERIOR FINISH-OUT RENOVATION

Project Name: _____

Project Address: _____

Project Square Footage: _____ No. of Stories: _____

Estimated Const. Cost: _____ Estimated Start Date: _____

Requested Meeting Date: _____ Will an Attorney be Attending? _____

Project Description: _____

Preliminary Plan Review Request by Name:

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone #: _____

Email: _____

Signature: _____

Please check the Divisions you would like present at the meeting:

<input type="checkbox"/> Engineering	<input type="checkbox"/> Planning & Zoning	<input type="checkbox"/> Fire
<input type="checkbox"/> Addressing (GIS)	<input type="checkbox"/> Public Works	<input type="checkbox"/> Public Utilities
<input type="checkbox"/> Platting/Subdivision	<input type="checkbox"/> Building (Mechanical, Plumbing & Electrical)	

For Staff Use Only:

PPR#: _____ Scheduled Meeting Date: _____ Time Slot: _____

****Note that an agenda and project information for the EAM meeting should be submitted to DDS at least five (5) days in advance of the EAM and submitted via email to clearly reference the PPR# and Project Name.