

TITLE VI COMPLAINT FORM

(Rev. 04/20)

Please submit completed form to:

City of Pharr, 118 S. Cage Blvd., Pharr, TX 78577

Last Name: _____ **First Name:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Main Phone Number: _____ **Alternative Phone Number:** _____

Email Address: _____

Please indicate the basis of your complaint:

☐ Race

☐ National Origin

☐ Color

☐ Other Class

Date and place of alleged discriminatory action(s):

Please include the earliest date of discrimination and the most recent date of discrimination.

How were you discriminated against?

Describe the nature of the action, decision, or conditions of the alleged discrimination.

Explain as clearly as possible what happened and why you believe your protected status (basis) was a factor in the discrimination.

Include how other persons were treated differently from you. (Attach additional pages, if necessary).

The law prohibits intimidation or retaliation against anyone because he/she has either taken action, or participated in action, to secure rights protected by these laws.

If you feel that you have been retaliated against, separate from the discrimination alleged above, please explain the circumstances below. Explain what action you took which you believe was the cause for the alleged retaliation.

Names of individuals responsible for the discriminatory action(s): _____

TITLE VI COMPLAINT FORM - CONTINUATION

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Names of persons (witnesses, fellow employees, supervisors, or others)

whom we may contact for additional information to support or clarify your complaint (attach additional pages, if necessary):

Name	Address	Telephone
1.		
2.		
3.		
4.		

Have you filed, or intend to file, a complaint regarding the matter raised with any of the following?

If yes, please provide the filing dates. Check all that apply.

☐ U.S. Department of Transportation

Date Filed: _____

☐ Federal Highway Administration

Date Filed: _____

☐ Federal Transit Administration

Date Filed: _____

☐ Office of Federal Contract Compliance Programs

Date Filed: _____

☐ Texas Department of Transportation

Date Filed: _____

☐ U.S. Equal Employment Opportunity Commission

Date Filed: _____

☐ U.S. Department of Justice

Date Filed: _____

☐ Other:

Date Filed: _____

Have you discussed the complaint with any representative?

If yes, provide the name, position, and date of discussion.

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(Name of Recipient)

Briefly explain what remedy, or action, you are seeking for the alleged discrimination.

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Please provide any additional information and/or photographs, if applicable,

that you believe will assist with an investigation.

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